

TOWN OF HEBRON
SELECT BOARD MEETING MINUTES
DECEMBER 1, 2022

PRESENT: Rich James, Paul Hazelton, and Karen Sanborn, Town Administrator

OTHERS PRESENT: Travis Austin (Police Chief)

ABSENT: Pat Moriarty

2:30 P.M. **COMMENCED MEETING:** Chair James commenced the meeting at 2:30 p.m.

2:30 P.M. **ACTION ITEMS:**

- The Select Board signed the **accounting manifests**.
- Vice-Chair Hazelton moved approve the **agreement with Sanders Searches, LLC** as recommended by Carol Bears, Hebron Tax Collector, seconded by Chair James. The vote was unanimous.
- Vice-Chair Hazelton moved to **authorize Chair James to sign the funds transfer for the Fiber Optics** account request to the Administrative Assistant, seconded Chair James. The vote was unanimous.
- The Select Board signed the **2022 Equalization Municipal Assessment Data Certificate**. The median assessment to sales ratio is 88.8% and a coefficient of dispersion of 14.3.

2:35 P.M. **DISCUSSION:**

- Chair James relayed to the Board of a topic that came up at the last Community/Library Building Committee Meeting regarding the **potential sale of the Old Town Clerk/Tax Collector Building and the Library** to offset some of the costs for the new building. Chair James reported that the Select Board would have to put it on the 2023 Warrant to be voted on to sell. Vice-Chair Hazelton felt that at the time of the meeting the Board could elaborate on the potential sale of the buildings and conditions that may apply to the buyer.

2:40 P.M. **CORRESPONDENCE:**

- **Letter from the Federal Emergency Management Agency** regarding the updates for the revised Flood Insurance Rate Map and Flood Insurance Study Report for Grafton County. There is a 90-day appeal period from the date of the second publication.
- Ms. Sanborn relayed to the Board information on the **NH Department of Revenue Administration Education Tax Warrant** for the Tax Year 2022 is \$375,535 based on a uniform rate of \$1.23/1,000 of the 2020 equalized valuation without utilities of \$305,313,182 and for the Tax Year 2023 is \$590,518 based on a uniform rate of \$1.44/1,000 of the 2021 equalized valuation without utilities of \$410,082,254.

2:55 P.M. **ANY OTHER BUSINESS:**

- The Select Board rescheduled the **Department Head Meeting** to December 14, 2022 at 6:00 p.m.
- Vice-Chair Hazelton discussed with the Board placing the **dredging of the mouth of the Cockermouth River on hold** as the project involves more than the original proposal. Chair James felt that this could be discussed at the May Town Meeting. Ms. Sanborn noted that the unexpended funds in the warrant article could be placed into a capital reserve fund for the project in the future. The Board discussed mentioning this project to the Newfound Lake Region Association they may be aware of other funding resources.
- Chair James informed the Board that he has agreed to **join the Coalition 2.0 Board**. Chair James reported that legal expenses to the town would increase in 2023 as a result of litigation filed.
- Chair James informed the Board that Hub 66 is looking to obtain a grant to **expand fiber optic internet coverage to private homes and businesses**. Vice-Chair Hazelton moved to authorize Chair James to sign the letter supporting Hub 66's proposal, seconded by Chair James. The vote was unanimous.

NOTE: Changes to the Select Board Meeting minutes will be reflected in the next set of minutes.

- Ms. Sanborn reported to the Board that Alison York, Administrative Assistant prepared a **spreadsheet of expenses for the Library and the old Town Clerk/Tax Collectors buildings** that is comprised of electricity, heat, telephone, and maintenance to the buildings for the past year. This totaled \$7,400. Chair James asked Ms. Sanborn to provide this information to Audrey Johnson (Secretary for the Community/Library Building Committee) for the next meeting.
- Vice-Chair Hazelton authorized Chair James to **sign the title to the 2014 Ford Explorer** since the vehicle is being traded in towards the 2022 Dodge pick-up, seconded by Chair James. The vote was unanimous.

3:14 P.M. **APPROVAL OF MINUTES:** The Select Board reviewed the Select Board Meeting minutes of November 17, 2022. Vice-Chair Hazelton moved to accept the Select Board Meeting minutes of November 17, 2022 as written, seconded by Chair James. The vote was unanimous.

The Select Board reviewed the Select Board Non-Public Session minutes of November 17, 2022. Chair James moved to approve the Select Board Non-Public Session minutes of November 17, 2022 as written, seconded by Vice-Chair Hazelton. The vote was unanimous.

3:16 P.M. **NON-PUBLIC SESSION:** Chair James moved to enter into non-public session pursuant to RSA 91-A:3, II(a), seconded by Vice-Chair Hazelton. Rich James - yes Paul Hazelton - yes

3:58 P.M. **OUT OF NON-PUBLIC SESSION:** Chair James moved to come out of non-public session, seconded by Vice-Chair Hazelton. Rich James - yes Paul Hazelton - yes Chair James moved to seal the minutes for five years, seconded by Vice-Chair Hazelton. Rich James - yes Paul Hazelton - yes

4:00 P.M. **MEETING ADJOURNED:** Vice-Chair Hazelton moved to adjourn the meeting at 4:00 p.m., seconded by Chair James. The vote was unanimous.

Respectfully Submitted,

Karen Sanborn
Town Administrator

NOTE: Changes to the Select Board Meeting minutes will be reflected in the next set of minutes.