

Hebron, NH Subdivision Applicant’s Checklist

Refer to Subdivision Regulations for details and specific requirements.

A. ITEMS TO ACCOMPANY APPLICATION

- 1) Names and addresses of all Abutters, taken from the current town records;
- 2) Names and addresses of all persons whose name and seal appears on the Plat;
- 3) Names and addresses of all holders of restrictions and easements;
- 4) Payment to cover filing and notification fees;
- 5) One mylar and 10 paper copies of the Plat, prepared according to the NHLSA standards, as follows:
 - a. Plats shall be at any scale between 1"= 20' and 1"=400'.
 - b. The outside dimensions of the Plat shall conform to the Registry of Deeds standards.
 - c. The material composition shall be suitable for electronic scanning and archiving.
 - d. All Plats shall have a minimum ½” margin on all sides.
 - e. All title blocks should be located in the lower right hand corner, and shall indicate:
 - i. Type of survey
 - ii. Owner of record
 - iii. Title of plan
 - iv. Name of the town(s)
 - v. Tax map and Lot number
 - vi. Plan date and revision dates;
- 6) Plan of the proposed Subdivision, accurately showing areas of wetlands, steep slopes (>15%) and very steep slopes (>25%), clearly delineated by color coding.
- 7) Letter of authorization from the owner, if the Applicant is not the owner.

B. PLAT SUBMISSION ITEMS (refer to Hebron Subdivision Regulations)

| | <i>YES</i> | <i>NO</i> | <i>WAIVER REQUEST</i> |
|--|------------|-----------|---------------------------|
| 1. Name of project; owners of record with address; tax map and lot | ___ | ___ | ___ |
| 2. North arrow, date, scale; and Surveyor seal | ___ | ___ | ___ |
| 3. Signature block | ___ | ___ | ___ |
| 4. Locus plan with zoning district(s) | ___ | ___ | ___ |
| 5. Boundary survey | ___ | ___ | ___ |
| 6. Names of all abutting subdivisions, streets, etc. | ___ | ___ | ___ |
| 7. Location of property lines with dimensions and bearings and area | ___ | ___ | ___ |
| 8. Location and Frontage on public rights-of-way | ___ | ___ | ___ |
| 9. Location of Building Setbacks | ___ | ___ | ___ |
| 10. Location of existing and proposed buildings and structures | ___ | ___ | ___ |
| 11. Location of land proposed for public use | ___ | ___ | ___ |
| 12. Location of existing or proposed common land, easements and restrictions | ___ | ___ | ___ |

PLAT SUBMISSION ITEMS CONTINUED

| | <i>YES</i> | <i>NO</i> | <i>WAIVER REQUEST</i> |
|---|------------|-----------|---------------------------|
| 13. Existing and proposed water systems, surface drainage, and water supply | ___ | ___ | ___ |
| 14. Existing and proposed streets with names and widths | ___ | ___ | ___ |
| 15. Final road profiles with stationing | ___ | ___ | ___ |
| 16. Location and widths of driveways | ___ | ___ | ___ |
| 17. Surface water, rock ledges, stone walls, and natural features | ___ | ___ | ___ |
| 18. Existing and proposed contours | ___ | ___ | ___ |
| 19. Existing and proposed grades at 2 foot contour intervals | ___ | ___ | ___ |
| 20. Wetland delineations and buffers (WPOD) | ___ | ___ | ___ |
| 21. Setbacks from Designated Streams and CSPA | ___ | ___ | ___ |
| 22. Location of test pits and proposed septic areas | ___ | ___ | ___ |
| 23. Location of existing and proposed on-site well | ___ | ___ | ___ |
| 24. Base flood elevations if in floodplain | ___ | ___ | ___ |

C. OTHER (refer to Hebron Subdivision Regulations)

| | <i>YES</i> | <i>NO</i> | <i>WAIVER REQUEST</i> |
|--|------------|-----------|---------------------------|
| 1) Plan for Stormwater Management and Erosion Control. | ___ | ___ | ___ |
| 2) Plan and approval for septic. | ___ | ___ | ___ |
| 3) Approval of Alteration of Terrain Permit. | ___ | ___ | ___ |
| 4) Approval of State/Town Driveway Permit. | ___ | ___ | ___ |
| 5) Reports from Police, Fire, Conservation Commission. | ___ | ___ | ___ |
| 6) Approval for municipal water/sewer connections. | ___ | ___ | ___ |
| 7) Deed restrictions, easements, covenants; and other deeds. | ___ | ___ | ___ |
| 8) Any other state/federal permits (CSPA, etc.) | ___ | ___ | ___ |
| 9) Other Plans as required by Planning Board: | | | |
| Environmental Impact Report | ___ | ___ | ___ |
| Dark Skies | ___ | ___ | ___ |
| Blasting | ___ | ___ | ___ |
| Traffic | ___ | ___ | ___ |
| Regional Impact. | ___ | ___ | ___ |
| Surety (amount to be determined by Board) | ___ | ___ | ___ |