

TOWN OF HEBRON
SELECT BOARD MEETING MINUTES
SEPTEMBER 15, 2016

PRESENT: Patrick Moriarty, John Dunklee, and Karen Corliss, Town Administrator

OTHERS PRESENT: Travis Austin (Police Chief), Roger Larochelle (Hebron Academy Committee, Chair), Mike Lavelle (Certified Computer Solutions, Inc.)

ABSENT: Ellie Lonske (previous engagement)

7:00 P.M. **2017 COMPUTER SERVICES CONTRACT:** Mike Lavelle approached the Board to discuss the balance of the 2016 Computer Services Contract and the recommendations for the 2017 budget. Mr. Lavelle discussed with the Board the leased server, the location where the information would be backed up, and the monthly costs. Mr. Lavelle recommended to the Board preparing a schedule for computer replacement for all of the departments. Vice-Chair Dunklee moved to proceed with installing the leased server as proposed by Mr. Lavelle, seconded by Chair Moriarty. The vote was unanimous. Mr. Lavelle reviewed with the Board the items and services that would be included in the proposal for the 2017 Budget.

7:10 P.M. **HEBRON ACADEMY BUILDING COMMITTEE STATUS:** Roger Larochelle approached the Board to give an update on the work done by the Hebron Academy Building Committee regarding the proposed addition and moving the project forward. Mr. Larochelle informed the Board that the committee is in the process of starting a fundraising campaign for the proposed addition to the building. Mr. Larochelle expressed to the Board that the committee would not be able to move forward without endorsement from the Board on the project proposed. Chair Moriarty relayed to Mr. Larochelle that it was unrealistic to obtain full support of a proposed project since everyone has different ideas about the look of the building or addition. Mr. Larochelle discussed with the Board the importance of the support since there are rumors around town about better locations, alternative locations for the addition, and the need for the construction of a Town Hall. Mr. Larochelle felt that the townspeople would be more likely to financially donate towards a project proposed by the Select Board rather than a committee.

Chair Moriarty reviewed with Mr. Larochelle the recent issue brought to the Board's attention of a Hebron Common boundary line that is in question. Chair Moriarty reported to Mr. Larochelle that he would recommend the Board accept the proposal to settle with Bruce Platts and Faye Foster (property owners of 23 West Shore Road, Tax Map 17 Lot 018). Vice-Chair Dunklee informed Mr. Larochelle of the reason for the town hiring Alan Barnard (Barnard Survey Associates, Inc.) to perform the survey of the Hebron Common was to have clear boundaries to ensure that property owners around the common were only performing work to their properties not encroaching on the boundaries. Chair Moriarty informed Mr. Larochelle that the survey of the Hebron Common provided to the town noted two locations where the boundary was not clear and the survey received was not recorded in Grafton County Registry of Deeds. Vice-Chair Dunklee relayed to Mr. Larochelle that he was on the Board when Mr. Barnard was hired to perform the survey and three discrepancies were discussed that were not settled. Vice-Chair Dunklee noted that the Hebron Master Plan states that there should be no changes to the Hebron Common which the proposed addition would change the look of the Hebron Common.

The discussion continued around alternative locations for the town offices, alternative plans discussed but no solid plans delivered to be reviewed and discussed, and funding the project. Chair Moriarty stated that the townspeople would decide the future of an addition at the Annual Town Meeting regardless whether or not the Select Board backs the proposed project. The Board reiterated to Mr. Larochelle that they felt that a reasonable agreement could be met with Mr. Platts and Ms. Foster to settle the boundary line issue.

7:40 P.M. **GEORGE ROAD ISSUES:** Robert Luongo (owner of 106 George Road) approached the Board to discuss the poor condition of George Road from the intersection to North Shore Road. Mr. Luongo suggested reconstructing the first 300' of George Road since the current condition is a public safety hazard. Chair Moriarty informed Mr. Luongo that the Highway Supervisor, Casey Kuplin, had planned on paving the worst sections of George Road in 2017. Vice-Chair Dunklee informed Mr. Luongo that the town has an easement to straighten out the first corner on George Road as you enter from North Shore Road. Mr. Luongo informed the Board that David Jaques (first house on George Road) had offered to give up some land to straighten out the entrance from George Road onto North Shore Road. Vice-Chair Dunklee relayed to Mr. Luongo that, in the past during the winter months, the town would utilize the upper part of Mr.

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Jaques driveway to reduce the hazard pulling onto North Shore Road. The town had not done this for a few years. Mr. Luongo reviewed with the Board the recommendations he had prepared to present to the Board and the pictures demonstrating the hazardous conditions. Vice-Chair Dunklee informed Mr. Luongo that North Shore Road was a State Road which any issues would have to be handled by the State of NH Department of Transportation. Mr. Luongo thanked the Board for taking the time to meet to discuss this issue.

7:53 P.M. **ACTION ITEMS:**

- The Select Board signed the **accounting manifest**.
- The Select Board signed the **letter to the Trustees of Trust Funds** requesting that funds be deposited into the various capital reserve accounts as voted at March 2016 Town Meeting for Warrant Article #4.
- The Select Board signed the **2016 MS1 Summary Inventory of Valuation** form. Mrs. Corliss informed the Board that the overall property assessment valuation went down 2 1/2 % as a result of the 2016 Town Wide Update.

7:57 P.M. **DISCUSSION ITEMS:**

- Mrs. Corliss relayed to the Board that **Mr. Carey had reviewed the Noise Ordinances** provided by Chief Austin and felt that the ordinances would be hard to enforce and was not going to push the issue. Chief Austin reported to the Board that Mr. Carey spoke to him during the elections held on September 13, 2016 withdrawing pursuing anything further regarding enforcing the concerns with jake brake use through the common.
- Mrs. Corliss informed the Board that **Joe Hogan of Hogan & Co. Builders submitted the bid for new windows in the Town Clerk and Tax Collector Office** and that a notice would be posted for a public hearing for October 6, 2016.
- Mrs. Corliss asked the Board if they would like to complete the **election ballot for the 2016 State of Officers and Directors for the New Hampshire Association of Assessing Officials**. The Board declined.
- Mrs. Corliss relayed to the Board that **William Robertie (Fire Warden) inquired about a separate time to meet with the Board to submit a budget for forestry purposes**. The Board felt that Mr. Robertie could include the expenses with the Fire Department Budget and meet with the Board with the Fire Chief.

8:05 P.M. **ANY OTHER BUSINESS:**

- Vice-Chair Dunklee reported to the Board that the **condenser on the a/c unit at the Public Safety Building was frozen due to regulator issues** between the Fire Department offices and the Police Department Office. Vice-Chair Dunklee discussed this with Maynard Young since this had been an ongoing issue. Mr. Young recommended installing a supplemental heating/a/c system in the Police Department Office to prevent this from happening in the future.
- Vice-Chair Dunklee noted that the **roof on the Public Safety Building** (the side towards the Town of Groton) was showing significant wear and should be looked at by a roofing contractor. The Board agreed to have some local contractors look at the roof. Vice-Chair Dunklee felt that possibly one of the roofing contractors would be able to address the vinyl siding issues where some of the siding was missing.

8:08 P.M. **APPROVAL OF THE MINUTES:** The Select Board reviewed the Select Board Meeting minutes of September 1, 2016 and made the following change: page 1, third bullet under *7:00 p.m.*, ninth sentence – change “Chief Moriarty” to “Chair Moriarty”. Vice-Chair Dunklee moved to accept the Select Board Meeting minutes of September 1, 2016 as amended, seconded by Chair Moriarty. The vote was unanimous.

Vice-Chair Dunklee moved to send the information given to the Board regarding the boundary line discrepancy between the Platts property and the Hebron Common to Town Counsel for review, seconded by Chair Moriarty. The vote was unanimous.

8:20 P.M. **MEETING ADJOURNED:** Vice-Chair Dunklee moved to adjourn the meeting at 8:20 p.m., seconded by Chair Moriarty. The vote was unanimous.

Respectfully submitted,

Karen Corliss
Town Administrator

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