

Town of Hebron Library Meeting

September 10, 2018

Present: Bill York, Bill Powers, Phyllis Rockwell (Alternate), Paula McKinley,
Librarian

Absent: Donna Luti, Ruth Gaffey (Groton Rep)

The Meeting was called to order at 3:38PM by Bill York

Minutes from the September 10th meeting:

A motion to make Phyllis Rockwell (Alternate) a voting member by Bill York and seconded by Bill Powers was approved unanimously.

August Minutes

A Motion to accept the August minutes was made by Bill Powers and seconded by Bill York was approved unanimously.

Treasurer's Report

Library funds are 15% ahead of Budget through August 2018.

Copies of checks paid out placed on file

With the change to Fiscal Year, budget will be due at the usual time, but will be for an 18-month period, versus the normal 12 months. (From Karen through Bill York)

Motion made by Bill York to accept report as presented, seconded by Phyllis Rockwell.
Approved unanimously.

Librarians Report

Visitors continue to increase monthly. Total Patron and Non-Patron count increased by 81 over last August.

Discussion of what is included in "All" column on usage report. Should include all items minus Patron/Non Patron or Total Usage columns.

Librarian will continue to trace overdue fines and begin charging. There will be no penalty for non-payment. Overdue excess payments will be considered a "cash donation".

Manifest: Country Living Renewal \$29.97

Motion to Approve and pay as presented by Bill York. Seconded by Bill Powers. Approved unanimously.

New Business

Items in the Library section of the Town Web site have been changed to delete Jocelyn kaye as Alternate and add Kathy Abbene as her replacement to fill her term.

Paula McKinley has been added as Interim Librarian, and Robin Orr is now listed as Librarian (LOA)

Old Business

No Items for discussion.

Adjournment

Motion to adjourn made by Bill York and seconded by Bill Powers at 4:08PM. Approved unanimously.

Respectfully Submitted;

Bill York, Secretary Pro Tem