

TOWN OF HEBRON
SELECT BOARD MEETING MINUTES
JANUARY 7, 2016

PRESENT: Patrick Moriarty, John Dunklee, Ellie Lonske, and Karen Corliss, Town Administrator

OTHERS PRESENT: John Black, Travis Austin (Police Chief)

7:00 P.M. **ACTION ITEMS:**

- The Select Board signed the **accounting manifest**.
- Member Lonske moved to adopt the **Hebron, NH Hazard Mitigation Plan Update of 2016** as presented, seconded by Vice-Chair Dunklee. The vote was unanimous.
- The Select Board signed the **application for payment from the Trustees of Trust Funds** for distribution of funds from the Dry Hydrant Capital Reserve Fund.

7:03 P.M. **DISCUSSION ITEMS:**

- The Board reviewed the **request from the Town of Bristol** to contribute \$1,000, or any amount, towards the funding of the fireworks display on Newfound Lake for the Fourth of July Celebration. The Board discussed the request and agreed that the contributions should come from private businesses in the area.
- The Select Board reviewed the **draft version of the 2016 Warrant Articles** and approved as follows:
 - Discontinue the capital reserve fund entitled “Charrette Fund” – unanimous vote to approve.
 - Discontinue the capital reserve fund entitled “George Road Relocation” – unanimous vote to approve.
 - Add \$15,536 to the capital reserve fund entitled “Road Emergency Repairs” – unanimous vote to approve.
 - Authorize Selectmen to accept for the town a reimbursement grant for the Pre-Disaster Planning for Historic Properties from the New Hampshire Division of Historical Resources – unanimous vote to approve.
 - Adopt the provisions of RSA 31:95-c to restrict 100% of the revenues from private driveway plowing to expenditures for the purpose of plowing private driveways – unanimous vote to approve.
 - Raise and appropriate \$90,000 for removing existing pavement from Panorama Lane (starting at 47 Panorama Lane), making the necessary repairs to the base material, and repaving with 3” of pavement – unanimous vote to approve.
 - Add \$80,540 to previously established capital reserve funds as follows:

Police	\$5,000
Highway	\$15,000
Fire	\$100
Ambulance	\$20,000
Communications	\$5,000
Assessment Services	\$5,440
Cemetery Tombstones and Fence	\$5,000
Dry Hydrant	\$10,000
Road Emergency Repairs	\$5,000
Culvert Repair & Maintenance	\$5,000
Common Tree Fund	\$5,000

Note: Any changes to the minutes will be reflected in the next Select Board Meeting minutes.

Chair Moriarty and Member Lonske voted in favor of the warrant article;
Vice-Chair Dunklee voted against approving the warrant article.

- Perambulate the Groton and Hebron town line - \$7,500 to be taken from fund balance – unanimous vote to approve.
- Purchase the Atrium Express System for Hebron Library automation for \$2,585 raise and appropriate – unanimous vote to approve.
- Raise and appropriate \$11,264 for the Gazebo Programs – unanimous vote to approve.
- Raise and appropriate \$1,194,533 as an operating budget for 2016 fiscal year – unanimous vote to approve.

The Board agreed to add three additional warrant articles for the following:

- Give the Heritage Commission the duties of the Historic District Commission
 - Do away with the Historic District Commission
 - Change the elected term of the Town Treasurer to a 3-year term
- Member Lonske discussed with the Board a **section of George Road that was to have guardrails**, but they were never installed. Vice-Chair Dunklee reported to the Board that the guardrails were never installed because George Road is a Scenic Road. The Board agreed to have Casey Kuplin, Highway Supervisor get an updated quote to install the guardrails.
 - Member Lonske discussed with the Board moving forward with the **Cockermouth River project** to remove debris from the river and hanging over the river.
 - Member Lonske brought up to the Board the **concerns about a septic system location for the Hebron Village Store** and the possibility that the septic system was located on town property. Vice-Chair Dunklee felt that the Board should not be concerned with the location until the system fails.
 - Member Lonske discussed with the Board **downgrading the Hebron Common Master Plan** to include only tree replacement, a walkway, and one Veteran's Memorial Location. Member Lonske informed the Board that she would meet with the landscape architects to obtain revised proposals for moving forward.
 - Member Lonske inquired about the **land across from the Hebron Common** in front of the homes located on West Shore Road. Vice-Chair Dunklee replied that the Town owed the property originally, but when West Shore Road was developed the common area was split.
 - Member Lonske mentioned to the Board that through the process of **applying to get historical buildings on the State Register of Historic Places** it was brought to her attention that the picket fence design on the cupola had been removed in the process of recent repairs to the structure. Member Lonske questioned why the detail was removed. Vice-Chair Dunklee replied that the Board was not asked about removing the detail during the last repairs made to the structure and that he was not sure when it was removed.

7:58 P.M.

CORRESPONDENCE:

- **Letter from TFMoran** informing the Board that the balance remaining on the review of the Sughrue subdivision plan would be credited to the Crescent Lane Dry-Hydrant Project.
- **Property-Liability Trust Financial Statements** are now available at their website.
- **Notice to Town Officials** from the Newfound Area School District about the upcoming budget hearing and filing schedule.

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7:59 P.M.

ANY OTHER BUSINESS:

- The Board discussed setting up a **meeting next week** to perform personnel reviews and to prepare for the public hearing on the 2016 Budget and Warrant Articles.
- Mrs. Corliss discussed with the Board **setting up a public hearing on Emergency Lanes**. Member Lonske asked Mrs. Corliss to look into the possibility of declaring all Class VI Roads Emergency Lanes.
- Mrs. Corliss relayed to the Board that a **representative from Aflac** would be meeting with employees on January 20, 2016 to review the programs offered.

8:09 P.M.

APPROVAL OF THE MINUTES: The Select Board reviewed the Select Board Meeting minutes of December 17, 2015 and made the following corrections: page 1, fifth sentence under 7:00 P.M. change "responsible to" to read "responsible for" and page 3, change — "Groton's resident's" to "Groton's residents". Vice-Chair Dunklee moved to accept the Select Board Meeting minutes of December 17, 2015 with changes, seconded by Member Lonske. The vote was unanimous.

8:12 P.M.

MEETING ADJOURNED: Member Lonske moved to adjourn the meeting at 8:12 p.m., seconded by Vice-Chair Dunklee. The vote was unanimous.

Respectfully submitted,

Karen Corliss
Town Administrator

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