

HEBRON LIBRARY TRUSTEE MEETING MINUTES OCTOBER 17, 2016

PRESENT: Paula Cummings, Gail Howell, Robin Orr, Bill York

ABSENT: Sue Jackson, Bill Powers

To achieve a quorum, Gail Howell was designated voting member for the meeting as well as taking the Meeting minutes.

The meeting was called to order by Paula Cummings, Chairperson at 3:45.

MINUTES: Bill York made a motion to accept the September Minutes, seconded by Robin and voted in the affirmative without changes.

TREASURER'S REPORT: Due to Bill P.'s absence, there was no Treasurer's Report to vote on.

LIBRARIAN'S REPORT:

The manifest was for one Baker & Taylor statement in the amount of \$15.82. A motion was made by Bill Y to pay the manifest as presented and was voted in the affirmative.

Robin reported that library useage continues to increase. In September, there were 108 patrons and the inclusive total of all transactions was 158, an increase of 141 over September 2015.

The Overdrive participation at 55 was 14% higher than August 2016.

A new rug for the entry costing \$81.60 was selected and will be ordered. A newspaper rack was looked into and deemed too expensive. A Presentation Cart has been selected. The cost will come out of the Town Warrant Furniture budget. Robin was given authority to order it if comes to less than \$600.

Paula gave Robin a USB drive of the complete list of all culled Fiction books. Robin will upload it to one of our pc's and will also print a hardcover copy to keep for the records.

Bill P is to determine the PC and tablet needs and arrange for their purchase from existing 2015 Library funds.

CHAIRMAN'S REPORT:

Paula will contact Joe Hogan to investigate the cost of an outside bulletin board.

She will talk to the Selectman at the Budget meeting to see if the Town would pay for it as the ones they found in catalogs are expensive.

Friends Of The Library: Paula will also be contacting the Selectman on behalf of the Friends to see if they would allow a "cow patty bingo day" on the Common next summer as a fund raiser.

The Friends, organized by Paula, are holding a bake sale fund raiser at the polls on November 8. Barbara Brooks is making up gift baskets to raffle off in early December. They will be kept in the Library.

The Friends are Official and have sufficient funds to be independent and open their own bank account. They now have their EIN, 501C 3 and their tax ID.

Paula and Robin have written a policy for the acceptance of used books. Any contributions will have to fall within the guidelines and also be at the discretion of Robin.

NEW BUSINESS;

Elizabeth Jespersen and Sherry Nelson from Groton asked to meet with us. Since February, they have been trying, without any luck, to contact Terry Knowles (she's in charge of State Library Trust Funds). Since this has just been dragging out, and to move ahead, Elizabeth and Sherry presented us with a draft Memo Of Understanding between Groton and Hebron for our review. We discussed the memo after the Groton folks left and had several concerns. We felt it would be best if we could get Michael York on site to discuss these concerns and determine next steps. Paula will contact Michael.

Robin was asked to have Library cards available to give out in case we move ahead with the Groton Memo Of Understanding.

At 4:55 Bill Y made a motion to adjourn, seconded by Gail and voted in the affirmative.

Respectfully submitted,
Gail Howell, Substitute Secretary