

TOWN OF HEBRON
SELECT BOARD MEETING MINUTES
OCTOBER 19, 2023

Present: Paul Hazelton, Pat Moriarty, Rich James, and Karen Sanborn, Town Administrator

Others Present: Jennifer Larochelle and Gerry Flynn (Library Trustees)

2:30 P.M. **COMMENCED MEETING:** Chair Hazelton commenced the meeting at 2:30 p.m.

2:30 P.M. **LIBRARY TRUSTEES – UPDATES:** Jennifer Larochelle and Gerry Flynn approached the Board to give an update on the Hebron Library. Mrs. Larochelle informed the Board that the porch railing and steps need sanding and painting. Mrs. Larochelle informed the Board that Ellie Lonske (prior Select Board member) had received a grant through NH Preservation of Alliance to be used for an architectural study on the Hebron Library building. Mrs. Larochelle and Mr. Flynn informed the Board of the meeting with the architect and funds that would be available for renovating the Library and the old Town Clerk/Tax Collector buildings. The Board recognizes the conditions of the buildings and is aware of the boundary issues which does not allow for any additions.

Ms. Larochelle informed the Board that an individual has expressed interest in the Librarian position and would be able to assume the position in June 2024. The Library Trustees, Donna Luti and Robbie Flynn (Library Assistants) are very happy with Charles Platt (current Librarian).

Mrs. Larochelle informed the Board that the Hebron Historical Society is interested in utilizing the old Town Clerk/Tax Collector's Building and is willing to fix up the building. The Library Trustees will be meeting with the Hebron Historical Society to hear their proposal.

2:55 P.M. **ACTION ITEMS:**

- The Select Board signed the **accounting manifests**.
- Selectman James moved to authorize **Chair Hazelton to sign the New Hampshire Retirement System Date Reporting System User Access Form** for Karen Sanborn, Town Administrator to be given access to submit the reporting through the online software, seconded by Vice-Chair Moriarty. The vote was unanimous.
- Chair Hazelton moved to authorize **Selectman James to sign the Memorandum of Understanding with Hub66**, seconded by Vice-Chair Moriarty. The vote was unanimous.
- Ms. Sanborn relayed to the Board that the Hebron Common Landscape and Playground Committee had **over expended the amount approved for the Hebron Common lawncare** and requested to charge the expense against Subcontractors account under the Selectmen portion in the budget. Chair Hazelton moved to ~~eharging-charge~~ the expenditure ~~in-un~~der the Select Board Subcontractor account, seconded by Selectman James. The vote was unanimous.
- Ms. Sanborn informed the Board that for the calendar year **2024 health insurance rates increased 15.6% and the dental insurance rates increased by 4.7%**. Vice-Chair Moriarty moved to authorize Chair Hazelton to sign the HealthTrust Insurance Agreement, seconded by Selectman James. The vote was unanimous.

2:57 P.M. **DISCUSSION:**

- The Board reviewed the discussion for the **informational meeting this evening on HB 349** that authorizes the towns of Bridgewater, Hebron & Groton to withdraw from the Newfound Area School District to form their own school district. Chair Hazleton noted that he received some information to handout from Terry Murphy (Town of Bridgewater Selectman) and noted that the information would be on the table for the public to pick

Note: Any changes to the minutes will be reflected in the next Select Board Meeting minutes.

up at the meeting. Chair Hazelton ~~stated that he hoped the would like presentation would include what is know to them now,~~ the purpose of the steering committee, and what is presently known to them, and clearly state the potential consequences if a new district is not formed and there was another attempt at changing the school funding formula. The three towns of the proposed district will always be outvoted because of the small population. if a new school district is not formed the formula can change in the future without any input from the taxpayers in Hebron due to population.

- Ms. Sanborn relayed to the Board that Carol Miller (Director of Broadband Initiative with the National Collaborative for Digital Equity) is looking for support to release the town's E911 data to be utilized in a project to enhance broadband expansion efforts. The Board had concerns about the how that data ~~that~~ would be shared and asked Ms. Sanborn to find out the potential for sale of the data to other organizations and to inquire about the product if it would be retained by the state or made available to commercial organizations.
- Ms. Sanborn informed the Board that **a tree (to the left of the Police Department Office in the Public Safety Building) needs to be removed** for safety reasons. The Board agreed to have Ben Hall, Highway Supervisor, remove the tree and leave the wood onsite.

3:25 P.M.

CORRESPONDENCE:

- Primex – **Property & Liability Program and Workers' Compensation Program renewal** rates for FY 2024/2025.
- Update from **Jasmor Properties about installing new shingles on the Hebron Gazebo** – anticipated date – beginning of November – 2-3 days to complete.

3:26 P.M.

ANY OTHER BUSINESS:

- Selectman James reported to the Board that **Hub66 would start hanging fiber optics on Route 3-A now and West Shore Road middle of December.** The Hebron Village will receive approval in December. Hub66 will be at the next Select Board Meeting to take pictures to promote the Fiber Optics Project.
- ~~Selectman James~~Vice-Chair Moriarty commented that the Lakes Region Planning Commission is having the member towns **review their zoning ordinances to ensure that affordable housing is adequately addressed.**
- Selectman James noted that **a new driveway had been cut in on North Shore Road** and asked Ms. Sanborn to follow up with Troy Comeau (NH Department of Transportation) to ensure that a driveway permit had been issued.

3:37 P.M.

APPROVAL OF THE MINUTES: The Select Board reviewed the Select Board Meeting minutes of October 5, 2023 and made the following corrections: page 1, under *Action Items*, third bullet – insert “pay” after “10 hours of”, and page 2, under *Discussion*, fifth bullet – replace “able to hold virtual meetings” with “capable of holding video meeting” Selectman James moved to approve the Select Board Meeting minutes of October 5, 2023 as amended, seconded by Vice-Chair Moriarty. The vote was unanimous.

3:40 P.M.

MEETING ADJOURNED: Selectman James moved to adjourn the meeting at 3:40 p.m., seconded by Vice-Chair Moriarty. The vote was unanimous.

Respectfully submitted,

Karen Sanborn
Town Administrator

Note: Any changes to the minutes will be reflected in the next Select Board Meeting minutes.