

TOWN OF HEBRON  
SELECT BOARD MEETING MINUTES  
JANUARY 19, 2017

PRESENT: Patrick Moriarty, John Dunklee, Ellie Lonske, and Karen Corliss, Town Administrator

OTHERS PRESENT: Travis Austin (Police Chief)

7:00 P.M.     **ACTION ITEMS:**

- The Select Board signed the **accounting manifest**.
- Mrs. Corliss relayed to the Board that during the review of the Current Use records she discovered a **Current Use application was recorded at Grafton County Registry of Deeds, but without any Select Board signatures**. Phil Bodwell with the NH Department of Revenue Administration recommended having the current Select Board sign the document and note in the file the reason. The Select Board signed the Current Use application that was approved and recorded on May 23, 2003 for Harold Hilsinger.
- The Select Board **approved the refunds resulting from approved abatement applications** for Richard and Kathleen Abbene's property at 7 Duckworth Road and Mark Coulson and Martha Twombly's property at 186 George Road.
- The Select Board **signed the Thank You letter** to James Gickas for offering his services to the Town.
- Member Lonske moved to **approve the withdrawal of funds from the Government Building Repair Capital Reserve Fund**, seconded by Vice-Chair Dunklee. The vote was unanimous. The Select Board signed the Application for Payment from the Trustees of Trust Funds for the final window installation in the Town Clerk/Tax Collector's Building.

7:11 P.M.     **DISCUSSION ITEMS:**

- The Select Board reviewed the **draft of the 2017 Warrant Articles**. The Board discussed the warrant article drafted for the renovations to the Hebron Academy Building and the addition to the building. Member Lonske had reservations about bringing it before the voters this year, but noted that the building does need a new roof, a foundation for storage, reinsulate the building, and that the Moose Plate Grant for the roof and cupola expires in 2017. Member Lonske would like to discuss the requirements for a Special Town Meeting for the project and hold the meeting when more voters would be available to attend. Vice-Chair Dunklee expressed concerns with the article being voted down due to the cost of the renovations. Mrs. Corliss inquired about a warrant article for Berea Road as a result of the public hearing held this past year. The Board agreed not to pursue adding a warrant article to make any changes to the classification of Berea Road. Vice-Chair Dunklee asked Mrs. Corliss to contact Camp Berea regarding obtaining permission to do any work on Berea Road, including plowing the road.
- The Select Board discussed the **dedication of the 2016 Town Report**.

8:26 P.M.     **CORRESPONDENCE:**

- **Letter from Jane Ferrini (City of Portsmouth, NH)** – concerns with CACR7-Constitutional Amendment relating to public education and methods of raising State funding for education.
- **Letter from the State of NH Department of Revenue Administration** – 2016 median ratio for land, buildings and manufactured housing was determined to be 100% as a result of the equalized assessed valuation.
- Mrs. Corliss handed the Board three copies of the **proposed Newfound Area School District 2017 Budget** packet. The deliberative session will be held on Saturday, February 4, 2017 at 10:00 a.m. at the Newfound Regional High School.

8:32 P.M.     **ANY OTHER BUSINESS:**

- Mrs. Corliss reported to the Board that the **quote from Roberts and Greene, PLLC** for preparing the MS-535 for 2016 was for \$1,600. The Board felt this was reasonable and would like to engage in Roberts and Greene, PLLC services this year.
- Mrs. Corliss relayed to the Board that the **Newfound Area School District would be holding a public hearing** on February 16, 2017 at 7:00 p.m. in the upstairs meeting room for a petitioned warrant article to rescind the tax cap.

NOTE: Any changes to the minutes will be reflected in the next Select Board Meeting minutes.

- Mrs. Corliss handed the Board the **list of parcels that are due for deeding** on April 25, 2017 as prepared by the Tax Collector, Madeleine MacDougall. The Board saw no issues with deeding the parcels.
- Chair Moriarty updated the Board on the **letter of credit held by the Bank of NH** on Kill Mountain Road. Chair Moriarty handed the Board a draft letter from the Bank of NH proposing to install the guardrails as specified by the town and after the installation the letter of credit would be reduced by the cost of the guardrails and installation. Member Lonske moved to accept the proposal from the Bank of NH for the guardrail installation, seconded by Vice-Chair Dunklee. The vote was unanimous.
- Vice-Chair Dunklee updated the Board on the **Crescent Lane drainage work and reported that the dry hydrant project** was halted due to the type of material in the lake where the pipe was to be installed. Vice-Chair Dunklee informed the Board that the material in that section of the lake was a clay type material which Casey Kuplin, Highway Supervisor, was unable to install the pipe. Vice-Chair Dunklee reported that TFMoran was working on the plans to address the change and would be giving the Board a name(s) of a company that could bore the hole out underground which would result in less silt disturbance.

8:42 P.M. **APPROVAL OF THE MINUTES:** The Select Board reviewed the Select Board Meeting minutes of January 5, 2017. Vice-Chair Dunklee moved to accept the Select Board Meeting minutes of January 5, 2017 as written, seconded by Member Lonske. The vote was unanimous.

The Select Board reviewed the Select Board Non-Public Meeting minutes of January 5, 2017. Member Lonske moved to accept the Select Board Non-Public Meeting minutes of January 5, 2017 as written, seconded by Vice-Chair Dunklee. The vote was unanimous.

8:45 P.M. **MEETING ADJOURNED:** Vice-Chair Dunklee moved to adjourn the meeting at 8:45 p.m., seconded by Member Lonske. The vote was unanimous.

Respectfully submitted,

Karen Corliss  
Town Administrator