

HEBRON LIBRARY TRUSTEE MEETING MINUTES APRIL 13, 2016

PRESENT: Paula Cummings, Bill York, Sue Jackson, Robin Orr
Alternates, Gail Howell and Bill Powers
Groton Trustee, Sherry Nelson

The meeting was opened at 4:15 pm

Election of officers took place as follows:

Chair, Paula Cummings

Treasurer, Bill York

Secretary, Sue Jackson

Bill York made a motion to move the slate, seconded by Sue and voted in the affirmative.

MINUTES: Paula made a motion to accept the March Minutes, seconded by Sue and voted in the affirmative.

TREASURER'S REPORT: Bill Powers presented the report and said the he moved \$453.98 from non-lapsing funds into the lapsing funds.
(from checking to savings).

Sue made a motion to accept the report, seconded by Paula and voted in the affirmative.

LIBRARIAN'S REPORT:

Library usage report:

86 patrons, 33 books borrowed, 14 magazines borrowed and 2 DVDs borrowed

Overdrive: Robin said that even if we are able to add Groton patrons, the cost would remain at \$480. But she will have to check further as to what constitutes "community".

Manifest: Baker and Taylor	\$191.53
Book – McLane Clan	36.54
Scrooge and Marley	50.00
Overdrive	480.00
Total	\$758.17

A motion was made by Sue to pay the manifest as presented, seconded by Paula and voted in the affirmative.

Robin gave \$40 in cash and a \$10 check to Bill to be deposited in non-lapsing funds. The Atrium Program was signed on April 13th.

CHAIR'S REPORT:

Paula said she and Bill York have already signed the signature cards at the bank. which become effective April 14, 2016.

ACTION ITEMS FROM MARCH:

Library Maintenance: Biff will look into repairing or replacing broken windows. The door lock keys don't always work. This will be looked into.

Paula mentioned to Ellie that the Library has a mold issue.

Paula said the books for the Fair, which are in boxes in our entry room, could be stored in the old fire station. She went over to look and found the perfect spot.

Quick Books – Bill Powers said we have purchased the license and he is in the process of setting up the account.

Groton. Sherry said that Groton is holding a public hearing regarding library options for their Town. This will take place at their next Selectmen's Meeting.

Robin suggested that Sherry might like to invite Mike York to attend the meeting to answer any questions.

Robin also stated that she would be willing, at some point in the future, to meet with the Groton residents to answer questions and explain about our Library.

Robin stated that our agreement with Groton does not start until next spring.

Meanwhile the charge to use the Hebron Library would be \$10 per household for Groton residents. We will work on the Memorandum of Understanding this month before asking Mike York to come talk with the Hebron and Groton Library Trustees.

Website: Bill Powers and Robin are ironing out the details.

Friends of the Library meeting went very well with about 18 people in attendance.

Co-Presidents - Alison York and Judy Dodge; Treasurer – Bob Brooks,

Secretary – Karen Olivier, and the 5th voting member – Jocelyn Kaye. The next meeting is scheduled for Monday, April 25th at 6:00.

NHLTA Conference is May 23rd at the Grappone Conference Center in Concord.

There will be five of us attending with each person taking different workshops.

NEW BUSINESS: Robin would like an increase in the book budget from \$120 to \$150. Sue made a motion to accept this increase, seconded by Paula and voted in the affirmative.

We still have \$1800 left of our furniture budget and Robin would like to buy 20 stackable chairs at \$38.99 each and a dolly to hold the chairs at a cost of \$67.99.

Sue made a motion to order these, seconded by Paula and voted in the affirmative.

Robin would like to order a presentation cart at some time in the future. This would be in place of building one as suggested in last month's Minutes.

Robin would like to be able to take a week off. We granted her a week off at her convenience. Polar Caves is giving out free passes to children who are accompanied by a paying adult. The Trustees gave Robin permission to have the free passes available at the Library.

Sue made a motion to adjourn, seconded by Paula and voted in the affirmative at 5:35 pm.

Respectfully submitted

SUSAN W. JACKSON, SECRETARY