

TOWN OF HEBRON
SELECT BOARD MEETING MNUTES

JANUARY 18, 2024

PRESENT: Paul Hazelton, Pat Moriarty, and Town Administrator, Karen Sanborn

OTHERS PRESENT: Travis Austin (Police Chief), Ben Hall (Highway Supervisor), Jim Lerner (Hardy Country Snowmobile Club, President), Bob Wisniewski, Gordon Matthews, Fred Brooks

ABSENT: Rich James, previous engagement

2:30 P.M. **COMMENCE MEETING:** Chair Hazelton commenced the meeting at 2:30 p.m.

2:30 P.M. **BEAR MOUNTAIN ROAD – DAMAGE TO PAVEMENT:** Ben Hall and Jim Lerner approached the Select Board to address the concerns discussed at the January 4, 2024 Select Board Meeting regarding damage to a section of pavement on Bear Mountain Road. Chair Hazelton informed Mr. Lerner that the Board and Mr. Hall were concerned with the deep gouges in the new pavement on Bear Mountain Road caused by the trail groomer. Chair Hazelton stated that the Board agrees that a solution needs to be found to prevent future damage to Bear Mountain Road as this is a private organization causing damage to a town road which will end up costing the Hebron taxpayers. Mr. Lerner disagreed as the snowmobile club is a public group of volunteers that gives back to the communities which also brings income into the communities. Mr. Lerner was very upset because Mr. Hall contacted the State of NH Trails Bureau which Mr. Lerner thought was about closing the snowmobile trails down in Hebron. ~~regarding this matter about closing the trails down.~~ Mr. Hall noted that he did contact the State of NH Trails Bureau and left a message for them to return his call. Chair Hazelton expressed to Mr. Lerner that the matter to be discussed is that damage was done to a town road and a solution needs to be found. Mr. Hall informed Mr. Lerner that Bear Mountain Road was reclaimed in 2022 and paved with about 2-2.5" deep pavement which the groomer left ¾" holes in the pavement for a distance of more than 200' down the road. This damage will result in repaving that section of road sooner as the pavement will break up and weaken sooner. Vice-Chair Moriarty stated that the Hebron Select Board and Highway Supervisor never said that they were for or against snowmobiling or the trails but just wanted to address the damage to the road. Mr. Hall stated that the groomer does the most damage to the pavement when the machine articulates on the pavement which it has to do to go around two mailboxes. Mr. Brooks suggested straightening the trail out to prevent this. Mr. Wisniewski suggested asking the property owners to move their mailboxes to the other side of the street. Chair Hazelton felt that the best solution at this time is to leave a two foot apron onto the town road, the town will contact the property owners along this stretch of road to see if the trail could be moved onto their properties, and the town will research the right of way on Bear Mountain Road. Mr. Lerner agreed to this proposal and offered the volunteers of the Hardy Country Snowmobile Club to assist with clearing properties to move the trail in the spring if possible. Chair Hazelton stated that any rumors spread about the Hebron Select Board looking to shut down the snowmobile trails must end here.

3:15 P.M. **ACTION ITEMS:**

- The Select Board signed the **accounting manifests**.

NOTE: Any changes to the minutes would be reflected in the next set of Select Board Meeting minutes.

- The Select Board signed the **Notice of Intent to Cut form** for John Black to harvest timber from Map 4 Lot 006 on Hunt Road.
- Vice-Chair Moriarty moved to authorize Chair Hazelton to sign the approved of **ACH payment to Hub66, Inc.** in the amount of \$212,513.24, Chair Hazelton seconded the motion. The vote was unanimous.
- The Select Board signed the **letter to David Jaques, Michelle Jaques, and Jon Jaques** stating that the agreement signed April 16, 2009 was null and void regarding the future of George Road relocation.
- The Board signed the **Return of Dedicated Way Release for George Road.**

3:29 P.M.

DISCUSSION:

- Ms. Sanborn reported to the Board on the **2021 Assessment Review Report** - stating that the Town of Hebron is not in substantial compliance with applicable assessing statutes and ~~rules~~ identified. Ms. Sanborn reported to the Board that seven parcels in current use that have a stewardship plan on file, the ~~ir~~ certification had expired, and some files did not include an accurate map of the property with the classifications listed. Ms. Sanborn noted that letters had been sent requesting pertinent information.

3:30 P.M.

CORRESPONDENCE:

- The **Bridgewater-Hebron Village District Annual Financial Reports** for 2021 and 2022 were available to review.

3:31 P.M.

ANY OTHER BUSINESS:

- Vice-Chair Moriarty updated the Board on the **Bridgewater, Hebron, Groton Steering Committee meeting**. Vice-Chair Moriarty reported that the Newfound Area School District Board is working with the committee by providing a tuition agreement and a phase out agreement. Ms. Sanborn handed the Board a written document outlining the most up to date information for the taxpayers and residents regarding HB349. Chair Hazelton stated that a document outlining the information should be kept to one page, so the public does not get lost with the abundance of information. More information could be presented at the informational meeting.
- Chair Hazelton discussed with the Board the need for **dredging the mouth of the Cockermonth River** as the Hebron Memorial Beach is one of the town's great assets. Chair Hazelton discussed drafting a petition to be signed looking for help with the lake issues that would be sent to NH Department of Environmental Services. Vice-Chair Moriarty stated that the petition could be available at the March elections.
- Ms. Sanborn informed the Board that she had been working with Carol Bears, Planning Board Secretary and Tracey Steenbergen, Town Clerk on **updating the Hebron Zoning Ordinance and Site Plan Regulations** to comply with the newly revised floodplain regulations as outlined by the Federal Emergency Management Agency. Once the updated documents are certified by the Town Clerk, they will be sent to Katie Paight (Office of Planning and Development – NH Flood Plain Management Program).
- Ms. Sanborn informed the Board that the **Internal Revenue Service and Social Security Administration now required that all reporting documents be e-filed**. This has not been an easy process to establish which Alison York, Administrative Assistant has been working on since November 2023. If the town

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does not have the proper authority with Quickbooks to file, the W-2's then a private service will have to be hired for this purpose.

- 3:55 P.M. **APPROVAL OF MINUTES:** The Select Board reviewed the Select Board Meeting minutes of January 4, 2024 and made the following correction: page 2, third sentence from the top of the page – change the sentence to read “Chair Moulton apologized to the Board as he thought more of the interior equipment for the ambulance was include in the price quoted.”. Vice-Chair Moriarty moved to approve the Select Board Meeting minutes of January 4, 2024 as amended, seconded by Chair Hazelton. The vote was unanimous.
- 4:03 P.M. **MEETING ADJOURNED:** Vice-Chair Moriarty moved to adjourn the meeting at 4:03 p.m., seconded by Chair Hazelton. The vote was unanimous.

Respectfully submitted,

Karen Sanborn
Town Administrator

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