

TOWN OF HEBRON
SELECT BOARD MEETING MINUTES
May 2, 2016

PRESENT: Patrick Moriarty, John Dunklee, Ellie Lonske, and Karen Corliss, Town Administrator

OTHERS PRESENT: Rick Alpers (Primex)

3:30 P.M. **MEETING WITH PRIMEX – PROPERTY-LIABILITY AND WORKERS’ COMPENSATION INSURANCE:** Rick Alpers approached the Board to give an overview of Primex and the services offered. Mr. Alpers explained the reason why coverage with Property-Liability Trust was ending as of June, 30, 2016. Primex has been in business for 30 years. Vice-Chair Dunklee asked Mr. Alpers what the town needs to provide to obtain a quote on property-liability and workers’ compensation insurance. Mr. Alpers replied buildings owned by the town, all equipment and tools (\$25,000 and above), the latest audited workers’ compensation payroll, and any claims for the past seven years. Mr. Alpers noted some of the additional services as general legal counsel, human resources personnel, and a variety of trainings. Member Lonske inquired about playground equipment inspections. Mr. Alpers replied that Primex does inspect playgrounds, but if the town was looking to replace the equipment someone from the manufacturer could recommend replacement equipment that would satisfy the regulations. Member Lonske inquired about the cost for the insurance relative to what the town pays currently. Mr. Alpers replied that the cost is based on the experience modifier. At 3:55 p.m., Chair Moriarty entered the meeting. Mr. Alpers informed the Board that any new clients will be given a 1-year proposal and the term would increase if renewed after the first year. Mr. Alpers encouraged Mrs. Corliss and the Board to attend the “Welcome Meetings” with Primex to become familiar with the staff and services. Mr. Alpers relayed to the Board that there are commercial companies that would provide the insurance, but Primex was governed by NH RSA giving more protection to municipalities, schools, and government agencies. The Board thanked Mr. Alpers for meeting with them.

4:03 P.M. **ANY OTHER BUSINESS:**

- Member Lonske discussed with the Board scheduling a **department head meeting** in May. The Board asked Mrs. Corliss to schedule the meeting for Thursday, May 26, 2016 at 7:00 p.m.
- The Board asked Mrs. Corliss to **research when the town accepted the Charles Bean Sanctuary** property located on North Shore Road to determine if the circumstances would be similar to accepting the right-of-way for Lake Shore Drive. The Board discussed the issues surrounding accepting Lake Shore Drive right-of-way and that it may not happen until March 2017.

4:15 P.M. **MEETING ADJOURNED:** Member Lonske moved to adjourn the meeting at 4:15 p.m., seconded by Vice-Chair Dunklee. The vote was unanimous.

Respectfully submitted,

Karen Corliss
Town Administrator

Note: Any changes to the minutes will be reflected in the next Select Board Meeting minutes.