

Town of Hebron Library Trustees Meeting

April 9, 2018

Present: Bill York, Donna Luti, Bill Powers, Robin Orr (Librarian), Ruth Gaffey (Groton Representative)
Jocelyn Kaye (Alternate)

The Meeting was called to order at 3:36 by Bill York.

Minutes from March 19, 2018

-A motion to accept the minutes was made by Bill Powers, seconded by Bill York and approved unanimously.

Treasurer's Report

-Assets in the bank accounts of \$5,154.28

-A motion to accept the report was made by Donna Luti, seconded by Bill York and approved unanimously.

Librarian's Report

-Robin reported that March was an "awesome" month.

-67 more patrons visited the library than March 2017.

-Circulation was up to 221 compared to 136 in 2017.

-\$9.25 in income (\$9.00 was from Robin's eggs).

-Donna Luti asked if we could somehow log how much the computers are used. Robin said she would keep track.

-Manifests

Birds and Blooms (2 year subscription)	\$ 16.00
Baker and Taylor	105.14
Total	\$121.14

-A motion to pay the manifests was made by Donna Luti, seconded by Bill Powers and approved unanimously.

Old Business

- NHLT Conference on May 14, 2018- (Trustees chose which sessions to attend after this meeting adjourned).

-By-Laws- Bill Powers discussed whether alternates should be able to hold offices such as treasurer, also that a quorum could be defined as 2 Trustees in attendance. He will incorporate these into a revision of our By-Laws for our review in May.

-Support Contract with Certified Computer- Bill Powers reported that Certified has given him a quote of \$125 per month for maintenance. He is comfortable with getting this now. He also noted that last fall, Certified quoted him a price of \$1,400 for a new computer but a more recent quote came in at \$1,900. Bill is waiting for details about the price increase.

-Security Light- Bill York reported sending a proposal to the Selectmen and it should be voted on this month.

-Book Drive by PSU student Ariana Raymond-Robin reported that Ariana will be dropping of a collection box during library hours.

- Donna Luti said she would get in touch with Minot-Sleeper Library about their source for "moving along" books that have been discarded.

New Business

-Groton Memorandum of Understanding was signed by the Trustees and a check was given to Bill Powers to deposit.

-New Book Shelves for the Children's Section- The library needs new shelves to accommodate the many large books in this collection. Currently they cannot be shelved correctly or without hanging over the edge with potential of an avalanche. Donna Luti said she would contact Karen Corliss to see if the Selectmen have suggestions and /or restrictions before we get too far with plans. We will work with the Children's Room Committee of The Friends of the Hebron Library to come up with a plan.

-5 College Book Sale is April 21 and 22.

-New Library Hours: Monday 4-7
Saturday 9-1

A motion to accept these new hours was made by Donna Luti, seconded by Bill Powers and approved unanimously.

A motion to **adjourn at 4:36** was made by Bill Powers, seconded by Donna Luti and approved unanimously.

Respectfully submitted,
Donna Luti