

MINUTES OF THE LIBRARY TRUSTEE'S MEETING

March 9, 2016

PRESENT: Bill Powers, Paula Cummings, Robin Orr, Sue Jackson

Bill opened the meeting at 4:15 pm.

MINUTES:

A motion was made by Bill to accept the Minutes, seconded by Paula and voted in the affirmative.

TREASURER'S REPORT

See attached report. A motion was made by Sue to accept the Treasurer's Report, seconded by Paula and voted in the affirmative.

LIBRARIAN'S REPORT

See attached.

The manifest was presented as follows:	Baker and Taylor	\$126.38
	Tech Soup (Quick Books)	50.00
	Total	\$178.38

A motion was made by Bill to accept the manifest, seconded by Paula and voted in the affirmative.

Robin mentioned that so far there are 14 overdrive patrons and one new patron of the Library.

CHAIRMAN'S REPORT

We are still awaiting Quick Books to come on line.

At Town Meeting on Saturday, March 12, 2016, the Town will vote on our Warrant Article regarding Atrium.

ACTION ITEMS FROM FEBRUARY MEETING:

Skip Orr will be making a table (to our specifications) to stand in the middle of the room to hold, on one end a Kindle for patrons to access our card catalog, and on the other end our large dictionary.

Library Maintenance: nothing further has been done; however, the major items have been taken care of.

Robin said she will check with other libraries to see what they do with their older magazines. Can we dispose of them? Right now Robin keeps them in a file box designed for magazines.

Robin wondered that since we have \$1800 left in the budget if we could purchase more chairs? Bill said at this point she could certainly pick out some chairs and then present her request and pictures at another meeting. She would like to have the chairs available for large groups, i.e., book discussion, Friend's of the Library, etc. At the moment, any large group will need to meet in the Hebron Church's Fellowship Hall.

Quick Books: Sandra Cummings will coordinate our Quick Books with the Town's. We are digitized up to CAR in the biography section.

Bob Brooks will help Robin to list the Classics with the idea of updating the section with new books. Most of our Classics are in tough shape and/or musty.

The Library website is a work in progress.

Friends of the Library: An introductory meeting will be held on March 28th at 6:30 pm with light refreshments in the church fellowship hall. Flyers will be distributed throughout Hebron, Groton, Rumney, etc. A notice will appear in the Town Newsletter, on the Town Website, and in the Record Enterprise.

Further thoughts on Groton: the Memorandum of Understanding had been reviewed by each of us online with no changes made. After some discussion it was decided that a show of a driver's license would be enough to establish residency. Groton had suggested they pay the Hebron Library \$2,000.00 for a year. After some discussion, we decided to make the amount \$2,500.00 to help cover some of the Atrium and Overdrive expenses. This money would go under "contracted services to other towns" and will be put directly into the Library account. Robin will talk with Bobbi Slossar regarding Groton's use of Atrium and Overdrive. After we have talked with the Groton Library folks regarding the Memorandum of Understanding, and have an understanding with them, we will invite Michael York to come talk with all of us.

Globes: We will contact Howard O'Dell re appraising the old globes.

A motion was made by Paula to find a place or someone to take the old computer work station which is valued at \$20, seconded by Bill and voted in the affirmative.

Paula made a motion to request the Select Board to appoint a second alternate (Bill Powers) seconded by Sue and voted in the affirmative.

A motion to adjourn was made by Bill, seconded by Paula and voted in the affirmative at 5:25 pm.

Respectfully submitted,

SUSAN W. JACKSON