

TOWN OF HEBRON  
SELECT BOARD MEETING MINUTES  
JANUARY 5, 2017

PRESENT: Patrick Moriarty, John Dunklee, Ellie Lonske, and Karen Corliss, Town Administrator

OTHERS PRESENT: John Black, Bruce Barnard (private contractor), Travis Austin (Police Chief)

7:00 P.M.        **LIGHT POLE DAMAGE AT THE PUBLIC SAFETY BUILDING:** Bruce Barnard approached the Select Board to discuss the light post damaged during plowing the Public Safety Building parking lot. Mr. Barnard took full responsibility for the damage and relayed to the Board the proposal for getting the light and pole replaced. The Board thanked Mr. Barnard for addressing this matter.

7:07 P.M.        **ACTION ITEMS:**

- The Select Board signed the **accounting manifest**.
- The Select Board reviewed the recommendations from Mark Stetson with Avitar Associates of New England, Inc. on the **abatement application submitted by Richard and Kathleen Abbene** for 7 Duckworth Road (Tax Map 17 Lot DW.001). Member Lonske moved to approve the abatement application submitted by Richard and Kathleen Abbene as recommended by Avitar Associates of New England, Inc., seconded by Vice-Chair Dunklee. The vote was unanimous.
- The Select Board reviewed the recommendation from Mark Stetson with Avitar Associates of New England, Inc. on the **abatement submitted by Mark Coulson and Martha Twombly** for 186 George Road (Tax Map 8 Lot 008.001). Vice-Chair Dunklee moved to approve the abatement application submitted by Mark Coulson and Martha Twombly as recommended by Avitar Associates of New England, Inc., seconded by Member Lonske. The vote was unanimous.
- The Board signed the **employee information sheet to James Gickas** to assist while the current Compliance Officer is out on medical leave.

7:12 P.M.        **DISCUSSION ITEMS:**

- Member Lonske discussed with the Board moving forward with the arborists recommendations for **trimming trees on the Hebron Common**. Member Lonske noted that after speaking with Top Notch Tree Service, they would not be able to remove the dead trees until spring due to the snow. The Board agreed to trim the trees as recommended and wait until spring to remove the dead trees.
- Mrs. Corliss relayed to the Board that the **Central NH Chamber of Commerce** was requesting that the town plan on contributing to the organization in 2017 2-3% of the revenues to the town from the rooms and meals tax. Vice-Chair Dunklee asked Mrs. Corliss for the current budgeted contribution to the Central NH Chamber of Commerce. Mrs. Corliss replied \$180.00. The Board agreed to budget the current contribution of \$180.00 for 2017.
- The Board reviewed **the correspondence from the Town of Pittsburg, NH** looking for support in writing a letter to defend the principle of home rule as it relates to municipal roads. The Board felt that this topic did not pertain to the Town of Hebron and passed on further discussion.

7:15 P.M.        **CORRESPONDENCE:**

- **Notification from the Town of Plymouth Town Planner**, Sharon Penney, informing the Board that a 100 foot high Verizon wireless communications tower was approved to be constructed at 583 Tenney Mountain Highway.
- **Notification from Newfound Lake Region Association** that permit applications will be filed with NH Department of Environmental Services for shoreland and wetland impact for Grey Rocks Conservation Area located on North Shore Road (Tax Map 17A Lot 005-1).
- **Peoples Choice Energy** – looking for the town buildings energy supplier to be changed over from Eversource.
- **University of New Hampshire Cooperative Extension** – Community & Economic Development update.

7:20 P.M.        **ANY OTHER BUSINESS:**

- Mrs. Corliss relayed to the Board that she would be **attending a training through Primex** in February.
- Mrs. Corliss informed the Board that the **owners of 162 North Mayhew Turnpike** had picked up the second cease and desist letter and inquired about how to proceed. The Board asked Mrs. Corliss to have the Assistant Compliance Officer meet with the property owners about the requirement of filing for a building permit for the work performed.

NOTE: Any changes to the minutes will be reflected in the next Select Board Meeting minutes.

- The **Public Hearing on the 2017 Budget and Warrant Articles** scheduled for January 26, 2017 had been noticed in the papers and the hall had been reserved. Member Lonske asked Mrs. Corliss to let the Board know how they could help with preparing for the hearing. Vice-Chair Dunklee requested a Balance Sheet for 2016.
- Member Lonske noted that the **Planning Board zoning ordinance addition** would be a question on the ballot. Vice-Chair Dunklee relayed to Member Lonske that he replied to the wording of the addition that it should be by allowed by “Special Exception”.
- Vice-Chair Dunklee updated the Board on the **work being done on Crescent Lane by the Highway Department**. Vice-Chair Dunklee informed the Board that Casey Kuplin, Highway Supervisor, ran into an issue with the type of soil in the lake, so he was unable to work on the dry-hydrant installation. The engineering firm working on the project would be submitting names of contractors that could boar out into the lake as required on the plans.
- Chair Moriarty informed the Board that he was working with the **Bank of NH regarding getting guardrails installed on Kill Mountain Road** since the bank holds the letter of credit for Radius Realty. Member Lonske asked Chair Moriarty to have the Bank of NH send any questions that they may have regarding the approval through the Planning Board regarding the subdivisions.
- The Board asked Mrs. Corliss to **set up a meeting with Bruce Platts and Faye Foster** for either January 12, 2017 at 6:00 p.m. or January 19, 2017 at 6:00 p.m. The Board noted that if there was a request for others to attend the meeting, the meeting would have to be held at the office of Town Counsel.

7:36 P.M. **APPROVAL OF THE MINUTES:** The Select Board reviewed the Select Board Meeting minutes of December 15, 2016. Vice-Chair Dunklee moved to accept the Select Board Meeting minutes of December 15, 2016 as written, seconded by Member Lonske. The vote was unanimous.

The Select Board reviewed the Select Board Meeting minutes of December 20, 2016. Member Lonske moved to accept the Select Board Meeting minutes of December 20, 2016 as written, seconded by Vice-Chair Dunklee. The vote was unanimous.

7:42 P.M. **NON-PUBLIC SESSION PURSUANT TO NH RSA 91-A:3, II (c):** Member Lonske moved to enter into non-public session pursuant to NH RSA 91-A:3,II(c), seconded by Chair Moriarty. Chair Moriarty – yes Vice-Chair Dunklee – yes Member Lonske – yes

7:52 P.M. **OUT OF NON-PUBLIC SESSION:** Vice-Chair Dunklee moved to come out of non-public session, seconded by Member Lonske. Chair Moriarty – yes Vice-Chair Dunklee – yes Member Lonske – yes Vice-Chair Dunklee moved to seal the minutes for five years, seconded by Member Lonske. Chair Moriarty – yes Vice-Chair Dunklee – yes Member Lonske – yes

7:52 P.M. **MEETING ADJOURNED:** Vice-Chair Dunklee moved to adjourn the meeting at 7:52 p.m., seconded by Vice-Chair Dunklee. The vote was unanimous.

Respectfully submitted,

Karen Corliss  
Town Administrator