

TOWN OF HEBRON  
SELECT BOARD MEETING MINUTES  
MARCH 7, 2019

PRESENT: Patrick Moriarty, John Dunklee, and Karen Corliss, Town Administrator

OTHERS PRESENT: Travis Austin (Police Chief), John Black, Don Franklin and Bill Powers (Town Auditors)

ABSENT: Paul Hazelton, previous engagement

7:00 P.M. **ACTION ITEMS:**

- The Select Board signed the **accounting manifest**.
- The Select Board signed the **Certification of Yield Taxes Assessed and the Yield Tax Levy for operation # 18-211-01-T**.

7:02 P.M. **DISCUSSION ITEMS:**

- Mrs. Corliss informed the Select Board that Everett Begor (Gazebo Committee) was requesting to **relocate the location to set off the fireworks** due to a conflict in scheduling with Meadow Wind Bed and Breakfast at 41 North Shore Road (Tax Map 17 Lot 023.001). Mrs. Corliss noted that the location change proposed was for the field behind the Public Safety Building located at 37 Groton Road (Tax Map 17 Lot 056). Vice-Chair Dunklee would like the grass mowed before setting off the fireworks. Chair Moriarty did not see an issue as long as Chief Fischer was involved in the process and did not see any fire hazards presented.
- Mrs. Corliss informed the Board that she was **accepted to attend the Primex Supervisors' Academy** and would not be in the office from Tuesday, March 19 to Thursday, March 21, 2019. The Administrative Assistant would be covering the office.
- The Select Board reviewed the email from **Attorney Keriann Roman regarding making the Town Clerk/Tax Collector Building and the Library Building** more conforming for future use. The Select Board addressed the points made in the email and felt that Attorney Roman needed further information on property ownership and the location of equipment in the building. Chair Moriarty agreed to provide Attorney with the information discussed by the Board.
- Mrs. Corliss updated the Board on the notification from the State of NH Department of Transportation (NH DOT) that the **state roads would be posted on Monday, March 11, 2019** with a restricted weight limit. Mrs. Corliss informed the Board that she was working with Casella Waste on confirmation that a truck would be parked at the Hebron Highway Shed from 7:00 a.m. until 12:00 p.m. for residents to dispose of their garbage. Mrs. Corliss noted that she would be sending out an email and posting notices if the State of NH DOT issued an exemption for the truck to travel on North Shore Road to Cooper Road. The exemptions are issued from the NH DOT on a weekly basis. Vice-Chair Dunklee moved to exempt the Casella Waste truck from the posted weight limit on Cooper Road each Monday while the road is posted with the restricted weight limit, seconded by Chair Moriarty. The vote was unanimous.

7:13 P.M. **CORRESPONDENCE:**

- **Letter from NH Division of Historical Resources** – nomination for Camp Mowglis to be placed on the National Register of Historic Place.

7:15 P.M. **ANY OTHER BUSINESS:**

- Mrs. Corliss informed the Board that the **first public hearing on the 2019/2020 Budget and Warrant Articles** was scheduled for Tuesday, March 26, 2019 at 7:00 p.m. in the Hebron Community Hall at 16 Church Lane.
- Vice-Chair Dunklee relayed to the Board that Joe Hogan (Clerk of the Works on the Academy Building Project) requested to **meet at the Academy Building at 11:30 a.m. on Wednesday, March 13, 2019** to review the interior finish work. Chair Moriarty agreed that it would be a great time to meet at the site again.

NOTE: Any changes to the minutes will be reflected in the next Select Board Meeting minutes.

7:17 P.M. **APPROVAL OF THE MINUTES:** The Select Board reviewed the Select Board Meeting minutes of February 21, 2019 and made the following changes – page 1, under *Action Items*, second sentence – change the sentence to read “The Town of Bristol does not allow residents with commercial businesses transport large items to the transfer station either.”, and page 1, under *Any Other Business*, first sentence, second bullet – add “cost” after “the sq. ft.”. Vice-Chair Dunklee moved to accept the Select Board Meeting minutes of February 21, 2019 as amended, seconded by Chair Moriarty. The vote was unanimous.

The Select Board reviewed the Select Board Meeting minutes of February 28, 2019. Vice-Chair Dunklee moved to accept the Select Board Meeting minutes of February 28, 2019 as written, seconded by Chair Moriarty. The vote was unanimous.

The Board discussed the email from Norman Larson (architect with Christopher P. Williams) relevant to Steven Fifield performing the necessary work on the cupola as proposed for the Mooseplate Grant. The Board agreed to let Mr. Fifield bid on the project.

The Select Board reviewed the Select Board Meeting minutes of March 4, 2019. Vice-Chair Dunklee moved to accept the Select Board Meeting minutes of March 4, 2019 as written, seconded by Selectman Hazelton. The vote was unanimous.

The Select Board reviewed the Select Board Meeting minutes of March 6, 2019. Vice-Chair Dunklee moved to accept the Select Board Meeting minutes of March 6, 2019 as written, seconded by Chair Moriarty. The vote was unanimous.

The Select Board reviewed the Select Board Non-Public Session minutes of March 4, 2019. Vice-Chair Dunklee moved to accept the Select Board Non-Public Session minutes of March 4, 2019 as written, seconded by Chair Moriarty. The vote was unanimous.

The Select Board reviewed the Select Board Non-Public Session minutes of March 6, 2019. Vice-Chair Dunklee moved to accept the Select Board Non-Public Session minutes of March 6, 2019 as written, seconded by Chair Moriarty. The vote was unanimous.

7:35 P.M. **ANY OTHER BUSINESS:**

- Vice-Chair Dunklee informed Chair Moriarty that the **Planning Board met with the group preparing flow charts** for the process of making changes to your property from building permit application to obtaining a variance from the Zoning Board of Adjustment. The charts are in the final stages.
- Chair Moriarty updated Vice-Chair Dunklee on the discussion on standing up at town meeting and informing the voters that a **committee will be formed to review the future of the Town Clerk/Tax Collector and Library buildings and the Old Fire Station**. Chair Moriarty noted that a warrant article would not need to be created for this purpose.

7:34 P.M. **MEETING ADJOURNED:** Vice-Chair Dunklee moved to adjourn the meeting at 7:34 p.m., seconded by Chair Moriarty. The vote was unanimous.

Respectfully submitted,

Karen Corliss  
Town Administrator

NOTE: Any changes to the minutes will be reflected in the next Select Board Meeting minutes.