

TOWN OF HEBRON
SELECT BOARD MEETING MINUTES
AUGUST 19, 2021

PRESENT: Pat Moriarty, Rich James, Paul Hazelton, and Karen Sanborn, Town Administrator

OTHERS PRESENT:

7:00 P.M. **OPENED MEETING:** Chair Moriarty commenced the meeting.

7:00 P.M. **ACTION ITEMS:**

- The Select Board signed the **accounting manifest**.
- The Select Board discussed **changing the Select Board Meeting date on December 2, 2021** due to a conflict. The Board agreed to hold the meeting on December 3, 2021 at 2:30 p.m.
- The Select Board **signed the Abatement Application to the Municipality** for Sharon and Allan Conkey approving the abatement reduction of \$63,800 for the 2020 Tax Year.
- The Select Board **signed the Refund Manifest** for the abatement application that was approved for Sharon and Allan Conkey.
- The Select Board **signed the Application for Current Use for Old Ridge Farm Trust** to enroll the remaining land into current use for Tax Map 8 Lot 016.
- The Select Board signed **the Veterans' Tax Credit application** that was recommended by Avitar Associates of New England, Inc for approval.
- Vice-Chair James moved to **reappoint Everett Begor, Bob Brooks, and John LaCarte to the Gazebo Committee** for another term, seconded by Selectman Hazelton. The vote was unanimous.
- The Select Board discussed the applicants that applied for the **General Maintenance position**. Chair Moriarty moved to offer the position to John Poulos for a 6-month trial, seconded by Selectman Hazelton. The vote was unanimous. Chair Moriarty agreed to contact Mr. Poulos.
- The Select Board **signed the Forest Stewardship Planning Agreement with Forest Resource Consultants. LLC.**
- Ms. Sanborn reviewed the **2021 MS-434 Revised Estimated Revenues** with the Board.

7:25 P.M. **DISCUSSION:**

- Chair Moriarty and Vice-Chair James updated Selectman Hazelton on the **status of the HVAC system** and the measures that are being decided to address the issues.

7:38 P.M. **CORRESPONDENCE:**

- **Invitation from the Grafton County Broadband Committee and Drummond Woodsum** – informational meeting about the expansion of high-speed broadband in Grafton County.

7:40 P.M. **ANY OTHER BUSINESS:**

- Chair Moriarty updated the Board on the **Recruitment and Retention Coordinator part-time position** that has been advertised.
- Selectman Hazelton reported to the Board on the follow-up with **Kent Brown (engineer) regarding the Dredge & Fill application** for the Hebron Memorial Beach. The cost for completing the application would be around \$10,000 - \$12,000. Vice-Chair James asked Mr. Hazelton if he had an estimate for completing the job. Selectman

NOTE: Any changes to the minutes will be reflected in the next Select Board Meeting minutes.

Hazelton stated the he would have to do some research, but would guess cost would be based on the amount of dirt removed from the site.

- Vice-Chair James informed the Board that the **ATA (analog telephone adaptor) was installed in the basement for the phone** line to the elevator. The line was tested by the elevator inspector since he was in the building performing the annual inspection of the LULA. Vice-Chair James reviewed with the Board changes to the fax line and estimated the savings to the town for changing over the phone/fax lines.
- Vice-Chair James asked Ms. Sanborn if the **fixed pricing had been received from Pemi Fuels**. Ms. Sanborn replied that the individual responsible for sending out the pricing was on vacation this week. Vice-Chair James would like to obtain an estimate from Lakes Region Planning Commission as well to compare costs.
- Vice-Chair James inquired about **attending commission/board/committee meetings** if he is not a Select Board representative where there was already a Select Board member present. Chair Moriarty stated that the meetings were open to the public and he should be able to attend.
- Chair Moriarty updated the Board on the **Conservation Commission Meeting**. The Commission gave Marine Patrol compliments on patrolling the Charles Bean Sanctuary property and keeping the public off the property. The Commission has cut out another trail at the Hebron Town Forest.

7:55 P.M. **APPROVAL OF MINUTES:** The Select Board reviewed the Select Board Meeting minutes of August 5, 2021 and made the following corrections: page 1, under *Action Items*, fourth bullet, first sentence – change “Kahout” to “Kohout”, page 2, under *Any Other Business*, second bullet, first sentence – remove “with”, page 2, under *Any Other Business*, third bullet – change “the new Library” to “a new Library” and change “timeframe” to “time frame”, and page 2, under *Any Other Business*, third bullet, last sentence insert “potential” between “ the project”. Selectman Hazelton moved to accept the August 5, 2021 Select Board Meeting minutes as amended, seconded by Vice-Chair James. The vote was unanimous.

The Select Board reviewed the Select Board Non-Public Meeting minutes of August 5, 2021. Selectman Hazelton moved to approve the Select Board Non-Public Meeting minutes of August 5, 2021 as written, seconded by Vice-Chair James. The vote was unanimous.

8:00 P.M. **MEETING ADJOURNED:** Vice-Chair James moved to adjourn the meeting at 8:00 p.m., seconded by Selectman Hazelton. The vote was unanimous.

Respectfully submitted,

Karen Sanborn
Town Administrator