

TOWN OF HEBRON
SELECT BOARD MEETING MNUTES

FEBRUARY 1, 2024

PRESENT: Paul Hazelton, Rich James, and Town Administrator, Karen Sanborn

OTHERS PRESENT: Travis Austin (Police Chief), Donna Luti (Assistant Librarian)

ABSENT: Pat Moriarty, previous engagement

2:30 P.M. **COMMENCE MEETING:** Chair Hazelton commenced the meeting at 2:30 p.m.

2:30 P.M. **HEBRON LIBRARY EVENT PARKING:** Donna Luti approached the Select Board to discuss an upcoming event that is being presented by the Hebron Library. Mrs. Luti informed the Board that the Hebron Library is having a presenter, Alex Ray talk about the Ukrainian Project – A Story of Hope: New Hampshire’s campaign to help children of war on Saturday, February 10, 2024 and there is a concern with having enough parking. Mrs. Luti relayed to the Board that she spoke with Jennifer Lloyd (Secretary for the Hardy Country Snowmobile Club) about the people who will be in town snowmobiling, requesting that they not park around the Union Congregational Church or Church Lane as they are anticipating many attendees. Mrs. Luti asked the Board about signage to restrict parking to ensure that people would have a place to park attending the event. Chair Hazelton noted that there is parking at the Town Office Building. Vice-Chair James commented that there is town owned property beside the Hebron Village Store for parking as well. Chief Austin stated that posting signs to reserve parking would probably get ignored and suggested having volunteers be outside to let people know the Church Lane and around the Hebron Union Congregational Church parking was reserved for an event and to please park elsewhere. The Board assured Mrs. Luti that since Chief Austin would be on duty, he could stop by on occasion to ensure the parking area stays clear. Mrs. Luti thanked the Board for meeting with her.

2:37 P.M. **DISPOSAL OF TOWN PROPERTY:** Chief Austin approached the Select Board about disposing of a 2001 Bushmaster automatic weapon. Chief Austin informed the Board that this was purchased before he joined the Hebron Police Department and did not see a need for this type of weapon. Chief Austin looked to the Board for permission to dispose of the gun as recommended by the ATF (Bureau of Alcohol, Tobacco, Firearms and Explosives). Selectman James moved to authorize Chief Austin to destroy and dispose of the machine gun, seconded by Chair Hazelton. The vote was unanimous.

2:47 P.M. **ACTION ITEMS:**

- The Select Board signed the **accounting manifests**.
- The Select Board signed the **Public Gathering Permit** for Scott Hyder (Hidden Battles Foundation) to hold an event on the Hebron Common on May 18, 2024. Ms. Sanborn noted that the certificate of insurance would be sent closer to the event date.
- Ms. Sanborn informed the Board that **Bill Robertie (Fire Warden) was applying for a grant** for two leaf blowers through the State of New Hampshire Department of Natural and Cultural Resources Division of Forest and Lands 2024 Volunteer Fire Assistance and new applications require a Municipality

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Certification of Authority. In the past Mr. Robertie had signed for the grants. Selectman James moved to resolve that William Robertie is duly authorized to enter into contracts or agreements on behalf of Hebron with the State of New Hampshire, acting by and through the Department of Natural and Cultural Resources, and is further authorized to execute any documents on behalf of this Municipality which may be in his judgement desirable or necessary to affect the purpose of this resolution, seconded by Chair Hazelton. The vote was unanimous.

2:55 P.M.

DISCUSSION:

- Ms. Sanborn informed the Board that she tried to create a **one-page document informing residents and taxpayers about HB349** and the impact of this vote at the May 2024 Town Meeting. Chair Hazelton asked Ms. Sanborn to check with Vice-Chair Moriarty about a document to send out to the residents and taxpayers through an email blast as the Public Meeting is scheduled for February 6, 2024.
- Ms. Sanborn reported to the Board that the **Hebron Common Landscaping and Playground Committee would like to be renamed** to the Hebron Common Landscaping Committee as the survey performed indicated that the townspeople did not want a playground on the Hebron Common. Selectman James moved to change the committee's title to Hebron Common Landscaping Committee, seconded by Chair Hazelton. The vote was unanimous.

3:04 P.M.

CORRESPONDENCE:

- Update on payment for ambulance services performed for **Non-Transport Service Calls** – there is a Senate Bill 409-FN looking for ambulance services in New Hampshire to bill for non-transport calls through Medicaid.
- Ms. Sanborn informed the Board that the State of New Hampshire Department of Revenue Administration determined that the **equalization ratio for the Tax Year 2023 is 72.7%**. The last townwide revaluation was performed in 2021.

3:05 P.M.

ANY OTHER BUSINESS:

- Selectman James noted that **Hub66 is moving along with installing the fiber optic cable** in Hebron and the Town of Bridgewater residents have been connecting to the system.
- Ms. Sanborn reminded the Board that the **Fire Department Standard Operating Guidelines needs to be adopted**. The Board asked Ms. Sanborn to add it to the agenda for February 15, 2024 Select Board Meeting.

3:10 P.M.

NON-PUBLIC SESSION: Selectman James moved to enter into non-public session pursuant to RSA 91-A:3(e) pending litigation, seconded by Chair Hazelton. Paul Hazelton - yes Rich James - yes

3:20 P.M.

OUT OF NON-PUBLIC SESSION: Selectman James moved to come out of non-public session, seconded by Chair Hazelton. Paul Hazelton - yes Rich James - yes Selectmen James moved to seal the minutes for five years, seconded by Chair Hazelton. Paul Hazelton - yes Rich James - yes

3:18 P.M.

APPROVAL OF MINUTES: Chair Hazelton reviewed the Select Board Meeting minutes of January 18, 2024 and made the following correction: page 1, fifth sentence under *Bear Mountain Road – Damage to Pavement* – insert after “Bureau” “which Mr.

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Lerner thought was about closing the snowmobile trails down in Hebron.”, page 1, under *Bear Mountain Road – Damage to Pavement*, eleventh sentence – insert “do to” before “go around two mailboxes.”, page 1, last sentence under *Bear Mountain Road – Damage to Pavement* – insert “must” before “ends” – remove the “s” on “ends”, page , first sentence under *Discussion*-change – “ruled” to “rules”, and page 2, under Discussion, second sentence -change “the certification” to “their certification”. The Select Board Meeting minutes will be accepted at the February 15, 2024 meeting when Vice-Chair Moriarty is present.

3:20 P.M. **MEETING ADJOURNED:** Selectman James moved to adjourn the meeting at 3:20 p.m., seconded by Chair Hazelton. The vote was unanimous.

Respectfully submitted,

Karen Sanborn
Town Administrator

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