

TOWN OF HEBRON
SELECT BOARD MEETING MINUTES
JULY 6, 2017

PRESENT: Patrick Moriarty, John Dunklee, and Karen Corliss, Town Administrator

OTHERS PRESENT: Doug McLane & wife, John Black

ABSENT: Ellie Lonske – prior commitment

7:00 P.M. **HEBRON MEMORIAL BEACH – EROSION:** Doug McLane approached the Select Board to discuss concerns with the erosion of the Hebron Memorial Beach. Mr. McLane reported that he had a chance to walk the beach with some of the Hebron Beach Committee Members and Select Board Chair Pat Moriarty to review the areas with major erosion issues. Mr. McLane noted that the most noticeable erosion areas are in front of the red cottage near the Fire Department boat dock. Mr. McLane reported that he met with three wetlands engineers to review the site, determine the cause for the erosion, and to discuss possible solutions. Mr. McLane reported that the long term solution would be to contact the State of NH Department of Environmental Services to request that Newfound Lake be lowered during the months of April and May. The short term solution would be to place something along the edge of the shoreline where the boat dock is located to prevent the breakwater from pounding into the shore of the beach. Mr. McLane noted that he would be meeting with Rick Van de Poll (biologist) next week to review the site. Vice-Chair Dunklee noted that the shoreline of Newfound Lake has changed significantly over the years.

CONSIDERATION TO PLANT ELM TREES ON THE HEBRON COMMON: Doug McLane discussed with the Board planting elm trees on the Hebron Common. Mr. McLane offered to purchase and plant the trees. Chair Moriarty relayed to Mr. McLane that the Select Board had hired a landscape architect which would be given this information. When the town is in a place to add trees to the Hebron Common, the Board agreed to contact Mr. McLane to be involved.

7:29 P.M. **GAZEBO COMMITTEE – FIREWORKS PERMIT:** Everett Begor approached the Select Board to obtain their signatures on the Fireworks Permit application with the State of NH Department of Safety. Mr. Begor informed the Board that the State of NH now required two insurance policies and that Peter Carey (property owner from where fireworks will be set off) had submitted a letter giving the Gazebo Committee permission to use his property to set off the fireworks. Vice-Chair Dunklee moved to authorize Chair Moriarty to sign the Fireworks Permit application for the display of fireworks in August, seconded by Chair Moriarty. The vote was unanimous.

7:35 P.M. **HEBRON CHURCH FAIR VENDOR CO-CHAIRS:** Phil and Linda Kriss approached the Select Board to discuss the recently formed Hebron Town Common Advisory Committee and their interest in being involved with the committee. Mr. Kriss informed the Board that he and his wife oversee the placement of the vendors for the Hebron Church Fair and would be interested in seeing a plan of the proposed plantings of the trees on the Hebron Common. Chair Moriarty noted that a plan had not been generated. Mrs. Kriss informed the Board that once a plan was generated, they would like have a copy for their records in order to help assist with placement of the vendors on the Hebron Common. Mr. Kriss volunteered to serve on the Hebron Town Common Advisory Committee to be able to give input during the process of developing a plan.

7:40 P.M. **ACTION ITEMS:**

- The Select Board signed the **accounting manifest**.
- The Select Board reviewed the **abatement application submitted by Gary and Joyce Lahey** for 160 West Shore Road (Tax Map 18 Lot 010) and the recommendations from Mark Stetson, CNHA Assessor Supervisor with Avitar Associates of New England, Inc. Vice-Chair Dunklee moved to approve the abatement application as submitted for Gary and Joyce Lahey based on Avitar Associates of New England, Inc. recommendations, seconded by Chair Moriarty. The vote was unanimous.
- The Select Board reviewed the inquiry from **State of NH Department of Revenue Administration regarding utilizing the PA-28 Inventory of Taxable Property Form for 2016**. Vice Chair Dunklee moved not to utilize the PA-28 forms, seconded by Chair Moriarty. The vote was unanimous.

NOTE: Any changes to the minutes will be reflected in the next Select Board Meeting minutes.

- The Select Board signed the **Public Gathering Permit** for Newfound Lake Region Association for an environmental exposition to be held on July 22, 2017.
- The Board reviewed the **request for payment from the Trustees of Trust Funds** to withdraw \$2,500 from the Cemetery General Maintenance Fund. Vice-Chair Dunklee moved to withdraw \$2,500 from the Cemetery General Maintenance Fund as approved at the public hearing on November 3, 2016, seconded by Chair Moriarty. The vote was unanimous.
- The Board reviewed the **letter to Michael Sharp Enterprises, LLC** regarding the letter of credit posted for a logging operation on Wade Road. Vice-Chair Dunklee moved to sign the letter to Michael Sharp Enterprises, LLC releasing the letter of credit, seconded by Chair Moriarty. The vote was unanimous.
- The Board reviewed the **letter to Bruce Barnard** regarding the balance on the utility pole replacement at the Public Safety Building. Vice-Chair Dunklee moved to sign the letter to Bruce Barnard requesting the balance on the damage done to the utility pole, seconded by Chair Moriarty. The vote was unanimous.
- Mrs. Corliss informed the Board that she had made an error in presenting the request for an **abatement on timber taxes from FORECO on the Green Acre Woodlands, Inc.** property. FORECO did not feel that the amount of work put into the road to access the timber harvesting location was taken into consideration when calculating the matrix. The amount of the refund requested is around \$913.00 not the \$52.00 as presented. The Board asked Mrs. Corliss to have Shaun Lagueux (forester) review the request from FORECO.
- The Board reviewed the **letter to the NH Department of Transportation Commissioner** regarding concerns with the weight limit posting on state roads in the spring and not considering solid waste removal a necessity to utilize the roads with an exemption from the restricted weight limit. Vice-Chair Dunklee moved to sign the letter, seconded by Chair Moriarty. The vote was unanimous.

7:57 P.M.

DISCUSSION:

- The Board reviewed the **email from Jeff Hayes** with the Lakes Region Planning Commission looking to see if Hebron was interested in joining the regional electricity purchasing aggregation to reduce electricity costs to the town. The Board asked Mrs. Corliss to send the information prepared by Alison York, Administrative Assistant, regarding the past year's utility usage by the town to Mr. Hayes.
- The Board reviewed the **email from Pete Kavanaugh, Hilltop Public Solutions**, looking to schedule a Community Meeting in the Town of Groton for the Towns of Groton, Alexandria, Hebron and Rumney on Wednesday, July 19, 2017. Chair Moriarty stated that the date was not good since the Select Board had rescheduled their regular meeting for the same date. Vice-Chair Dunklee would like Hilltop Public Solutions to schedule a meeting for just the Hebron residents. Chair Moriarty asked Mrs. Corliss to contact Hilltop Public Solutions to schedule another meeting and request that the residents and taxpayers have, at least two weeks' notice in advance.

8:04 P.M.

CORRESPONDENCE:

- **Letter from NH Department of Revenue Administration, Philip Bodwell, CNHH** regarding the 2016 Cyclical Review of the Assessing Contract provided by Avitar Associates of New England, Inc. The contract met all of the requirements.

8:07 P.M.

ANY OTHER BUSINESS:

- Vice-Chair Dunklee informed the Board that the **Selectmen's Office staff utilizing the meeting room in the Public Safety Building during the renovations and addition to the Academy Building would not be possible since the EMS train in the room one night every week.** Mrs. Corliss inquired about the EMS training in the Library or the basement of the Hebron Union Congregational Church. Vice-Chair Dunklee relayed to the Board that the Fire Chief is getting negative feedback from the employees and a couple would quit the department if the offices were moved to the PSB. Vice-Chair Dunklee informed the Board that Tracey Steenberg, Town Clerk, had suggested contacting Elaine Crandall (owner of 34 North Shore Road) about renting her house. Chair Moriarty asked Mrs. Corliss to pass the information along to Roger Larochelle (Chair of the Hebron Academy Advisory Committee).
- Chair Moriarty informed the Board that the **guardrails had been installed per the requirements of the Hebron Country Estates subdivision.** Chair Moriarty noted that the Bank of NH was going to hold off on the final coat of paving based on the completion date in the letter of credit with the town.

NOTE: Any changes to the minutes will be reflected in the next Select Board Meeting minutes.

Mrs. Corliss informed the Board that a copy of the email from the Bank of NH was given to the Planning Board for their files.

8:10 P.M. **APPROVAL OF THE MINUTES:** The Select Board reviewed the Select Board Meeting minutes of June 15, 2017 and made the following correction: page 1, under Library – Computer Purchases, second to the last sentence – remove the sentence. Vice-Chair Dunklee moved to approve the Select Board Meeting minutes of June 15, 2017 as amended, seconded by Chair Moriarty. The vote was unanimous.

Vice-Chair Dunklee updated the Board on the combined Planning Board/Zoning Board of Adjustment meeting and the discussion concerning several properties in town that are not in compliance with the Hebron Zoning Ordinance. Vice-Chair Dunklee noted that Jim Gickas (Compliance Officer) attended the meeting and was going to follow-up on some of the properties discussed.

8:16 P.M. **MEETING ADJOURNED:** Vice-Chair Dunklee moved to adjourn the meeting at 8:16 p.m., seconded by Chair Moriarty. The vote was unanimous.

Respectfully submitted,

Karen Corliss
Town Administrator

NOTE: Any changes to the minutes will be reflected in the next Select Board Meeting minutes.