

Town of Hebron Library Trustees Meeting January 15, 2018

Present: Sue Jackson, Bill York, Donna Luti, Bill Powers, Sherry Nelson (Groton Rep)
Robin Orr (Librarian)

Call to Order: 4:18 PM

Minutes from December 11, 2017 meeting

-A motion to accept the minutes was made by Donna Luti, seconded by Sue Jackson and approved unanimously.

Treasurer's Report

-The Statement of Financial Position shows Total Liabilities and Equity as \$8,317.26

-A motion to accept the report was made by Bill York, seconded by Donna Luti and approved unanimously.

Old Business

-Policy to pay manifests- Bill Powers will compose the wording for an amendment to the By Laws so that bills for library operating expenses can be paid in the event the Trustees meeting does not take place as scheduled.

-Trustees will plan to meet a little longer at next month's meeting to review the By Laws.

Librarian's Report

-Library Usage Report reflecting numbers for all of 2017 shows substantial growth in all areas.

-Robin and Donna will again make efforts to contact the elementary school for the purpose of attracting the young people of Hebron and Groton to the library. Robin mentioned that Jan Connor reads with students on a weekly basis. Bill York suggested the idea of having a field trip from the school to the library.

-Manifests:

Baker and Taylor	\$159.88
NH Home (2 yr subscription)	24.97
National Geographic (2 yr)	67.00
Total	\$251.85

-A motion to pay all manifests was made by Donna Luti, seconded by Bill York and approved unanimously.

-Bill York suggested having a weekly item in the paper: "News from Hebron Library"

Action Items

-Re: Cooking Light Magazine. Robin has been unable to contact the magazine about our check not being cashed. Since then, we have stopped receiving the magazine. It was decided that Bill Powers will put a stop payment on the check and we will re-subscribe.

New Business – None

Adjourn- A motion to adjourn at 5:05 PM was made by Bill York, seconded by Donna Luti and approved unanimously.

Respectfully Submitted,
Donna Luti