

MINUTES OF October 6, 2010



Town of Hebron
PO Box 188
Hebron, NH 03241
Phone: 603-744-2631
hebronnh@metrocast.net

Hebron Planning Board Minutes of Public Hearing 10/06//2010

Members Present: Ellie Lonske (chair), Roger Larochelle (vice chair), John Dunklee (Selectman), Chuck Beno (member), Mitch Manseau (member), Joe Hogan (alternate), Arthur Cummings (alternate) and Sheila Oranch (secretary).

Others Present: Mike Ethier and Donald George (purchasing property on George Road).

Time Convened: 7:00 PM **Time Adjourned:** 8:28 PM

Next Meetings: October 18, 2010 work session, November 3, 2010 regular hearing

Agenda:

1. Administrative Matters and Announcements.
2. Review minutes of prior meetings for additions, corrections and adoption.
3. Continuance of Jaques ET AL subdivision and boundary adjustments.
4. New Business-review of the in-basket.
5. CIP Committee report.
6. Any other matters that come before the Board.

Administrative Matters/Announcements

Ellie Lonske greeted everyone, asked for introductions and noted that Martha Twombly (alternate) has asked to resign. As there was a quorum of voting members, no alternates were appointed to vote.

Chuck Beno moved/John Dunklee seconded a motion to adopt the minutes of 9/1/10 as presented. PASSED

Continuance of Jaques ET AL Alan Barnard had requested and was granted continuance to 11/3/10.

New Business

The new edition of the NH Planning and Land Use Handbook is available. Three copies will be ordered for the Planning Board and one for the Select Board. The OEP (Office of Energy and Planning) fall conference will be Saturday, 11/13/10 at Mountain View Grand Resort and Spa. The annual LGC (Legal Government Center) conference will be 11/17-19/2010 in Manchester. New board members are encouraged to attend a few conferences. Mr. Cummings indicated interest. The fall catalog of LGC periodicals is available online. Publications may be purchased on disk. Visit www.nhlgc.org to register for LGC conferences or order periodicals. A note from Attorney Jae Whitelaw about alternates voting suggests minor change to the Planning Board Rules of Procedure. Per RSA IV.13 Rules of Procedures, alternates not appointed to vote should not give opinions on motions under consideration. Ms. Lonske will edit and circulate a draft. Mike Ethier requested that the Board schedule a Scenic Road hearing to discuss placement of PSNH power poles for his George Road subdivision. John Dunklee will inform the Planning Board when the easement has been signed. Mr. Ethier said he expected discussion at the Select Board meeting 10/7/10. Ms. Lonske reported that she, Mitch Manseau, Chuck Beno, and Curt Mooney had attended a watershed planning meeting in Groton. The next watershed workshop will be 10/19/10 at the Bridgewater Town Hall. Mr. Beno expressed interest in attending. NLRA has been granted funds to help the watershed towns revise their regulations to be consistent throughout the region.

MINUTES OF October 6, 2010

CIP Committee Report

Mitch Manseau distributed updated spreadsheets and reported on the CIP public hearing 9/28/10. Minutes were distributed to Planning Board members by email. Since 2009 the committee has updated and refined the process. In 2010 the goal was to report to the Select Board before their budget process. The committee learned that Fire and Rescue serve Groton also and the town pays an annual fee which goes into General Funds, and approximately that much goes into their Capital Reserve Fund. This changes how much is raised by taxation, so the formula has been updated. There was discussion about clarifying the sources for each department's Capital Reserve Fund to include fees paid by other towns. John Dunklee explained the Groton agreement is to pay based on usage in the prior year. Some of the fees received go to deflect operating costs and are not necessarily directed into Capital Reserve Funds. Some of the fire fighters are Groton residents who are paid for their services. In 2009, Groton paid \$22,000 to Hebron. They also have an agreement with Rumney for the other side of their town. Mr. Dunklee also announced that the new Highway Supervisor is Casey Kuplin and Roger Bedard will remain as the department assistant. Planning and project management will be updated by Mr. Kuplin. Mr. Manseau said the CIP spreadsheet will be updated after the Highway and Government Buildings expenses are confirmed. Ms. Lonske and Mr. Larochelle commended the committee for its hard work. They asked how the report is being received by the Select Board. Mr. Dunklee said it is a great planning tool that is very helpful to planning how to offset tax increases from the State and County. Ms. Lonske suggested that for presentation to the public at Town Meeting graphics such as pie charts would be helpful. Mr. Manseau said the committee would like to incorporate Lee Alexander's expansive spreadsheets to show the big picture of total town finances. He also commented that the CIP burden on department heads is reduced by having annual updates. The CIP is a committee of the Planning Board.

Roger Larochelle moved/Chuck Beno seconded a motion to accept the report of the CIP committee and approve its submission to the Select Board. PASSED

Other Matters

Ms. Lonske noted the annual budget review and that the Planning Board was over-budget in 2010 due to legal fees. Legal was budgeted at \$4,000 and actual expenses were \$13,271.53. All other expenses were under budget. Ms. Lonske will submit the 2011 budget with the same figures for legal expenses as the 2010 although the Select Board anticipates going to the Supreme Court in 2011. The State DRA does not penalize towns for going over in Legal or Welfare budgets.

In preparation for the work session 10/18/10 Ms. Lonske will circulate the Master Plan vision statements submitted by the focus groups and requests that each person highlight what s/he thinks should be incorporated. Ms. Lonske will add the census data after it becomes available in 2011.

8:28 PM Roger Larochelle moved/Chuck Beno seconded a motion to adjourn. PASSED

SUMMARY OF MOTIONS

Chuck Beno moved/John Dunklee seconded a motion to adopt the minutes of 9/1/10 as presented. PASSED

Roger Larochelle moved/Chuck Beno seconded a motion to accept the report of the CIP committee and approve its submission to the Select Board. PASSED

8:28 PM Roger Larochelle moved/Chuck Beno seconded a motion to adjourn. PASSED