

TOWN OF HEBRON
SELECT BOARD MEETING MINUTES
FEBRUARY 4, 2016

PRESENT: Patrick Moriarty, John Dunklee, Ellie Lonske, and Karen Corliss, Town Administrator

OTHERS PRESENT: Travis Austin (Police Chief)

7:00 P.M. **ACTION ITEMS:**

- The Select Board signed the **accounting manifest**.
- The Select Board signed the **2016 Warrant**.
- The Select Board signed the **approval for issuing refund checks** to the approved abatements applications for the 2015 tax year.
- The Select Board signed the **letter to Bill Gegas** with the NH Department of Resources and Economic Development terminating project #33-00690 for a multi-use path construction.

7:07 P.M. **DISCUSSION ITEMS:**

- Mrs. Corliss relayed to the Board that Linda Walsh inquired about **refunding a road bond** posted for Pike Hill Road (Class VI Summer Cottage Road) in 2002 during the construction of the residence. Ms. Walsh's residence is located in the Town of Plymouth, but can only be accessed by Pike Hill Road in Hebron. Vice-Chair Dunklee moved to release the road bond with accumulated interest, seconded by Chair Moriarty. The vote was unanimous.
- The Board discussed the **quote from The Chimney Restoration Group of New England, Inc.** for installing a chimney liner, installing a top plate and cap and to relay some bricks on top of the chimney at the Selectmen's Office Building. Member Lonske relayed to the Board the concerns from Norman Larson (Christopher P. Williams Architects, LLC) and Ivan Quinchia (member of the Hebron Academy Committee and a HVAC Specialist) regarding the amount of work proposed on a chimney that may be torn down or relocated within the next couple of years. The Select Board agreed to move forward with relaying the bricks, to installing the flashing, and top plate with cap.
- Mrs. Corliss relayed to the Board that Everett Begor and Bob Brooks met with Mr. Kenney at the Bridgewater-Hebron Village School to **review the sound system for the Town Meeting**. Mrs. Corliss informed the Board that Mr. Begor felt that the town's sound system would have to be used for the meeting. Mr. Begor and Mr. Brooks had concerns with the location of the speakers in the gym and the possibility of voices echoing off the ceiling. The Board approved of Mr. Begor's decision.
- The Board reviewed the **letter from the Conservation Commission** regarding a recommendation to the Board on any future timber harvesting projects in the Hebron Town Forest. The Conservation Commission recommended updating the Forest Management Plan while taking into consideration the two Rapid Ecological Assessments completed by Dr. Rick Van de Poll and avoiding trails completed by the Conservation Commission. The Commission recommended that any future management plans and harvesting recommendations be reviewed by the Conservation Commission, Dr. Van de Poll and the town residents. Vice-Chair Dunklee noted that the Select Board has final say over the management of the Hebron Town Forest and the Conservation Commission is only advisory to the happenings in the forest. Member Lonske agreed that the Board is in charge of managing the Hebron Town Forest, but would like the Conservation Commission to be included in any projects involving the forest.

7:18 P.M. **AMBULANCE SERVICE RATES AND LED LIGHTING AT THE PUBLIC SAFETY BUILDING:**

Chief Fischer approached the Board to discuss the annual review of the ambulance transportation rates. Chief Fischer reported to the Board that usually the ambulance transportation rates are not increased much higher than Medicare approved rates, but noted that on Comstar's report of the average 50 top towns that utilize Comstar's service for ambulance billing, the Town of Hebron charges significantly less. Chief Fischer explained to the Board the billing process and noted that the Town of Hebron had the authority to write-off any outstanding bills owed by residents and taxpayers in the Towns of Groton and Hebron. Member Lonske asked Chief Fischer if he had rates charged by ambulance services operated by towns in the surrounding area. Chief Fischer replied

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that he inquired but the towns would not give out figures. Chief Fischer noted that each ambulance service charges different rates because there are no set rates required and the insurance companies can negotiate the fees they will pay for various services. Vice-Chair Dunklee asked Chief Fischer for the cost increase for ambulances between purchases. Chief Fischer replied that it went from \$103,000 to \$130,000. The Board discussed the amount to increase the rates. Vice-Chair Dunklee moved to increase the ambulance rates 50% over the current rates, seconded by Chair Moriarty. The vote was unanimous.

The Board discussed with Chief Fischer the estimated delivery date of the new fire truck and the required paperwork to be completed in order to take delivery.

Vice-Chair Dunklee asked Chief Fischer and Chief Austin about coverage for the Town of Hebron while the Town Meeting is taking place in the Town of Bridgewater. Chief Fischer replied that many of the firefighters are not Hebron residents and were willing to cover. Chief Austin replied that he would be working some of the part-time officers into coverage for that day in the March scheduling.

Chief Fischer informed the Board that the fire department went back to the dealer on the Fire Department pick-up truck due to the age of the original quote. A price should be available around the date of Town Meeting. Member Lonske asked Chief Fischer to draft a letter to the taxpayers and submit a list of private roads where there are concerns with getting emergency vehicles to the homes due to the overgrowth over the roads.

Member Lonske expressed concerns to Chief Fischer with the location of the red 911 Sign on the Selectmen's Office building where it is a historical building.

Chief Fischer discussed with the Board the letter from a company in Keene that would assess lighting in buildings and on the exterior for upgrading to LED lighting. Vice-Chair Dunklee noted that the person reviewing the light situation would need a bucket truck in order to obtain the size of the brackets mounted on the pole to retrofit LED light fixtures. Vice-Chair Dunklee stated that replacing the poles would be an additional cost. Chief Fischer stated that he would contact the company to look at the current lighting situation.

7:52 P.M. **CORRESPONDENCE:**

- **Letter from Camp Pasquaney** notifying the Town of the opening and closing dates of the camp and the Watersports Weekend in August 2016.
- **Letter from the New Hampshire Division of Historical Resources** informing the Town that Owls Head was entered in the National Register of Historic Places.
- **Letter from Eversource Energy** informing the Town that MetroCast Cablevision of NH, LLC has 850 attachments on their poles located in Hebron.
- **Letter from New Hampshire Municipal Association** informing the Town that the organization would be destroying all client files dealing with legal inquiries that are older than January 2010.

7:54 P.M. **APPROVAL OF THE MINUTES:** The Select Board reviewed the Select Board Public Hearing on the 2016 Budget and Warrant Articles minutes of January 19, 2016 and made the following corrections: page 1, last paragraph, sixth sentence – remove, page 2, two sentences before the end of the first paragraph, add a sentence that reads “George Andrews said that the CIP Committee had not submitted recommendations.”, and page 2, *Warrant Article #5*, last sentence – change- “bring” to “bringing”. Vice-Chair Dunklee moved to accept the Select Board Public Hearing on the 2016 Budget and Warrant Articles minutes of January 19, 2016 as amended, seconded by Member Lonske. The vote was unanimous.

The Select Board reviewed the Select Board Meeting minutes of January 21, 2016 and made the following corrections: page 1, under *Discussion Items*, third bullet, second sentence – change – “Council’s” to “Counsel’s” and page 2, under *Any Other Business*, first bullet – remove – the first sentence. Vice-Chair Dunklee moved to approve the Select Board Meeting minutes of January 21, 2016 as amended, seconded by Member Lonske. The vote was unanimous.

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8:00 P.M. **ANY OTHER BUSINESS:** Chief Austin approached the Select Board to propose increasing the outside detail pay. Chief Austin presented the Board with detail pay rates for the surrounding area Police Departments. Chief Austin gave the Board two options for outside detail coverage. The first would be an outside department covering with an officer from the department and they would bill for the coverage. The outside department would receive the special detail income. The second would be an officer from another Police Department using a Hebron cruiser which Hebron would process the invoice to the vender and receive the income. Member Lonske asked Chief Austin about responding to emergency calls while covering a detail. Chief Austin replied that the officer covering the detail would be able to respond if another officer was not available. Chair Moriarty stated that he liked the Special Detail coverage with an officer in Hebron's cruiser. People like to see the Town cruiser out in public. Vice-Chair Dunklee moved to change the outside detail billing rates as recommended by Chief Austin, seconded by Member Lonske. The vote was unanimous.

8:09 P.M. **MEETING ADJOURNED:** Member Lonske moved to adjourn the meeting at 8:09 p.m., seconded by Vice-Chair Dunklee. The vote was unanimous.

Respectfully submitted,

Karen Corliss
Town Administrator

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