

TOWN OF HEBRON
TOWN OFFICES COMMITTEE MEETING MINUTES
DECEMBER 2, 2014

PRESENT: Roger Larochelle, Paul Hazelton, Mark Coulson, Ellie Lonske

ABSENT: Trip Swartz, Patrick Moriarty

OTHERS PRESENT: Ron Collins, Jan Collins, Ivan Quinchia

Meeting convened at 7:00 P.M.

Chair Roger Larochelle called the meeting to order, and stated that the purpose of the meeting was to determine next steps in working with the architect to refine cost figures for the budget meeting on January 20th and warrant article to be presented at the March 10th Town Meeting.

The first order of business was approval of the minutes of the 10/21 meeting. Paul moved; Mark seconded a motion to approve the minutes as written. Passed by unanimous vote.

Roger asked Ellie for an update on the LCHIP grant application. Hebron received no funding from LCHIP.

Roger then gave an overview of the project for the benefit of the members of the audience, reviewing the votes at the 2014 Town Meeting, the Charge to the Committee, and the progress to date in fulfilling that charge: needs analysis, preliminary designs, consultations with staff and elected officials, public presentation in August, feedback from community, refining designs. The consensus of the Committee and the public is that PLAN D best meets the needs of the Town.

Discussion then turned to working with the architect for detailed plans and costs for the various components of the project (heating, cooling, insulation, materials, etc., etc.) and whether there would be time to put the job out for bids in time to bring a warrant article for funding renovation and new construction to March 2015 Town Meeting. Mark pointed out that the warrant article would need to be ready before the January 20th budget hearing. Ellie agreed to contact Norman Larson on these issues and timing, and report back to the Committee.

Further discussion addressed timing issues for the renovation and construction project itself, because it is critically important that the Select Board staff and related functions be dislocated for as short a period of time as possible. The need for a good General Contractor and for a contract with penalties for missed deadlines will be needed.

The Committee thanked Ivan Quinchia for his valuable contributions to the discussion.

Next meeting: Tuesday, December 16th at 7:00pm

The meeting was adjourned at 8:45 p.m.

Respectfully submitted,

Ellie Lonske