

TOWN OF HEBRON
SELECT BOARD MEETING MINUTES
SEPTEMBER 7, 2017

PRESENT: Patrick Moriarty, John Dunklee, Ellie Lonske and Karen Corliss, Town Administrator

OTHERS PRESENT: Scott MacKay, Travis Austin (Police Chief)

7:00 P.M.

ACTION ITEMS:

- The Select Board signed the **accounting manifest**. Chair Moriarty noted that the check to Newfound Maintenance was held out until the department head initials for payment due to the large sum.
- The Board discussed the **Resolution approving the transfer of the cable television franchise from MetroCast to Atlantic Broadband**. Vice-Chair Dunklee moved not to approve the resolution approving the transfer from MetroCast to Atlantic Broadband. Member Lonske looked for clarification from the Board – not sign the resolution or send a letter outlining the reasons for not signing the resolution. Chair Moriarty felt that sending a letter would give the Board’s position on why the resolution was not approved. Vice-Chair Dunklee amended the earlier motion by moving not to sign the resolution and to send a letter in its place, seconded by Member Lonske. The vote was unanimous.
- Member Lonske moved to reappoint **Everett Begor, Bob Brooks, and John LaCarte as Gazebo Committee members**, seconded by Vice-Chair Dunklee. The vote was unanimous. The Board signed the appointment letters.
- Member Lonske moved to **defer the Triumph office trailer contract** until later in the meeting, seconded by Vice-Chair Dunklee. The vote was unanimous.
- Member Lonske moved to appoint **Douglas McQuilkin as a Zoning Board of Adjustment Member** to complete the term of William Lucarelli (March 2018), seconded by Vice-Chair Dunklee. The vote was unanimous.
- Vice-Chair Dunklee moved to appoint **William Lucarelli as an alternate Zoning Board of Adjustment Member with emeritus status**, seconded by Member Lonske. The vote was unanimous.
- Mrs. Corliss relayed to the Board that the Administrative Assistant, Alison York, was requesting permission to **add an Assistant Library wage account line to the Library Budget** without changing the amount of the bottom line and reducing the Librarian Wages account line. Vice-Chair Dunklee moved to add the Assistant Librarian account line to the 2017 Library Budget, seconded by Member Lonske. The vote was unanimous.
- The Select Board approved the **Veteran’s Credit** as recommended by Avitar Associates of New England, Inc.
- Member Lonske moved to reappoint **Paul Hazelton as Hebron’s representative to the Lakes Region Transportation Technical Advisory Committee** until September 2019, seconded by Vice-Chair Dunklee. The vote was unanimous.
- The Select Board signed the **Notice of Intent to Cut Wood or Timber form** for Martha Marshall Revocable Trust to perform a timber harvesting operation on property at 316 Hobart Hill Road (Tax Map 18 Lot MF.007).

7:15 P.M.

DISCUSSION:

- Mrs. Corliss asked the Board if they would like to **continue the membership** with National Association of State Agencies for Surplus Property with an annual fee rate of \$39.00. The Select Board agreed to continue the membership.
- Scott MacKay spoke with the Board regarding a letter sent to them on August 20, 2017 requesting at an **abandoned motor vehicle be removed from the side of Groton Road**. Mr. MacKay expressed to the Board that the car that is being stored the goes against two state laws. Chief Austin relayed the conversation that he had with the owner of the vehicle to Mr. MacKay and the car was going to be picked up and donated for scrap. The Board agreed to pursue the matter further if the abandoned vehicle was not removed by the next Select Board Meeting on September 21, 2017 (two weeks). Chair Moriarty thanked Mr. MacKay for bringing this to the Board’s attention.

NOTE: Any changes to the minutes will be reflected in the next Select Board Meeting minutes.

- Vice-Chair Dunklee asked Mrs. Corliss to schedule a meeting with **Mango Security to review the Highway Shed** about submitting a proposal for installing a secure key card access system.
- Member Lonske discussed with the Board the thoughts of the meeting with Nathan (Powers Generator), Paul Morrison (local electrician), and Ivan Quinchia regarding the **generators at the Selectmen's Office Building and at the Old Fire Station**. Member Lonske commented that the generator located at the Selectmen's Office Building may be donated to the Hebron Union Congregational Church and dispose of the old Korean War generator. Member Lonske noted that the grant could be applied for the Selectmen's Office Building. A discussion was held regarding moving the underground propane tank to the left of the Selectmen's Office Building on the land between the Hardy's garage. Maynard Young felt that there was not enough room on that narrow strip of land for the propane tank and the generator due to setback requirements. Member Lonske thanked Mr. Young for the information.
- Mrs. Corliss informed the Board that Paul Hazelton (135 Braley Road, Tax Map 16 Lot 001) needed to **dig across Braley Road in order to connect the newly installed solar panels to the electric**. Mrs. Corliss stated that Mr. Hazelton had already met with Casey Kuplin, Highway Supervisor, and that Mr. Kuplin had no concerns. Vice-Chair Dunklee moved to allow Paul Hazelton to dig in Braley Road in order to connect with the power, but the road must be returned to the present condition, seconded by Member Lonske. The vote was unanimous.

7:35 P.M.

CORRESPONDENCE:

- **Letter from State of NH Department of Transportation** replying to the Town of Hebron letter requesting an exemption from the spring State Road Weight Restrictions in order for Casella Waste to perform the curbside trash removal service. Chair Moriarty asked Mrs. Corliss to invite a representative from Casella Waste to a Select Board Meeting.
- **Letter from State of NH Department of Environmental Services** regarding a follow-up on a violation performed by a homeowner on Oak Lane.
- **Letter from Avitar Associates of New England, Inc.** regarding a change in the public right-of-way and that more hearings on test cases will be heard in Superior Court in November 2017.
- **Proposal from Certified Computer Solutions, Inc.** for the 2018 Budget.

7:40 P.M.

ANY OTHER BUSINESS:

- The Board agreed that Roger Larochelle (Planning Board Chair) addressed the concerns from Robert Bauchiero and Arja Torni regarding the proposal of **constructing a house on a Class VI Road** and had nothing further to add.
- Mrs. Corliss informed the Board that the New Hampshire Municipal Association would be holding their annual **Budget & Finance Workshop** at the end of the month and she was interested in attending. The Board approved the request to attend.

7:41 P.M.

APPROVAL OF THE MINUTES: The Select Board reviewed the Select Board Meeting minutes of August 17, 2017. Vice-Chair Dunklee moved to approve the Select Board Meeting minutes of August 17, 2017 as written, seconded by Member Lonske. The vote was unanimous.

7:42 P.M.

PLANNING BOARD MEETING UPDATE: Vice-Chair Dunklee relayed to the Board that the Planning Board was looking to **update the wind tower addition in the Zoning Ordinance** due to a new application for towers in the Town of Canaan, NH. Member Lonske commented that small turbine was all that could be addressed by towns as larger structures were preempted by State of NH regulations.

7:46 P.M.

NON-PUBLIC SESSION: Member Lonske moved to go into non-public session pursuant to NH RSA 91-A:3, II(I) to discuss advice from legal counsel, seconded by Vice-Chair Dunklee. Pat Moriarty - yes John Dunklee - yes Ellie Lonske - yes

8:16 P.M.

OUT OF NON-PUBLIC SESSION: Member Lonske moved to come out of non-public session seconded by Vice-Chair Dunklee. Pat Moriarty - yes John Dunklee - yes Ellie Lonske - yes Member Lonske moved to seal the minutes pursuant to NH RSA 91-A:, III for five years, seconded by Vice-Chair Dunklee. Pat Moriarty - yes John Dunklee - yes Ellie Lonske - yes

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- 8:17 P.M. **TRIUMPH (OFFICE TRAILER) CONTRACT:** Member Lonske moved to sign the contract with Triumph to secure the “Big Room” trailer. Vice-Chair Dunklee stated that he would not sign anything to do with the building project until there was clear title to the property. Member Lonske would like to talk with the trailer company and would rather pay for a couple of months if the project were to be brought to a halt. Chair Moriarty agreed to review the contract to see the options before contacting the company.
- 8:35 P.M. **MEETING ADJOURNED:** Vice-Chair Dunklee moved to adjourn the meeting at 8:35 p.m., seconded by Member Lonske. The vote was unanimous.

Respectfully submitted,

Karen Corliss
Town Administrator