

TOWN OF HEBRON
SELECT BOARD MEETING MINUTES
APRIL 20, 2017

PRESENT: Patrick Moriarty, John Dunklee, Ellie Lonske, and Karen Corliss, Town Administrator

OTHERS PRESENT: Travis Austin (Police Chief), John Black

7:00 P.M.

ACTION ITEMS:

- The Select Board signed the **accounting manifest**.
- The Select Board signed the **Special Town Meeting Warrant** for Tuesday, May 16, 2017.
- Mrs. Corliss reported to the Board that Casey Kuplin, Highway Supervisor, reviewed the conditions of Tenney Lane with regards to the bond posted for a timber harvesting operation and recommended **releasing the road bond posted by FORECO, LLC**. Vice-Chair Dunklee moved to release the road bond posted on Tenney Lane by FORECO, LLC, seconded by Member Lonske. The vote was unanimous. Vice-Chair Dunklee suggested sending a letter to FORECO, LLC thanking them for the upgrades made to the road.

7:04 P.M.

DISCUSSION:

- The Board discussed the email from Casey Kuplin, Highway Supervisor, regarding the recent visit to the **culvert located on Berea Road** and the current condition of the culvert. Mr. Kuplin felt the issue needed to be addressed. Chair Moriarty stated that the issue was out of the town's hands since it was a private road. Member Lonske suggested utilizing funds from the grant obtained by Newfound Lake Region Association for repairing and replacing culverts in town. Vice-Chair Dunklee stated that the section of road that the culvert was located was not part of the town road. Member Lonske inquired about talking with Boyd Smith (NLRA Director) about utilizing the funds available through the grant and Camp Berea and Camp Wicosuta could reimburse the town. Chair Moriarty noted that he did not see this culvert identified on the map provided by Newfound Lake Region Association as part of the culverts to be replaced. Member Lonske remarked no, but she would be willing to bring the issue to Boyd Smith about utilizing the grant funds to replace with no town involvement to see if this could be done. Chair Moriarty and Vice-Chair Dunklee agreed to Member Lonske discussing this with Mr. Smith as long as the town accounts would not be involved. Chair Moriarty asked about the status of the Class VI road signs that were to be installed warning anyone traveling on the road it would be at their own risk. Mrs. Corliss reported that the signs arrived after the frost had settled in and that she had been working with a Highway employee on the placement of the signs.
- Member Lonske discussed **storage for the contents of the Hebron Academy Building**, which would not be needed during the construction process, in the Old Fire Station as opposed to renting a trailer. Member Lonske noted recent concerns with the roof leaking, but felt that tarps over the furniture would suffice.
- Mrs. Corliss reported to the Board that during the 2017 Budget presentations the Treasurer, at the time, had discussed an **hourly rate of \$17.00 per hour for the Deputy Treasurer**, if qualified. Mrs. Corliss noted that an increase to the *Deputy Treasurer account* line did not happen, but suggested moving \$300.00 from the *Meetings/Workshops* account to the *Deputy Treasurer Salary account* to be able to accommodate the hourly rate for 2017. Member Lonske moved to increase the Deputy Treasurer account line in the Treasurer 2017 Budget by \$300.00 and to reduce that same amount in the *Meetings/Workshops account line*, seconded by Vice-Chair Dunklee. The vote was unanimous.
- Mrs. Corliss relayed to the Board a conversation with Tracey Steenbergen, Town Clerk, about a recent appointment to the Historic District Commission and that **no more than three appointments to a land use board/commission could be made in one year**. Mrs. Corliss noted that the Board made four appointments at the last Select Board Meeting and that one should be for a two-year appointment. Vice-Chair Dunklee moved to change the appointment term for Paul Hazleton as an alternate to the Historic District from 3 years to a two-year term, seconded by Member Lonske. The vote was unanimous.

NOTE: Any changes to the minutes will be reflected in the next Select Board Meeting minutes.

- Mrs. Corliss relayed to the Board that a **representative from Granite State Power would like to meet with the Board**. The Board asked Mrs. Corliss to invite the representative from Granite State Power to the May 5 or May 16 Select Board Meeting. Member Lonske stated her two questions for the company as follows – 1. Would there be any money to the town? – 2. What will the additional power lines look like – larger structure than current power lines?

7:20 P.M.

CORRESPONDENCE:

- Notice from Madeleine MacDougall, Tax Collector of the **properties that will have a real estate tax lien placed against them** due to outstanding property taxes.

7:25 P.M.

ANY OTHER BUSINESS:

- Mrs. Corliss relayed to the Board that she spoke to Casey Kuplin, Highway Supervisor, about obtaining a written description specifically outlining the location of the **guardrails to be installed on Kill Mountain Road**. Member Lonske asked if the guardrail would be done the same time as the one on George Road. Vice-Chair Dunklee noted that the finished coat of paving should be done before the guardrails installation, so probably not.
- Vice-Chair Dunklee updated the Board on the **Crescent Lane dry hydrant project** and noted that it would not be completed due to the special equipment needed to get the piping out into the lake. Vice-Chair Dunklee commented that the last quote he had received from TFMoran was between \$100,000 and \$120,000. Member Lonske asked about the status of the North Shore Road dry hydrant. Vice-Chair Dunklee felt the project would be viable for 2017.
- Chair Moriarty relayed to the Board that he tried to **contact Bruce Platts and Faye Foster about any questions on the proposed Boundary Line Agreement**, but there was no answer. Member Lonske would like to meet with Mitchell Municipal Group to discuss the town's legal position. Chair Moriarty would like to give the Platts/Foster 30 days to reply to the town's letter. Chair Moriarty agreed to contact Town Counsel about a possible meeting to discuss further.
- The Board discussed the **proposal from Boyd Smith, Director of the Newfound Lake Region Association regarding the proposed culvert replacement based on the 2010 Culvert Study**. The Board agreed to the outline proposed for replacing the culverts over the next couple of years.

7:41 P.M.

APPROVAL OF THE MINUTES: The Select Board reviewed the Select Board Meeting minutes of April 6, 2017. Vice-Chair Dunklee moved to approve the Select Board Meeting minutes of April 6, 2017 as written, seconded by Member Lonske. The vote was unanimous.

The Select Board reviewed the Select Board Meeting minutes of April 10, 2017. Vice-Chair Dunklee moved to approve the Select Board Meeting minutes of April 10, 2017 as written, seconded by Member Lonske. The vote was unanimous.

The Select Board reviewed the Joint Meeting of the Select Board and Hebron Academy Advisory Committee Meeting minutes of April 13, 2017 and made the following change: page 1, fourth sentence – change “DRS” to “DRA”. Member Lonske moved to approve the Joint Meeting of the Select Board and Hebron Academy Advisory Committee Meeting minutes of April 13, 2017 as amended, seconded by Vice-Chair Dunklee. The vote was unanimous.

7:45 P.M.

MEETING ADJOURNED: Member Lonske moved to adjourn the meeting at 7:45 p.m., seconded by Vice-Chair Dunklee. The vote was unanimous.

Respectfully submitted,

Karen Corliss
Town Administrator

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