

TOWN OF HEBRON
SELECT BOARD MEETING MINUTES
APRIL 7, 2022

PRESENT: Pat Moriarty, Paul Hazelton, and Karen Sanborn, Town Administrator

OTHERS PRESENT: Rebecca Hanson (Executive Director of Newfound Lake Region Association), Travis Austin (Police Chief), Jan Collins (Newfound Pathways Committee Member)

ABSENT: Rich James

2:30 P.M. **NEWFOUND LAKE REGION ASSOCIATION:** Rebecca Hanson approached the Select Board to follow-up with the proposed Payment in Lieu of Taxes Payment (P.I.L.O.T.) of \$1,500 from Newfound Lake Region Association. The Board accepted the P.I.L.O.T. payment as proposed. Mrs. Hanson relayed to the Board that their organization is always willing to work with the town on various road or conservation projects that could have an impact on Newfound Lake. Mrs. Hanson noted that recently a training event took place at Grey Rocks Conservation property that NLRA was not informed this was going to happen and requested that in the future please contact them in the future.

Mrs. Hanson informed the Board that the NLRA Board has decided to move forward with constructing the a building at Grey Rocks Conservation Area. This building would be used for staff and small events put on by NLRA. Mrs. Hanson noted that she noticed that Hebron was looking to construct a Library/Community Hall and NLRA did not want to overlap on construction projects that could be utilized by both the town and NLRA. Chair Moriarty informed Mrs. Hanson that the community room proposed would hold about 120 people. Mrs. Hanson felt that their proposed building would not be able to hold this large of a group. Mrs. Hanson inquired about the proposed Solar Ordinance as solar has been discussed for Grey Rocks Conservation Area in the future. Ms. Sanborn handed Mrs. Hanson a copy of the proposed ordinance. Selectman Hazelton asked Mrs. Hanson for the estimated timeframe for construction. Mrs. Hanson replied 3 to 5 years.

2:45 P.M. **BIKE RACK IN HEBRON:** Jan Collins approached the Select Board looking for support on a \$2,500 grant through Granite State Wheelers that Newfound Pathways was applying for to install a bike rack in town. Since the roads around Newfound Lake are a designated bike route, the Newfound Pathways Committee thought it would be nice for people to stop in town and have a place for bike storage. Mrs. Collins informed the Board that the committee is looking into installing bike fix stations and charging stations for electric bicycles as well. The Board signed the letter supporting the grant application.

2:55 P.M. **ACTION ITEMS:**

- The Select Board signed the **accounting manifests**.
- Selectman Hazelton moved to authorize Chair Moriarty to sign the **Memorandum of Understanding with the Town of Bristol** to utilize the Bristol Transfer Station, seconded by Chair Moriarty. The vote was unanimous. Chair Moriarty signed the document.
- The Select Board signed the **letter to Paul Miller** (owner of Tax Map 17 Lot 047.002) requesting more information on the Memorandum of Lease that was recently recorded at Grafton County Registry of Deeds.

NOTE: Any changes in the minutes will be reflected in the next Select Board Meeting minutes.

- Selectman Hazelton moved to authorize Chair Moriarty to sign the **Carefree Water Treatment Delivery Plan with Culligan Central of New Hampshire** for the Public Safety Building, seconded by Chair Moriarty. The vote was unanimous. Chair Moriarty signed the document.
- The Select Board signed the **Raffle Permit application** for the Hebron Area Women's Group to sell raffle tickets at the Hebron Union Congregational Church Fair on July 30, 2022.
- The Select Board signed the **letter to New England Power** requesting a detailed asset report for all transmission assets located in the Town of Hebron.
- Selectman Hazelton moved to authorize Chair Moriarty to sign the **memo to the Administrative Assistant, Alison York**, to process the check for the deposit of funds into the various capital reserve funds as voted at May 2021 Town Meeting, seconded by Chair Moriarty. The vote was unanimous. Chair Moriarty signed the memorandum.

3:02 P.M. **DISCUSSION ITEMS:**

- Ms. Sanborn reported to the Board on the motion made at the **March 29, 2022 Public Hearing** on the warrant article to increase the amount in the proposed Library/Community Center Capital Reserve Fund. Ms. Sanborn noted that the public hearings are the presentation of the Select Board's budget and changes can only be made by the Select Board or at town meeting. Selectman Hazelton moved to change the wording to the warrant article to reflect the suggested amount from the Town Space Needs Committee and to clarify the purpose of the warrant article, seconded by Chair Moriarty. The vote was unanimous.
- Selectman Hazelton moved to **correct the amounts proposed for the Gazebo Program** warrant article and to make it a non-lapsing article, seconded by Chair Moriarty. The vote was unanimous.
- The Board discussed recommending **William Luti for the Newfound Area School District Petition Article 5 Committee as Hebron's representative**. Selectman Hazelton moved to appoint William Luti to the Petition Article 5 Committee as Hebron's representative, pending acceptance, seconded by Chair Moriarty. The vote was unanimous.
- Chair Moriarty asked Ms. Sanborn to **table the review of the Report of Locally Elected Auditors** for the fiscal year ending June 30, 2021 until the next Select Board Meeting.
- The Board reviewed the **letter from Donna Esty** (owner of 190 Groton Road, Tax Map 23 Lot RM.008) regarding access on her property to remove trees that have tipped over into the Cockermouth River. Ms. Esty does not want the town to use her property. Selectman Hazelton noted that he would review the amount of debris in the Cockermouth River in this location.
- The Select Board reviewed the **letter from Philip Hines** (property owner of 47 Range Road, Tax Map 8 Lot 010) requesting to repair the section of road that was damaged by logging trucks in the process of constructing the neighbor's house. Selectman Hazelton moved to authorize Philip Hines to repair the section of Range Road to access the house, but the town does not have intentions of repairing lower Range Road at this time, seconded by Chair Moriarty. The vote was unanimous.

8:10 P.M. **CORRESPONDENCE:**

- **Carbon Copies of letters to Ivan Quinchia, Chair Planning Board** regarding Newfound Serenity RV Park.
- **Hebron Fire Department – March payroll.**
- **Circle Program – Annual Report**

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3:40 P.M. **ANY OTHER BUSINESS:**

- Selectman Hazelton ~~reported-asked to~~ Chair Moriarty that if he spoke with Jonathan Gould (Union Bank) regarding **interest rates projections** for a building a couple of years out. Mr. Gould could not give any assurance of a rate as interest rates are slowly increasing.
- Chair Moriarty informed Selectman Hazelton that he met with Deborah Sycamore (Tax Map 17 Lot 025) regarding the **property boundary with the Town of Hebron (Tax Map 17 Lot 026)** and a possible boundary line adjustment. Chair Moriarty asked Ms. Sanborn to send Mrs. Sycamore a copy of Roy Sabourn's report on the Library property.
- The **draft job descriptions** were tabled until the April 21, 2022 Select Board Meeting.

3:52 P.M. **APPROVAL OF MINUTES:** The Select Board reviewed the Select Board Meeting minutes of March 17, 2022 and made the following corrections: page 3, fourth bullet from the top of the page—remove “that” and insert “partial” before “matching funds”. Chair Moriarty moved to approve the Select Board Meeting minutes of March 17, 2022 as amended, seconded by Selectman Hazelton. The vote was unanimous.

The Select Board reviewed the Select Board Budget Meeting minutes of March 22, 2022 and made the following correction: page 1, under *Warrant Articles*, second paragraph, second sentence – insert “that” after “private contractor” and page 2, second bullet under *Any Other Business* – change “whom” to “who”. Selectman Hazelton moved to approve the Select Board Budget Meeting minutes of March 22, 2022 as amended, seconded by Chair Moriarty. The vote was unanimous.

The Select Board reviewed the Select Board Non-Public Session minutes of March 17, 2022. Selectman Hazelton moved to accept the Select Board Non-Public Session minutes of March 17, 2022 as presented, seconded by Chair Moriarty. The vote was unanimous.

The Select Board reviewed the Select Board Public Hearing on the Budget and Warrant Articles minutes of March 29, 2022 and made the following corrections: page 1, under *Warrant Article 3*, second sentence – insert “at” after “aware of the speed”, page 3, fifth sentence from the top of the page – correct the spelling of “resurrected”, and page 4, fourth sentence – insert “gives” after which and remove “has” from the same sentence. Chair Moriarty moved to approve the Select Board Public Hearing on the Budget and Warrant Articles minutes of March 29, 2022, seconded by Selectman Hazelton. The vote was unanimous.

4:15 P.M. **MEETING ADJOURNED:** Selectman Hazelton moved to adjourn the meeting at 4:15 P.M., seconded by Chair Moriarty. The vote was unanimous.

Respectfully Submitted,

Karen Sanborn
Town Administrator

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