

TOWN OF HEBRON
SELECT BOARD MEETING MINUTES
FEBRUARY 18, 2016

PRESENT: Patrick Moriarty, John Dunklee, Ellie Lonske, and Karen Corliss, Town Administrator

OTHERS PRESENT: John Black, Travis Austin (Police Chief), Kate Barrett, Ron Collins (Heritage Commission Chair)

7:00 P.M. **LITTLE BOG FARM, LLC – COOPER ROAD PROPERTIES ACREAGE ERROR:** Kate Barrett approached the Board to discuss the discrepancies in the acreage of the property owned under Little Bog Farm, LLC. Ms. Barrett reviewed a survey map with the Board to explain the discrepancy on Tax Map 8 Lot 006 is still listed incorrectly. Ms. Barrett reviewed with the Board the future plans for the property as a result of the conservation easement on Tax Map 8 Lot 005 and Tax Map 8 Lot 006 held by the Natural Resources Conservation Service. Most of the work would be to secure the soil that had been disturbed on the lots to prevent any further erosion and to limit any more silt in the brooks and ponds. The reclamation program on the property will start in 2016. Ms. Barrett noted that there was a deeded right-of-way to George Road beside Tax Map 8 Lot 006.001, but does not go through to Cooper Road. Member Lonske discussed with Ms. Barrett the possibility of allowing the Town to utilize one of the existing roads on the property to maintain an Emergency Lane. This would allow the Town to have access from Cooper Road to George Road in an emergency. Vice-Chair Dunklee pointed out that authorizing the Town to maintain an Emergency Lane through Ms. Barrett's property would also provide access to the back part of the land for fire protection. The Board asked Ms. Barrett to consider this request. Ms. Barrett thanked the Board for this meeting.

7:18 P.M. **33 NORTH MAYHEW TURNPIKE – FOR SALE:** Ron Collins approached the Board to discuss the interest by the Historical Society in the newly listed property for sale at 33 North Mayhew Turnpike (Tax Map 2 Lot 014-A). Mr. Collins noted that this building was the last school house in Hebron still in its original state as it was used as a school house. The Historical Society is interested in the property and is willing to start fundraising to make the purchase. Mr. Collins inquired if the town would be interested in purchasing the property. Mr. Collins also proposed that if the Historical Society purchased the building only, would there be a location to put the building on town property to be operated as a Historical Society Museum. Member Lonske noted some properties as possible locations for the building. Vice-Chair Dunklee stated that if the building were moved, it would be at no cost to the town, and that he did not foresee any tax dollars being spent on the building. Mr. Collins inquired about leasing a spot from the Town for the building. Chair Moriarty did not support the purchase of the building since it would be another building for the town to maintain. Mr. Collins thanked the Board for meeting and that he would bring this information back to the Historical Society Members.

ACTION ITEMS:

- The Select Board signed the **accounting manifest**.
- The Board signed the **letter to Citizens Bank** regarding closing the road bond fund posted by Linda Walsh.
- Mrs. Corliss discussed with the Board **closing the account at Citizen's Bank** that was originally for the Planning Board and **closing the credit card accounts at Citizen's Bank**. Vice-Chair Dunklee moved to close the Citizen's Bank checking account and to close out town credit cards, seconded by Member Lonske. The vote was unanimous.
- The Select Board signed the **performance appraisals** for Travis Austin and Karen Corliss.
- The Board signed the **application for payment from the Trustees of Trust Funds** for funds to be withdrawn from the Dry Hydrant Capital Reserve Fund.

7:36 P.M. **DISCUSSION ITEMS:**

- The Board discussed the **proposals from Goodrum Electric** regarding changing the exterior lighting at the Public Safety Building to LED lighting. Vice-Chair Dunklee preferred the proposal for new poles

Note: Any changes to the minutes will be reflected in the next Select Board Meeting minutes.

and lights due to common issues when retrofitting a light fixture to an old fixture box. The Board agreed to hold for the second proposal.

- The Board inquired about **moving forward with the chimney repairs** discussed. Mrs. Corliss asked the Board for clarification as to the exact repairs from the quote. Chair Moriarty replied to move forward with the installation of the top plate and cap, relay the bricks on top, and to perform minor flashing repair.
- The Board reviewed the **Animal Shelter Services Agreement** from the Upper Valley Humane Society. Vice-Chair Dunklee moved to authorize Chair Moriarty to sign the Upper Valley Humane Society Animal Shelter Services Agreement, seconded by Member Lonske. The vote was unanimous.

7:42 P.M. **CORRESPONDENCE:**

- **Letter from New Hampshire Division of Historical Resources** congratulating the town on the Hebron Academy building, the Grange Hall and the Memorial Chapel being added in the New Hampshire State Register of Historic Places.
- **Letter from New Hampshire Preservation Alliance** informing the Town of a complimentary membership to their organization.
- **Letter from the U.S. Department of Homeland Security Federal Emergency Management Agency** notifying the Town that the Hazard Mitigation Plan Update, 2016 had been approved.
- **Report from the New Hampshire Department of Transportation** on the Inspection of Red List Bridges.

7:45 P.M. **ANY OTHER BUSINESS:**

- Member Lonske reported to the Board that the **Hebron Academy Committee would be applying for the MoosePlate Grant**. Member Lonske noted the two grants that have been applied for and are awaiting a decision as follows: becoming a Certified Local Government and the Sandy Grant.
- Chair Moriarty informed the Board that Representative Suzanne Smith had followed up with him on the **legacy costs for testing at the Hebron-Bridgewater Refuse Facility**. The Board asked Mrs. Corliss to give Representative Smith the March 3 and March 17 dates for meeting with representatives from NH Department of Environmental Services to discuss the reasons for the testing and what should be expected in the future at the facility.

7:55 P.M. **APPROVAL OF THE MINUTES:** The Select Board reviewed the Select Board Meeting minutes of February 4, 2016 and made the following corrections: page 1, second bullet, last sentence – add – “also the top plate and cap.” And page 1, under 7:18 P.M., next to the last sentence – remove- “where the funds are not available in the household to pay the balance.”. Vice-Chair Dunklee moved to accept the Select Board Meeting minutes of February 4, 2016 as amended, seconded by Member Lonske. The vote was unanimous.

8:04 P.M. **MEETING ADJOURNED:** Member Lonske moved to adjourn the meeting at 8:04 p.m., seconded by Vice-Chair Dunklee. The vote was unanimous.

Respectfully submitted,

Karen Corliss
Town Administrator

Note: Any changes to the minutes will be reflected in the next Select Board Meeting minutes.