

TOWN OF HEBRON  
SELECT BOARD MEETING MINUTES  
FEBRUARY 17, 2022

PRESENT: Pat Moriarty, Rich James, Paul Hazelton, and Karen Sanborn, Town Administrator

OTHERS PRESENT: Travis Austin (Police Chief),

7:00 P.M.    **PUBLIC HEARING:** Chair Moriarty opened the public hearing for the purpose of expending funds from the Police Capital Reserve Fund and the Police Special Detail Fund for the purchase of a new police cruiser. Chair Moriarty stated that Chief Austin spoke to the Board about the current situation in the country with limited automobiles available for purchasing ~~new automobiles that are very limited and available to purchase~~. Chief Austin felt that the town should order a new police cruiser now in order to take delivery by late 2023.

7:03 P.M.    **ACTION ITEMS:**

- The Select Board signed the **accounting manifests**.
- The Board reviewed the **New Hampshire Department of Safety Division of Homeland Security and Emergency Management Grant Agreement for the Local Hazard Mitigation Plan Update**. Chair Moriarty reported that the cost of the project is \$9,333.00 with the grant amount of \$6,999.75. The town's portion is \$2,333.25 which the Fire Chief, John Fischer, stated that there were funds available in the Emergency Management portion of the budget. Vice-Chair James moved to accept the Emergency Management Grant Agreement and to authorize Chair Moriarty to sign the agreement on behalf of the Select Board, seconded by Selectman Hazelton. The vote was unanimous.
- The Board reviewed and approved the **Public Gathering Permit** for Hidden Battles Foundation for an event on the Hebron Common.

7:07 P.M.    **DISCUSSION ITEMS:**

- Ms. Sanborn informed the Board that a **quote had been obtained for replacing the carpet** at the Public Safety Building due to age and stains. The estimated cost for replacement is \$4,622.72. The Board agreed to discuss this further during the budget process.
- The Board reviewed the request from **Forest Resource Consultants, LLC to extend the deadline of the Forest Stewardship Planning Agreement**. Tom Hahn with Forest Resource Consultants, LLC, met with the Hebron Conservation Commission to discuss updating the plan and it was decided that the concerns should be addressed through public education and giving the public an opportunity to provide input on the Hebron Town Forest in order to implement a plan that would include the wishes of the community. Mr. Hahn was looking to provide field tours of timber harvesting operations in the spring as well as a public information session. Vice-Chair James suggested an article in the town newsletter to

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bring awareness of the event to the taxpayers. The Board approved the extension of the Forest Stewardship Planning Agreement.

- Ms. Sanborn relayed to the Board that the **Memorandum of Understanding with the Town of Bristol to utilize the Bristol Transfer Station** is up for renewal in March. The **Agreement for Ambulance and Fire Services with the Town of Groton** is up as well. The Board asked Ms. Sanborn to contact Nik Coates, Town of Bristol Town Administrator, regarding updated MOU.

7:15 P.M. **CLOSE PUBLIC HEARING:** Selectman Hazelton moved to close the public hearing. Vice-Chair James moved to authorize Chief Austin to negotiate the purchase of a truck for the next police cruiser, seconded by Selectman Hazelton. The vote was unanimous.

7:16 P.M. **DISCUSSION ITEMS (cont.):**

- The Board reviewed the **current Ambulance and Fire Services Agreement with the Town of Groton** and discussed the changes happening within the Fire Department. The Board discussed the proposed increase, but asked Ms. Sanborn to inform the Groton Select Board that the increase could be discussed prior to signing the agreement. Vice-Chair James moved to change the formula in the Ambulance and Fire Service Agreement to \$80,500 per year for the next three years once reaching out to Groton if there are concerns, seconded by Selectman Hazelton. The vote was unanimous.

7:22 P.M. **CORRESPONDENCE:**

- **Letter from the Conservation Commission** to the Planning Board Chair, Ivan Quinchia outlining the concerns regarding wetlands and flooding on the property of the proposed RV Park located on Matthews Lane. The Select Board reviewed -discussed- an engineering firms to hire and to recommend regarding the preliminary plans submitted to the Planning Board.

7:35 P.M. **ANY OTHER BUSINESS:**

- Selectman Hazelton updated the Board on the **Town Space Needs Committee Meeting** where much of the discussion ensued around possible parking issues if the building were to end up in the location beside the Hebron Village Store.
- Vice-Chair James reviewed with the Board the **work session held by the Planning Board** on changes to the proposed Solar Ordinance. Vice-Chair James noted that many of the issues with the Solar Ordinance should be under the enforcement of NH Department of Environmental Services. In the past, NH DES always claims that there are not enough personnel in the department to send out to town to enforce the rules. Chair Moriarty stated that it is frustrating for all towns to contact NH DES with issues that need to be addressed that day or within the week. The Board asked Ms. Sanborn to

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invite Mr. Musial (Compliance Officer) to the next Select Board Meeting to discuss the enforcement violations and following up.

- Vice-Chair James commented about **updating the Master Plan and organizing the Capital Improvement Projects Committee.**
- Vice-Chair James discussed with the Board sending out **Requests for Proposals for annual maintenance on the HVAC units.** Chair Moriarty asked Ms. Sanborn to contact Constant Comfort.
- Ms. Sanborn reviewed the **list of possible warrant articles** for the upcoming year with the Board.
- Chair Moriarty updated the Board on the **Fiber Optics Project.**
- Ms. Sanborn discussed with the Board **conflicting wording in the Hebron Memorial Beach Summer Ordinance that was brought to her attention.** The Board asked Ms. Sanborn to bring this to the Beach Committee's attention to review.
- Ms. Sanborn discussed with the Board **changing the date of the budget presentation meeting from Tuesday, March 8 to Thursday, March 10, 2022** as the Newfound Area School District voting takes place on Tuesday. The Board agreed to ~~changing-change~~ the meeting to Thursday.
- The Board reviewed the **letter from Newfound Lake Region Association** regarding contributing to a Payment in Lieu of Taxes and offering services of their staff and volunteers to assist on conservation projects in town.
- Ms. Sanborn reported to the Board that Bridge & Byron Printers were asked to provide a **quote for printing the 2022 Annual Reports.** Ms. Sanborn informed the Board the quote requested was for 375 reports as opposed to the 325 ordered last year as there are now 329 registered voters to be mailed the reports. The quote was for \$1,385.69. The Board approved the quote submitted.

8:10 P.M.     **NON-PUBLIC SESSION:** Vice-Chair James moved to enter into non-public session pursuant to NH RSA 91-A:3,(c), seconded by Selectman Hazelton. Pat Moriarty - yes Rich James - yes Paul Hazelton - yes

8:24 P.M.     **OUT OF NON-PUBLIC SESSION:** Selectman Hazelton moved to come out of non-public session at 8:24 p.m., seconded by Vice-Chair James. Pat Moriarty - yes Rich James - yes Paul Hazelton - yes Selectman Hazelton moved to seal the minutes for five years, seconded by Vice-Chair James. Pat Moriarty - yes Rich James - yes Paul Hazelton - yes

8:25 P.M.     **APPROVAL OF MINUTES:** The Select Board reviewed the Select Board Meeting minutes of February 3, 2022 and made the following corrections: page 1, under *Update on Planning Board Public Hearing*, change the last sentence to read "Chair Moriarty informed the Board that the Planning Board did not rule on the application, but may request an independent engineer's opinion on the project.", and page 3, first bullet under *Any Other Business*, seventh sentence – insert "previously" after "had" and replace "due to" with "necessitated by". Vice-Chair James moved to approve the Select Board Meeting minutes of

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February 3, 2022 as amended, seconded by Selectman Hazelton. The vote was unanimous.

The Select Board reviewed the Select Board Non-Public Session minutes of February 3, 2022 and made the following corrections: page 1, second paragraph, second sentence – replace “cannot” with “he could not” and page 1, second paragraph, third sentence – replace “may” with “might”, insert a comma after “well”, insert “but” after “well”, remove “with”, and insert “else would have to” after “someone”. Vice-Chair James moved to accept the Select Board Non-Public Session minutes of February 3, 2022 as amended, seconded by Selectman Hazelton. The vote was unanimous.

8:45 P.M.     **MEETING ADJOURNED:** Chair Moriarty moved to adjourn the meeting at 8:45 P.M., seconded by Vice-Chair James. The vote was unanimous.

Respectfully Submitted,

Karen Sanborn  
Town Administrator

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