

TOWN OF HEBRON  
SELECT BOARD MEETING MINUTES  
JANUARY 7, 2021

PRESENT: Paul Hazelton, Patrick Moriarty, Richard James, and Karen Sanborn, Town Administrator

OTHERS PRESENT: Maynard Young (Town Generator and Radio Coordinator)

7:00 P.M.      **OPENED MEETING:** Chair Hazelton opened the meeting at 7:00 p.m.

7:00 P.M.      **TOWN OFFICE BUILDING GENERATOR:** Maynard Young approached the Select Board to give an update on the generator installation at the Town Office Building. Mr. Young reported to the Board that the generator had been set, the pipes connected for the electrical, Eversource needed to shut the power off to complete the electrical connection. Three 1,000 gallon tanks had been delivered that need to be installed in the ground which the town Highway Department will dig the hole for placement. Mr. Young noted that the 500 gallon tank would not work well with the 1,000 gallon tanks so it should be removed from the ground. Mr. Young felt that large boulders on the ground near the tops of the tanks would suffice to prevent a vehicle from driving over them. Chair Hazelton asked Mr. Young about the process for removing the 500 gallon tank. Mr. Young replied that the conduit for the electrical, internet, and phone appear to be laid over the propane tank which may make it difficult to remove.

**BURIED #2 FUEL OIL TANK AT THE OLD FIRE STATION:** Chair Hazelton discussed with Mr. Young the status of the #2 fuel oil tank buried behind the Old Fire Station located at 10 Groton Road. Mr. Young replied that he had checked the tank and there is fuel still in the tank.

**GENERATOR LOCATED AT OLD FIRE STATION:** Selectman James discussed with Mr. Young the Korean War era generator used at the Old Fire Station during power outages and if the generator from the Town Office Building should be set up at the Old Fire Station instead. Mr. Young informed Selectman James that the Korean War era generator was started on a weekly basis and operated on gasoline.

Chair Hazelton thanked Mr. Young for all of the work he is putting in on the project. Mr. Young commented that the contractors that he is working with on the project are very knowledgeable.

7:19 P.M.      **ACTION ITEMS:**

- The Select Board signed the **accounting manifest**.
- The Select Board signed the **letter to NH Department of Transportation** requesting the "Seasonal Speed Limit" posting of 40 mph on Route 3-A from the Bridgewater townline to 65 North Mayhew Turnpike again this year.
- The Select Board reviewed the **proposals for removing two trees on George Road** abutting David Jaques property (Tax Map 7 Lot 046.004B). The proposals were from Top Notch Tree Services, Aerial Tree Service, LLC and T.L.C. Tree and Crane Service. Selectman James moved to contract with T.L.C. Tree and Crane Service with the understanding the job is completed within one month and a detail officer is hired for traffic, seconded by Vice-Chair Moriarty. Vice-Chair Moriarty and Selectman James voted in favor of the motion; Chair Hazelton abstained. The motion passed.
- The Select Board signed the **Veteran's Tax Credit** as recommended by Avitar Associates of New England, Inc. for approval ~~as all criteria was met.~~
- The Select Board reviewed the **request to transfer funds from the Special Detail Fund** for administrative reimbursement. The Select Board signed the request.
- The Select Board signed the **Notice of Intent to Cut Wood form** for the Holt-Elwell Memorial Foundation to harvest timber from Tax Map 7 Lot 006.

NOTE: Any changes to the minutes will be reflected in the next Select Board Meeting minutes.

- The Select Board reviewed the **Planning Scope of Work & Agreement for the Hebron Hazard Mitigation Plan Update** from Mapping and Planning Solutions. Selectman James moved to authorize Chair Hazelton to sign the agreement on behalf of the Board, seconded by Vice-Chair Moriarty. The vote was unanimous.
- The Select Board signed the **Certification of Yield Taxes Assessed for NH Department of Revenue Administration and the Yield Tax Warrant** for the Tax Collector, Carol Bears.
- Selectman James moved to authorize Chair Hazelton to sign the **Animal Shelter Services Agreement** with The Upper Valley Humane Society on behalf of the Board, seconded by Vice-Chair Moriarty. The vote was unanimous.

7:35 P.M.

#### **DISCUSSION ITEMS:**

- Ms. Sanborn discussed with the Board scheduling **2021/2022 meetings with the department heads** in February. The Board agreed to meet with the department heads on February 10 in the afternoon and February 11 in the evening to present the 2021/2022 Budgets.
- The Select Board discussed the **proposed solar array ordinance** as reviewed by the Planning Board at their meeting. Chair Hazelton would like the Planning Board to take their time working on the ordinance and present it to the voters at the 2022/2023 Town Meeting.
- Selectman James discussed with the Board the drafting an **ordinance to eliminate the use of jake brakes on commercial vehicles on Route 3-A and North Shore Road**. Selectman James commented that if an ordinance did not have to be written that the Select Board send a letter to the State of NH Department of Transportation requesting signage be posted. ~~Chair Hazelton-Selectman James~~ questioned the enforceable authority. Maynard Young noted that the trucks would take a longer distance to stop than the truck that can utilize a jake brake. Chair Hazelton suggested drafting a letter to the NH Department of Transportation requesting signage for North Shore Road and ~~that the citizens could request~~ signage for Route 3-A.

7:52 P.M.

#### **ANY OTHER BUSINESS:**

- Selectman James updated the Board on the **weekly meetings held for past donor towns regarding proposed education funding formula**. Selectman James informed the Board that if the proposed education funding formula were to be approved as proposed the Town of Hebron tax rate would increase significantly as well as impacting the town budget.
- Chair Hazelton discussed with the Board addressing the **Tannery Brook debris issue through the Hazard Mitigation Plan update**. Vice-Chair Moriarty agreed to move forward with a consultant for filing the necessary permits to remove debris from Tannery Brook. Maynard Young recommended involving the State of NH Department of Transportation as the bridge belongs to the state.

8:08 P.M.

**NON-PUBLIC SESSION:** Selectman James moved to enter into non-public session pursuant to RSA 91-A:3 (c), seconded by Vice-Chair Moriarty. Paul Hazelton -yes Patrick Moriarty – yes Richard James - yes

8:22 P.M.

**OUT OF NON-PUBLIC SESSION:** Selectman James moved to come out of non-public session, seconded by Vice-Chair Moriarty. Paul Hazelton -yes Patrick Moriarty – yes Richard James - yes Vice-Chair Moriarty moved to seal the minutes for five years, seconded by Selectman James. Paul Hazelton -yes Patrick Moriarty – yes Richard James - yes

NOTE: Any changes to the minutes will be reflected in the next Select Board Meeting minutes.

8:23 P.M.      **APPROVAL OF THE MINUTES:** The Select Board reviewed the Select Board Meeting minutes of December 1, 2020, December 2, 2020, December 3, 2020, and December 18, 2020. Selectman James moved to accept the Select Board Meeting minutes of December 1, 2020, December 2, 2020, December 3, 2020, and December 18, 2020 as written, seconded by Vice-Chair Moriarty. The vote was unanimous.

8:25 P.M.      **MEETING ADJOURNED:** Selectman James moved to adjourn the meeting at 8:25 P.M., seconded by Vice-Chair Moriarty. The vote was unanimous.

Respectfully submitted,

Karen Sanborn  
Town Administrator