

HEBRON LIBRARY TRUSTEE'S MEETING – December 8th 2015

PRESENT: Bill Powers, Paula Cummings, Robin Orr, Gail Howell, Sue Jackson.

Bill opened the meeting at 4:10 pm

MINUTES: Paula made a motion to accept the Minutes, seconded by Bill and voted in the affirmative.

TREASURER'S REPORT: Quick Books is on line. Membership in Text Soup is \$50 and allows up to 5 users. There is no fee to use. Robin will sign up for non-profit and public libraries.

Balance left on the account from the Town Meeting Warrant for furniture is \$3,340.00. The Town is requesting us to get things on order before the 1st of January 2016. We need to let the Town know what is already encumbered. The Library made \$11.26 with interest. Paula made a motion to accept the Treasurer's Report, seconded by Bill and voted in the affirmative.

LIBRARIAN'S REPORT: The manifest: Baker and Taylor - \$146.53; Reimbursement for gas mileage to attend Scrooge and Marley - \$14.20, for a total of \$160.72. Bill made a motion to accept the manifest, seconded by Sue and voted in the affirmative.

Robin said the Town has paid the bill for the chairs.

Library activity, see attached. Robin has had intra library training.

GROTON: Elizabeth Jespersen, Sherry Nelson and Ginna Rescijno spoke to us about the issues they are having with their library wondering if there was anything we could do to help them out. After much discussion, it was decided that we would talk about it among ourselves and get back to them.

NO CHARIMAN'S REPORT

ACTION ITEMS:

Robin and Paula finished the biography section.

We are digitized to St.

Maintenance: The leaves have been picked up and the poison ivy is gone. The individual panes in the windows need to be taken out and fixed. Since we have storm windows this can be done anytime.

Trust Fund is in progress.

Website is in progress. Robin would like to use the Plymouth Library website as a guide. Robin and Bill will get together to do this.

Furniture – we will order two work stations and one computer. (See Treasurer's Report)

Friend's of the Library –Paula and Robin got more info from the Ashland Library. Gail and Paula will go to the Meredith Library as they have just started a Friend's of the Library. We have copies of FTL from Holderness and from Freedom. We do know that a Tax ID Number is required.

Robin said that Monday nights are pretty good.

NEW BUSINESS: Anti-virus has expired. The company who installed is responsible to renew it.

A motion to adjourn was made by Paula, seconded by Bill and voted in the affirmative at 5:35 pm.

Respectfully submitted,

SUE JACKSON
Secretary