

TOWN OF HEBRON  
SELECT BOARD MEETING MINUTES  
FEBRUARY 2, 2017

PRESENT: Patrick Moriarty, John Dunklee, Ellie Lonske, and Karen Corliss, Town Administrator

OTHERS PRESENT: Travis Austin (Police Chief), John Fischer (Fire Chief)

7:00 P.M.     **COMSTAR 2017 AMBULANCE BILLING RATES:** Chief Fischer approached the Select Board to review the current rates Comstar (ambulance billing service) used for billing patients utilizing Hebron's ambulance service. Chief Fischer reviewed with the Board the current Medicare rates and the types of services most commonly billed for by the Hebron ambulance. Chief Fischer noted that his recommendation would be to increase the rates. Vice-Chair Dunklee moved to increase the rates 10% across the board on the Comstar billing rates, seconded by Member Lonske. The vote was unanimous.

**MANGO SECURITY SYSTEM AT THE PUBLIC SAFETY BUILDING:** Chief Fischer reported to the Board on the status of the secure key card access system at the Public Safety Building. After meeting with a Mango Security System technician, Chief Fischer reported on the two options that the town has to get the system operating again. Option 1 – new software, updated firmware, updated licensees and fees for the licenses and new chips for each system on the doors. Option 2 – reinstall the current program on a Windows 7 operating system computer and rescan the security cards issued. Chief Fischer asked Mrs. Corliss if Mango Security had submitted any quotes for getting the system back in operation. Mrs. Corliss replied that she had not seen anything from Mangy Security, but expected to hear something soon.

**FIRE CHIEF RETIREMENT?:** Member Lonske asked Chief Fischer about future plans with the Fire Department since recent retirement from the Hebron Union Congregational Church. Chief Fischer replied that he had no immediate plans for retiring from the Fire Chief position, but noted that currently the next in command was Tony Albert.

**FIRE DEPARTMENT PURCHASE REQUEST:** Chief Fischer reported to the Board that the Fire Department was in need of another turnout gear rack, which was offered by limited companies with reasonable pricing. Chief Fischer noted that the cost exceeded the limit on the town credit card and requested to purchase the rack through the Hebron Fire Improvement Fund which he would submit a reimbursement request once he had an invoice. Vice-Chair Dunklee moved to authorize Chief Fischer to use the Hebron Fire Improvement Fund to make the purchase with the approval from Don Franklin, Town Auditor, seconded by Member Lonske. The vote was unanimous.

7:30 P.M.     **ACTION ITEMS:**

- The Select Board signed the **accounting manifest**.
- The Select Board signed the **Public Gathering Permit** for the Hebron Fire Department to hold the Snowmobile Poker Run on February 19, 2017 at 37 Groton Road.

7:35 P.M.     **DISCUSSION ITEMS:**

- Mrs. Corliss relayed to the Board that she had the **second review of the town 2017 warrant articles** from the NH Department of Revenue Administration with minor recommended changes. Mrs. Corliss reviewed the changes with the Board. The Board agreed not to add the warrant article suggested by Town Counsel specifically for the easement on Stuart & Jane Anne Thompson's property. The Board asked Mrs. Corliss to place the warrant article for the backhoe purchase before the renovations to the Hebron Academy Building and the proposed addition to the building.
- Mrs. Corliss asked the Board if the **public hearing on the bond articles** would be before or after the presentation by the Hebron Academy Committee. The Board agreed that the public hearing should be first and have the committee make their presentation after the hearing.
- Mrs. Corliss relayed to the Board that the **two town owned vacuum cleaners needed to be serviced**. The Board agreed that Roland Matthews, Custodian, could take the vacuum cleaners to be serviced and submit a reimbursement for mileage.

NOTE: Any changes to the minutes will be reflected in the next Select Board Meeting minutes.

7:56 P.M.

**CORRESPONDENCE:**

- A report from the **State of NH Department of Transportation** – Inspection of Red List Bridges.

7:58 P.M.

**ANY OTHER BUSINESS:**

- Mrs. Corliss relayed to the Board that Bruce Barnard (private contractor) had been in contact with Jeff Goodrum (electrician) regarding **the pole and light replacement at the Public Safety Building.**
- Mrs. Corliss reminded the Board of the **Deliberative Session for the Newfound Area School District Meeting** on Saturday, February 4, 2017 at 10 a.m.

7:59 P.M.

**APPROVAL OF THE MINUTES:** The Select Board reviewed the Select Board Meeting minutes of January 19, 2017 and made the following change: page 1, first bullet under Discussion Items, third sentence – change “this year” to “at the March Town Meeting”. Vice-Chair Dunklee moved to accept the Select Board Meeting minutes of January 19, 2017 as amended, seconded by Member Lonske. The vote was unanimous.

The Select Board reviewed the Public Hearing on the 2017 Budget and Warrant Articles Meeting minutes of January 26, 2017 and made the following changes: page 1, under Warrant Article #2, fifth sentence- insert “are” between “which less”, page 2, last sentence at the top of the page, - insert “even” before “if #3 does not pass.”. Vice-Chair Dunklee moved to accept the Public Hearing on the 2017 Budget and Warrant Articles Meeting minutes of January 26, 2017 as amended, seconded by Member Lonske. The vote was unanimous.

8:00 P.M.

**MEETING ADJOURNED:** Vice-Chair Dunklee moved to adjourn the meeting at 8:00 p.m., seconded by Member Lonske. The vote was unanimous.

Respectfully submitted,

Karen Corliss  
Town Administrator