

TOWN OF HEBRON
SELECT BOARD MEETING MINUTES
FEBRUARY 15, 2024

PRESENT: Paul Hazelton, Pat Moriarty, Rich James, and Karen Sanborn, Town Administrator

OTHERES PRESENT: Mike Riess

2:30 P.M.

ACTION ITEM:

- The Select Board signed the **accounting manifests**.
- Ms. Sanborn informed the Board that **two applications for payment from the Trustees of the Trust Funds** have been prepared for the purchase of the new ambulance with \$310,000 being withdrawn from the EMS Capital Reserve Fund and \$50,000 being withdrawn from the Fire Capital Reserve Fund. The Board signed the applications for payment.
- Ms. Sanborn relayed to the Board that the **annual appropriations for the capital reserve funds, and reserve funds** need to be processed before June 15, 2024. After speaking with Mark Coulson, Trustee of the Trust Funds, about suggesting depositing the funds earlier as more interest could be earned throughout the year. Ms. Sanborn reported to the Board that the check was prepared to be processed as there are enough funds available for the deposit. Selectman James moved to authorize Chair Hazelton to sign the request to the Administrative Assistant to process the capital reserve funds and reserve funds check for deposit, seconded by Selectman Moriarty. The vote was unanimous.
- The Select Board signed the **letter to the Trustees of Trust Funds** to deposit the annual appropriation into the various capital reserve funds.
- The Select Board signed the **Yield Tax Warrant** in the amount of \$619.92. The Select Board signed the **Certification of Yield Taxes Assessed** for the Yield Tax Warrant for NH Department of Revenue Administration.
- The Select Board signed the **Notice of Intent to Cut Wood** form for Tax Map 7 Lot 008 to harvest timber.

2:40 P.M.

DISCUSSION:

- The Board discussed sending an **informational letter through the mail to Hebron voters** about HB349 to get accurate information about the warrant article proposing to leave the Newfound Area School District. There are still many people that are not aware of the proposal. Vice-Chair Moriarty agreed to write the informational letter to be sent via email as well.
- Selectman James updated the Board on the **progress made by Hub66** with regards to installing the fiber optics cable. The Board reviewed the press release from Hub66 encouraging residents to sign up for the service. Selectman James informed the Board that he received quotes for getting the town buildings connected to fiber optics with a \$10,000 difference in the quote. This should be an article on the warrant.
- The Board reviewed the **letters of concern with regards to water run-off on Hemlock Lane** from Debra Hart and Paul Corrigan (property owners). Vice-Chair Moriarty informed the Board that these concerns were addressed at the site walk for the Mogil proposed subdivision on Range Road (across the street from Hemlock Lane). Vice-Chair Moriarty stated that the Planning Board is aware of the wetland issues on the lot which the Mogil's are addressing through the subdivision process.
- Ms. Sanborn informed the Board that the **Society for the Protection of NH Forests recently monitored the Hebron Town Forest** from the air and ground with regards to the conservation easement held by this organization. Ms. Sanborn informed the Board that she contacted Forest

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Resource Consultants, LLC about the status of updating the Hebron Town Forest Management Plan and is waiting to hear back.

3:05 P.M.

CORRESPONDENCE:

- **Notice from breezeline** (internet and tv service provider) rate adjustments to increase on March 1, 2024.
- **Hebron Fire and Ambulance** monthly calls – update.

3:06 P.M.

ANY OTHER BUSINESS:

- Selectman James informed the Board that he contacted Mike Riess (avid snowmobiler and construction background) about the **Bear Mountain Road damage issues**. After meeting with Jim Lerner (Hardy Country Snowmobile Club President) at the February 1, 2024 Select Board Meeting) Ben Hall Highway Supervisor has been working towards moving the snowmobile trail off Bear Mountain Road (town road). Selectman James, Mr. Hall, and Mr. Riess met on Bear Mountain Road to review the issue and discuss the options open to solve the problem. Depending on the town's right of way on the road, the trail may be able to be set back with minimal movement of property owner's mailboxes from one side of the driveway to the other. A couple of trees need to be cut as they lean over toward the road which would interfere with road traffic in the future. Since this is a main corridor trail, there are grants available to the snowmobile club with regards to trail maintenance. Another option would be to suggest that the groomer change the route for grooming the trails to avoid traveling on the road. Chair Hazelton informed the Board that he brought the issue up at a Lakes Region Planning Commission Transportation Advisory Committee Meeting looking for advice from other towns with a similar issue. He was handed a Form Number P-37 Agreement between the State of NH and the Contractor which would indemnify the town and the snowmobile club against any liability. Chair Hazelton suggested that this form be utilized in the future. Mr. Riess suggested that the Select Board attend a Hardy Country Snowmobile Club Meeting to discuss the options for this trail and look to them for assistance with funding to move the trail. The Select Board would discuss with Mr. Hall the estimated cost for moving the trail and in the future using a harder asphalt mix in situations like this.
- Ms. Sanborn handed the Board the **2024 Budget Meeting packets**. The dates for meeting with the department heads, boards, committees, and commissions are Wednesday, February 21 at 2:00 p.m. and Thursday, February 22, 2024, at 6:00 p.m.
- Chair Hazelton discussed with the Board the recent **pictures of the Hebron Memorial Beach** that clearly designates the mouth of the river emptying out on the shore of the beach and the best approach the State of NH Department of Environmental Services about supporting the dredging project. Chair Hazelton suggested getting the Hebron residents involved in signing a letter in support of the project and outlining the importance of the beach property to the townspeople.
- Chair Hazelton informed the Board that he would contact Attorney Tucker to follow-up on the **status of pending legal issues**.
- Selectman James informed the Board that he has approached **Irving Oil looking for quotes on propane, #2 fuel oil, gasoline, diesel fuel, and off-road diesel fuel prices** for the town accounts.

3:50 P.M.

APPROVAL OF MINUTES: The Select Board reviewed the Select Board Meeting minutes of January 18, 2024 and the recommended corrections from the February 1, 2024 Select Board Meeting. Vice-Chair Moriarty moved to approve the Select Board Meeting minutes of January 18, 2024 as amended, seconded by Chair Hazelton. Chair Hazelton and Vice-Chair voted in favor of the motion. Selectman James abstained from the motion as he was not present at the meeting. The motion passed.

The Select Board reviewed the Select Board Meeting minutes of February 1, 2024 and made the following change: page 2, remove the non-public session discussion. Chair Hazelton moved to approve

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the February 1, 2024 Select Board Meeting minutes as amended, seconded by Selectman James. Chair Hazelton and Selectman James voted in favor of the motion. Vice-Chair Moriarty abstained from the motion as he was not present at the meeting. The motion passed.

The Select Board reviewed the Select Board Non-Public Session minutes of February 1, 2024. Selectman James moved to approve the Select Board Non-Public Session minutes of February 1, 2024 as written, seconded by Chair Hazelton. Chair Hazelton and Selectman James voted in favor of the motion. Vice-Chair Moriarty abstained as he was not present at the meeting. The motion passed.

The Select Board reviewed the Select Board Public Meeting on HB 349 minutes of February 6, 2024 and made the following corrections: page 1, first sentence in the second paragraph under Public Meeting-HB349, replace “catalyst withdrawal” with “unique opportunity to withdraw”, page 1, fourth paragraph, second sentence replace “they currently” with “we currently” and replace “dollars as their” with “dollars as ours”, and page 3, sixth paragraph, second sentence – replace “over your votes” with “over education”. Chair Hazelton moved to approve the Select Board Public Meeting on HB 349 minutes of February 6, 2024 as amended, seconded by Selectman James. The vote was unanimous.

Selectman James moved to **adopt the Fire Department Standard Operating Guidelines**, seconded by Chair Hazelton. The vote was unanimous.

3:58 P.M. **MEETING ADJOURNED:** Selectman James moved to adjourn the meeting at 3:58 p.m., seconded by Vice-Chair Moriarty. The vote was unanimous.

Respectfully submitted,

Karen Sanborn
Town Administrator