

Hebron Common Landscaping & Playground Committee
MEETING MINUTES

MEETING DATE: August 10, 2023

PRESENT: Fred Kohout, Chair; Garry Lahey; Barbara Kohout, Secretary

Meeting called to order at 5:06pm

Minutes for July 13, 2023 were approved today; and also the August 10, 2023 Minutes were approved August 16, 2023.

The following agenda items were discussed:

1. Shrub plantings: completed to date on the Hebron Common;
2. Budget review: completed for work and plantings to date (Refer to 2023 Common Budget.xlsx). Total expenses estimated at \$10,970, including pending purchase and planting of up to 9 shade trees in the Fall 2023. Other Hebron Town expenses for Lawn Care, Gazebo and Flagpole painting totaled \$8,240.
3. Planned Action Items: Watering schedule set up 3 days/week by volunteers, pending weather. Planned work day (8/11/23) to complete spreading of final mulch, and dirt to level the Bocce court timbers. Martha Twombly noted that she would like to install a plaque for the Bocce Court in memory of her father, Phil Twombly, who started the Common Bocce games. Proposed final shade trees selection and plantings by John Faucher, TLC.
4. Gazebo: final painting pending new roof installation;
5. Playground Survey: completed distribution to Town Offices Lobby, Library, Hebron Store, and during all Gazebo Events during July and August (last distribution pending 8/12 on Hebron Family Fun Day; plan to collate all survey results following submission deadline of 8/31/23; Need plan to inspect status of old playground equipment stored in Old Firehouse;
6. Wellhead Cover: Need design alternatives and estimated costs, and determine funding source from Select Board and review of plans with Historic Commission;
7. Hebron Newsletter item: agreed Barbara will submit article for September 2023;
8. Other Business:
 - a. Agenda proposal for Select Board: review at their future meetings to include plans for Fall 2023 landscaping maintenance, new tree costs and budget;
 - b. 2024 Planning: develop updated Hebron Common Plot plan with "as built" structures, additional Committee members, new benches (donations), ongoing Landscaping maintenance and budget;

Meeting ended at 6:05pm

Next Meeting: 9/14/23 at 5pm, 2nd Floor Hebron Town Offices

Respectfully submitted,

Barbara Kohout, Secretary
Hebron Common Landscaping and Playground Committee