

TOWN OF HEBRON
SELECT BOARD MEETING MINUTES
MAY 19, 2016

PRESENT: Patrick Moriarty, John Dunklee, Ellie Lonske, and Alison York, Administrative Assistant

OTHERS PRESENT: John Black, Suzanne Smith, Martha Twombly, Ron Collins, Everett Begor

7:00 P.M. **PREDISASTER PLANNING FOR HISTORIC PROPERTIES PROJECT:** Ron Collins approached the Board to give an update on the Sandy Grant that was applied for by the Town through the National Parks Service. The final approval will come from the State of NH Executive Council. Mr. Collins would like to organize a committee to combine the normal fire and police disaster planning with floods, forest fires, and historical preservation. Mr. Collins recommended that Chief Fischer or Chief Austin head up the project since it should come from the head of disaster planning's point of view. The Board discussed with Mr. Collins the people who should be on the committee. Chair Moriarty asked about a timeframe to complete the project. Mr. Collins replied that the committee would have about 8 months to complete the plan. The Board thanked Mr. Collins for applying for the grant and working with the committee to see it through.

7:08 P.M. **ACTION ITEMS:**

- The Select Board signed the **accounting manifest**.
- The Board noted that a Transportation Advisory Committee meeting would be held in the upstairs meeting room of the Selectmen's Office building on June 1, 2016. Member Lonske moved to reappoint **Patrick Moriarty as a Transportation Advisory Committee Member** for four years, seconded by Vice-Chair Dunklee. The vote was unanimous.
- The Board discussed the recommendation from Avitar Associates of New England, Inc. on the **Charitable Exemption application applied for by Onaway Camp Trust**. Member Lonske moved to approve the Charitable Exemption application for Onaway Camp Trust as recommended by Avitar Associates of New England, Inc., seconded by Chair Moriarty. Chair Moriarty and Member Lonske voted in favor of the motion. Vice-Chair Dunklee voted against the motion.
- Chair Moriarty and Member Lonske signed the **letter to Holt-Elwell Memorial Foundation** approving the Charitable Exemption application. Vice-Chair Dunklee did not sign the letter.
- The Board signed the **letter to the Audubon Society of New Hampshire** approving the Charitable Exemption application.
- Member Lonske moved to authorize **Vice-Chair Dunklee to sign the letter to the White Farm Auction for selling the Caterpillar Grader** in the auction, seconded by Chair Moriarty. The vote was unanimous. Member Lonske commented to the Board that any town equipment, that has any real value, should be widely publicized if it is to be sold.
- The Board signed the **thank you letter to Barbara Spike** who recently resigned as the Secretary of the Planning Board and Zoning Board of Adjustment.
- The Board signed the **letters to the abutters of Wade Road and the discontinued upper portion of Range Road** notifying them of an upcoming public hearing that will be held on June 3, 2016 to deem the roads as Emergency Lanes.
- Vice-Chair Dunklee moved to authorize Chair Moriarty to sign the **Hold Harmless Agreement with the Hebron Historical Society**, seconded by Member Lonske. The vote was unanimous.

7:17 P.M. **GAZEBO PROGRAM FIREWORKS PERMIT:** Everett Begor approached the Select Board to discuss the new State of NH laws requiring that display fireworks be set off at least 200' from the audience and structures and how this would impact the fireworks traditionally set off at the last Gazebo Program of the season. Mr. Begor relayed to the Board that the company that displays the fireworks measured from the back of Peter Carey's property which meets the new guidelines. Mr. Begor noted that Mr. Carey would not be able to set fireworks off at his property due to the tents set up for the events held at the property. Mr. Begor presented the Board with the contract with Northstar Fireworks and the application for permit for the display of display fireworks to the State of NH Department of Safety to be signed by the Chair of the Select Board. Member Lonske asked Mr. Begor to provide the town with a letter from Peter Carey authorizing the fireworks to be set off from his property. Mr. Begor assured the Board that they would have written authorization from Mr. Carey. Vice-Chair Dunklee asked Mr. Begor if the abutters of Mr. Carey had been notified about setting fireworks off from Mr. Carey's residence. Mr. Begor had spoken with Patricia Karlsen (an abutter to Peter

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Carey) and she was in favor of the location for the fireworks. Vice-Chair Dunklee moved to authorize Chair Moriarty to sign the contract and the application, seconded by Member Lonske. The vote was unanimous. Chair Moriarty signed the contract and fireworks display application.

7:24 P.M. **MOWING OF THE HEBRON TOWN FOREST:** Everett Begor asked the Board, since Martha Twombly and Suzanne Smith were present, about the mowing in the Hebron Town Forest. Mrs. Twombly relayed to Mr. Begor that the Conservation Commission had put together a schedule for mowing the field at the Hebron Town Forest for after October 31, 2016. Mr. Begor replied that would be impossible since we could have snowfall by then. Mr. Begor stated that the latest he had ever mowed was September 15 which was very cold on the tractor. Mrs. Twombly stated that the pathway entering the Hebron Town Forest to Fox Field and the path through the field should be done every couple of weeks with the large field being mowed after September 15. Mrs. Twombly relayed to Mr. Begor that the Conservation Commission's recommendations for mowing the Hebron Town Forest property was based on studies by biologists for protecting endangered species, bird habitat, and other wildlife habitat for this property. The Board agreed to follow-up with Mr. Begor on the final instructions for mowing the Hebron Town Forest property.

7:41 P.M. **DISCUSSION ITEMS:**

- Member Lonske informed the Board that a vote should be taken on whether or not **Berea Road would be added to the Emergency Lane list**. Member Lonske felt that Berea Road should be added to the Emergency Lane list since the road is a Class VI Road which is utilized by hundreds of campers, there is access to a dry hydrant for the Fire Department to utilize, and the road had already been repaired by the town in emergencies as a result of two bad storms. Vice-Chair Dunklee felt that Camp Berea had to obtain permission now to maintain the road because it is a Class VI Road owned by the Town, but the camp would maintain the road anyhow since they are operating a business. Vice-Chair Dunklee stated that he did not see any need to deem the road an Emergency Lane. Chair Moriarty did not see any harm in making the road an Emergency Lane since Camp Berea had always reimbursed the town for part of the repairs in the past. Member Lonske moved to hold a public hearing for Berea Road to be deemed an Emergency Lane, seconded by Chair Moriarty. Chair Moriarty and Member Lonske voted in favor of the motion. Vice-Chair Dunklee voted against the motion.
- Martha Twombly asked the Board if they had reviewed the **letter drafted by the Conservation Commission** to be sent to the State Forester, Chair of the NH Board of Foresters, Commissioner of the Department of Environmental Resources and Development, NH Department of Environmental Services, and the NH Division of Forests and Land regarding a recent logging operation that had violations. The logger had submitted another Notice of Intent to Cut Wood to the Select Board for timber harvesting on another property in Hebron with similar slope issues and concerns for erosion ending up in Newfound Lake. Mrs. Twombly informed the Board that the Conservation Commission was looking for joint signatures on the letter, the Select Board and Conservation Commission, and to request that the Select Board not sign the Notice of Intent to Cut Wood form submitted by the logger. Vice-Chair Dunklee stated that the Select Board had to sign the form. Mrs. Twombly informed the Board that if the document was not signed then it would automatically be approved if it was not submitted to the NH Department of Revenue Administration within the 30 day timeframe. Mrs. Twombly showed the Board the map supplied by the logger with the Minimum Impact Wetlands application to the NH Department of Environmental Services. Mrs. Twombly stated that a Maximum Impact Wetlands application should have been filed due to the amount of wetland areas noted on the Town Tax Maps. As a result of the discussion, Martha Twombly agreed to make the necessary changes as discussed to the letter to be sent. Vice-Chair Dunklee moved to authorize Chair Moriarty to sign the letter once the changes were made, seconded by Member Lonske. The vote was unanimous. The Select Board did not sign the Notice of Intent to Cut Wood in protest of earlier timber harvesting projects performed by the same company.
- Mrs. York relayed to the Select Board that **Bill Robertie submitted a Building Permit application** for a radio antennae, but it had since been determined by the Compliance Officer, Al DeFeo, that a permit was not needed. Should Mr. Robertie be refunded the application fee? The Board reviewed the Building Permit application and felt that Mr. Robertie needed to go before the Zoning Board of Adjustment for approval on the height of the radio antennae. Vice-Chair Dunklee moved to refund Mr. Robertie the Building Permit application fee that was paid in error, seconded by Member Lonske. The vote was unanimous.
- Member Lonske noted the **agenda items to be discussed at the department head meeting** to be held on Thursday, May 26, 2016. The items listed were dry hydrants to be done next year, emergency lanes, and long term road paving and repair projects.
- Chair Moriarty commented on the **road bond posted by Radius Realty for Kill Mountain Road** and wanted Mrs. Corliss to review the timeline for completing the guardrails.

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- Mrs. York asked the Board if the **cost of replacing the exterior lighting at the Public Safety Building** were to be removed from the capital reserve fund or to come directly from the 2016 Budget. The Board was not familiar with a building capital reserve fund and felt that it should be paid out of the General Government Building account in the budget. Vice-Chair Dunklee requested that Goodrum Electric provide the cut sheets on the new lighting to the Selectmen's Office for our files.
- Mrs. York relayed to Member Lonske the results from researching the process for the **town accepting the gift of land for the Charles Bean Sanctuary**. Mrs. York informed the Board that the acceptance of the property was not done through town meeting or formally accepted at a Select Board Meeting. Vice-Chair Dunklee recalled the discussion at a Town Meeting, but requested that Mrs. York check with the Town Clerk, Tracey Steenbergen, to see if it was ever voted on by the townspeople.
- Member Lonske informed the Board that **Nancy Brooks, owner of the Hebron Village Store**, had agreed to pay for the first six months rental of the portable toilet (to be located near the store) and the Town would pay the second six months of the rental.

8:22 P.M. **CORRESPONDENCE:**

- The **copy of a letter from Mitchell Municipal Group, P.A.** that was sent to Bruce Platts and Alan Barnard regarding the property line of Mr. Platts and the Hebron Common. The letter asked that the property owner or Mr. Barnard to bring forward any issues with the boundary line in question and to please submit any documentation to the Select Board.
- A **letter from Honorable Robert J. Giuda** notifying the Board that he was running for the District 2 New Hampshire State Senate seat.
- A **notice from Vegetation Control Service, Inc.** informing the town that they had been hired by New Hampshire Electric Co-op to address any brush near or around the power lines.
- An **invitation from Camp Berea** to the Hebron Spring Social on May 29, 2016 from 4 to 7 p.m.

8:25 P.M. **ANY OTHER BUSINESS:**

- The Board decided not to authorize **Ed Gempka to continue to have a secure key access card** to the Public Safety Building since he was no longer a resident and requested that Mrs. Corliss obtain the card from Mr. Gempka.
- The **Friends of the Library** are looking to sell baked goods during town voting to raise funds for the group. The Board asked that the group speak to the Town Moderator, Peter Carey.
- The **Library Trustees** were looking for an air conditioner for the Library. The Board felt that this was not in the 2016 Budget as an expenditure.
- Mrs. York relayed to the Board that **Mrs. Corliss was looking to take June 1st off**. The Board felt that as long as the Selectmen's Office was covered during the hours of operation; they had no issues.

8:28 P.M. **APPROVAL OF THE MINUTES:** The Select Board reviewed the Select Board Meeting minutes of May 5, 2016 and made the following correction: page 1, under Senate 2 District Seat, fourth sentence – change “effected” to “affected”. Vice-Chair Dunklee moved to accept the Select Board Meeting minutes of May 5, 2016 as amended, seconded by Member Lonske. The vote was unanimous.

8:30 P.M. **MEETING ADJOURNED:** Member Lonske moved to adjourn the meeting at 8:30 p.m., seconded by Vice-Chair Dunklee. The vote was unanimous.

Respectfully submitted,

Karen Corliss
Town Administrator

Per recorded transcription

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