

TOWN OF HEBRON  
SELECT BOARD MEETING MINUTES  
NOVEMBER 18, 2021

PRESENT: Pat Moriarty, Rich James, Paul Hazelton, and Karen Sanborn, Town Administrator

OTHERS PRESENT: Travis Austin (Police Chief), Terry Murphy (Bridgewater-Hebron Village District Commissioner), Tom Edwards (Newfound Area District School Board – Hebron Representative)

6:50 P.M.      **OPENED MEETING:** Chair Moriarty commenced the meeting.

6:50 P.M.      **BRIDGEWATER-HEBRON VILLAGE DISTRICT:** Terry Murphy approached the Select Board to discuss the petitioned warrant article being presented by residents from the Town of Alexandria, Doug Benton and Don Paiva, looking to change the current funding formula for the seven towns that belong to the Newfound Area School District. Mr. Murphy noted that if the formula changes to fund the NASD, the lease of the Bridgewater-Hebron Village School also changes based on the current agreement. Mr. Murphy informed the Board that he discussed this with NASD Superintendent, Pierre Couture, who stated that this was common in school districts in northern NH. Mr. Murphy discussed with the Board decisions that would have to be made by the Bridgewater Hebron Village District Commissioners if the funding formula changes. Chair Moriarty stated that hopefully this does not come to fruition as matters like this will just cause ~~vehemence~~ bad feelings between the towns. Mr. Murphy thanked the Board for meeting to discuss this matter.

7:08 P.M.      **ACTION ITEMS:**

- The Select Board signed the **accounting manifest**.
- The Select Board reviewed the **Terra-Map Mapping Services Agreement**. Vice-Chair James moved to authorize Chair Moriarty to sign the Terra-Map Mapping Services Agreement for one-year limited, seconded by Selectman Hazelton. The vote was unanimous.
- The Select Board reviewed the **Invoice Cloud Agreement** for the Town Clerk to be able to accept credit cards in her office. Vice-Chair James moved to authorize Chair Moriarty to sign the agreement, seconded by Selectman Hazelton. The vote was unanimous.
- The Select Board signed the **Yield Tax Warrant**. The Select Board signed the **Certification of Yield Taxes Assessed**.

7:20 P.M.      **DISCUSSION:**

- The Select Board reviewed the **preliminary 2021 tax rate**. Ms. Sanborn informed the Board that fund balance could be used to reduce the town portion of the tax rate. Ms. Sanborn commented that the municipal tax rate portion had dropped from \$4.46 to \$2.89 which resulted in a \$1.57 decrease. Selectman Hazelton moved to accept the preliminary tax rate of \$6.69 which includes the \$.17 for the Bridgewater-Hebron Village District in retain the surplus of \$479,283, seconded by Vice-Chair James. The vote was unanimous.
- Ms. Sanborn relayed to the Board that John Dunklee had inquired about **purchasing the transfer switch from the old generator** that was utilized at the Town Office Building. The Select Board discussed when and if in the future the old generator would be put back into commission. The Board agreed that it would be better to sell the transfer switch than to utilize in the future. Vice-Chair James moved to sell the transfer switch from the old generator to John Dunklee for \$375, seconded by Selectman Hazelton. The vote was unanimous.
- The Select Board reviewed the **contract with Sanders Searches, LLC**. Ms. Sanborn informed the Board that the Tax Collector utilizes this company to research deeds for liens and mortgages on properties that may be up for tax deeding. Vice-Chair James moved to sign the Agreement with Sanders Searches LLC, seconded by Selectman Hazelton. The vote was unanimous.

NOTE: Any changes to the minutes will be reflected in the next Select Board Meeting minutes.

7:34 P.M.

**CORRESPONDENCE:**

- The Select Board reviewed the **Thank You letter from the Hebron Historical Society** for continuing to support the Veterans Day program.
- **A letter from Camp Pasquaney** notifying the town of camp opening and closing for 2022. The camp will open on Saturday, June 25, 2022 and will close on Sunday, August 14, 2022.

7:35 P.M.

**ANY OTHER BUSINESS:**

- Vice-Chair James discussed with the Board addressing the **rocks at the Hebron Memorial beach**. Ms. Sanborn noted that the State of New Hampshire Department of Environmental Services (NH DES) is looking for an email from the town stating their intention for removal. As a permit would not be required for this, NH DES would give authorization through an email. Chair Moriarty asked Ms. Sanborn to discuss this with Highway Supervisor, Ben Hall to ensure that this can be done this fall.
- Selectman Hazelton informed the Board that he met with Kent Brown of Brown Engineering and Alan Baker, Beach Committee Member, on **dredging the mouth of the Cocker mouth River**. Mr. Brown would be preparing an estimate for the cost of obtaining the dredge and fill permit and an estimate for removing the material.
- Vice-Chair James informed the Board that he attended the **Grafton County Regional Development meeting**.
- Selectman Hazelton informed the Board that he was working with Suzanne Smith, State Representatives, regarding **funds available for new libraries or expansion of libraries** through the United States Department of Agriculture.
- Chair Moriarty reported to the Board on the **work that Glen MacDonald (Recruiting and Retention at the Fire Department) had completed with Chief Fischer**. Chair Moriarty reported that Mr. McDonald was making progress with Chief Fischer on encouraging new members to sign up as ~~that~~ EMT's.
- Chair Moriarty reported to the Board on the **status of the HVAC replacement units**. Chair Moriarty noted that three units would be utilized replacing the two broken units. An estimate to redo the work and installation of the new units is \$20,000. Selectman Hazelton expressed concerns about getting the work done as soon as possible as winter is approaching.
- Selectman Hazelton commented on the **Joint Loss Management Committee Meeting**. Selectman Hazelton would like to see future meetings discuss only topics that can be addressed by the committee and be more professional in the future.

8:00 PM

**NEWFOUND AREA SCHOOL DISTRICT BOARD MEMBER – HEBRON REPRESENTATIVE:**

Tom Edwards approached the Select Board to discuss the potential of a petitioned warrant article that would change the funding formula for the Newfound Area School District (NASD). Mr. Edwards met with the NASD Superintendent, Pierre Couture, to discuss the petitioned warrant article and the impact to each town if the funding formula changes. Mr. Couture informed Mr. Edwards that this was common practice in the north country and sometimes the funding formula changes to incorporate average daily membership and a portion of the assessed value. Mr. Edwards relayed to the Board current issues that impact the school district at this time. Mr. Edwards reported to the Board on a small group of people that attend every meeting to voice concerns about Covid-19 related policies. Vice-Chair James asked Mr. Edwards what the driving cost were within the budget. Mr. Edwards replied that the Newfound Memorial Middle School had significant ventilation and other upgrades which a grant was received for a portion of the work. Mr. Edwards stated that one of the struggles the NASD has is the 2% tax cap on the budget. The Board thanked Mr. Edwards for meeting with them tonight and agreed to meet with Mr. Couture and Mr. Edwards at another meeting.

8:30 P.M.

**APPROVAL OF MINUTES:** The Select Board reviewed the Select Board Meeting minutes of November 4, 2021 and made the following correction: page 1, first bullet, first sentence under any other business-replace “which” with “and removed directly after planted”. The Select Board reviewed the

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Select Board Meeting minutes of November 3, 2021 and made the following correction: under *Others Present*, page 1 change “Paul Miller” to “Patrick Miller” and do the same under *Address HVAC Issues at the Town Office Building*. Vice-Chair James moved to approve the November 3, 2021 and the November 4, 2021 Select Board Meeting minutes with amendments, seconded by Selectman Hazelton. The vote was unanimous.

The Select Board reviewed the Select Board Non-Public Session minutes of November 4, 2021. Vice-Chair James moved to accept the Select Board Non-Public Session minutes of November 4, 2021 as written, seconded by Selectman Hazelton. The vote was unanimous

8:34 P.M.      **MEETING ADJOURNED:** Vice-Chair James moved to adjourn the meeting at 8:34 p.m., seconded by Selectman Hazelton. The vote was unanimous.

Respectfully submitted,

Karen Sanborn  
Town Administrator