

TOWN OF HEBRON
SELECT BOARD MEETING MINUTES
MARCH 2, 2017

PRESENT: Patrick Moriarty, John Dunklee, Ellie Lonske, and Karen Corliss, Town Administrator

OTHERS PRESENT: John Fischer (Fire Chief), Arthur Cummings, John Black, Mike Barrett (Casella Waste Removal, truck driver)

7:00 P.M.

PUBLIC HEARING – SECURITY ALARM CAPITAL RESERVE FUND EXPENDITURE:

Chair Moriarty opened the public hearing to expend funds from the Capital Reserve Fund entitled “Security Alarm” for upgrading the secure key access at the Public Safety Building located at 37 Groton Road. Chair Moriarty read the proposal from Mango Security Systems, Inc. (who originally installed the system) which outlined the necessary upgrades to the system in order for the software program, Keri DNET-500-UP Doors, to operate off Microsoft Windows 10 operating system. The cost for the upgrade was quoted at \$2,576.00. Chair Moriarty informed the audience that the Select Board had also asked Mango Security Systems, Inc. to prepare a quote for the Highway Shed. A discussion was held regarding including cameras to the security installation. Vice-Chair Dunklee thought that when the system was originally installed at the Public Safety Building the wiring was done for future camera installation. Chief Fischer spoke in support of the proposed upgrade agreeing that it would support future additions of buildings to the software and would be compatible with newer software moving forward. Member Lonske agreed that upgrading the system now would be better than a short-term fix to the current issue. Vice-Chair Dunklee asked Chief Fischer about the installation of cameras. Chief Fischer replied that he could see where cameras would be helpful in the Police Department, but the Board would have to discuss this with Chief Austin when he returns.

7:10 P.M.

CLOSED PUBLIC HEARING: Chair Moriarty closed the Public Hearing at 7:10 p.m.

7:10 P.M.

US DEPARTMENT OF INTERIOR –GEOLOGICAL SURVEY: Chief Fischer presented the Board with the U.S. Department of the Interior Geological Survey Joint Funding Agreement for review. Chief Fischer relayed to the Board that he wanted their approval before signing the document. Chair Moriarty informed Chief Fischer that the document appeared to be the standard language for this type of agreement and that he saw no need to submit to Town Counsel for review. Vice-Chair Dunklee moved to authorize John Fischer to sign the U.S. Department of the Interior Agreement, seconded by Member Lonske. The vote was unanimous.

FIRE DEPARTMENT – CONCERNS: Chief Fischer reported to the Board on an email received from John T. Stevens, Statewide Interoperability Coordinator with NH Department of Safety regarding broadband networks available to Emergency Management Directors in NH due to rural and mountainous locations. Chief Fischer informed the Board that if Metrocast’s tower goes down, the department had internet for 2-3 hours without power.

Chief Fischer reported to the Board that the Emergency Operations Plan needs to be updated and that he would be working with Paul Hatch, Field Representative at the NH Department of Homeland Security to accomplish this task.

Chief Fischer informed the Board that the future of maintaining Emergency Medical Services personnel in the Fire Department needs to be closely monitored due to the current age of qualified employees. Chief Fischer noted that there are currently 5 EMS employees in their 70’s and the certification requirements along with the course to become qualified was definitely not for the faint hearted. Chief Fischer felt that in the next budget year, the department should look into hiring some qualified per diem people. The Board asked Chief Fischer to discuss with other area towns the cost for per diem employees in order to be able to offer compatible wages.

NOTE: Any changes to the minutes will be reflected in the next Select Board Meeting minutes.

7:34 P.M. **CASELLA WASTE – POSTED STATE ROADS:** Mike Barrett approached the Select Board to inform them that Casella Waste was given a temporary permit to be able to place a 30 yd. roll-off container at the Public Safety Building (37 Groton Road) for the residents to dispose of the trash. Chair Moriarty relayed to Mr. Barrett that he received a call from Rick Moriarty after 4:00 p.m. this afternoon to advise that Casella was given a temporary permit to travel on the State Roads to perform curbside trash collection on Monday, March 6, 2017. Mr. Barrett relayed to the Board the calculations used by the State of NH to determine if a large truck would be over the road limit posted and that he would be reviewing this with his employers. The Board thanked Mr. Barrett for the information.

7:41 P.M. **ACTION ITEMS:**

- The Select Board signed the **accounting manifest**.
- The Select Board signed the thank you **letter to Al DeFeo** for his time as Compliance Officer.

7:43 P.M. **DISCUSSION ITEMS:**

- Member Lonske asked Mrs. Corliss to make sure that everything was **done and ready for voting and the Town Meeting** being held on Saturday, March 18, 2017 regarding set-up, ballot clerks, and the sound system.
- The Board reviewed the **email from Rick Hebbard** outlining concerns regarding the June 2, 2016 Select Board Meeting discussion on Class VI Roads. The Board would reply to the email informing him that locked gates would not be installed on the Class VI Roads and thanking him for the concern.
- Mrs. Corliss informed the Board that the Lakes Region Planning Commission was looking for **project submissions for the statewide Ten Year Plan**.

7:50 P.M. **CORRESPONDENCE:**

- **Wetlands Permit Application** from Little Bog Farm, LLC for work to be performed at 157 Cooper Road (Tax Map 8 Lots 005 and 006).
- **Email from Jan Collins** regarding alternative solutions to utilizing winter salt on roads and driveways.
- **Letter from the State of NH Department of Transportation** informing the town that West Shore Road from Bristol-Alexandria-Hebron is scheduled to have a ¾” Paver Shim and the proposal of road striping for 10 foot travel lanes.
- **Booklet prepared by NH Department of Environmental Services** entitled *Beyond the Beaver Dam- the Success* of the NH DES Aquatic Resource Mitigation Fund.

7:58 P.M. **APPROVAL OF THE MINUTES:** The Select Board reviewed the Select Board Meeting minutes of February 16, 2017 and made the following correction: page 1, remove the first sentence under *Newfound Area School District- Public Hearing*, and page 1, second bullet under *Discussion Items*, change “Whitley” to “Whitley”. Vice-Chair Dunklee moved to accept the Select Board Meeting minutes of February 16, 2017 as amended, seconded by Member Lonske. The vote was unanimous.

The Select Board reviewed the Public Hearing on Bond Warrant Articles of February 23, 2017. Member Lonske moved to approve the Public Hearing on Bond Warrant Articles minutes of February 23, 2017 as written, seconded by Vice-Chair Dunklee. The vote was unanimous.

8:03 P.M. **NON-PUBLIC SESSION:** Member Lonske moved to enter into non-public session pursuant to NH RSA 91-A:3, II(e & l), seconded by Vice-Chair Dunklee. Pat Moriarty – yes John Dunklee – yes Ellie Lonske – yes

8:26 P.M. **OUT OF NON-PUBLIC SESSION:** Vice-Chair Dunklee moved to come out of non-public sessions, seconded by Member Lonske. Pat Moriarty – yes John Dunklee – yes Ellie Lonske – yes Vice-Chair Dunklee moved that the Board seal the non-public session minutes for five-years as divulgence of information contained in the minutes would likely adversely affect the reputation of a person, seconded by Member Lonske. Pat Moriarty – yes John Dunklee – yes Ellie Lonske – yes

NOTE: Any changes to the minutes will be reflected in the next Select Board Meeting minutes.

Member Lonske moved to follow the advice from Steven Whitley, Town Counsel, as specified in an email dated March 1, 2017. And to give the Select Board Chair authority to determine any fees with Town Counsel, seconded by Chair Moriarty. Pat Moriarty – yes John Dunklee – no Ellie Lonske – yes – vote on the motion. The motion was approved.

8:22 P.M. **MEETING ADJOURNED:** Member Lonske moved to adjourn the meeting at 8:22 p.m., seconded by Vice-Chair Dunklee. The vote was unanimous.

Respectfully submitted,

Karen Corliss
Town Administrator