

TOWN OF HEBRON
SELECT BOARD MEETING MINUTES
APRIL 4, 2019

PRESENT: Patrick Moriarty, John Dunklee, Paul Hazelton, and Karen Corliss, Town Administrator

OTHERS PRESENT: Travis Austin (Police Chief), John Black

7:00 P.M. **ACTION ITEMS:**

- The Select Board signed the **accounting manifest**.
- The Select Board reviewed the **Ambulance and Fire Agreement with the Town of Groton** with the increase to \$73,000 annually.
- The Select Board signed the **2019/2020 Warrant**.

7:04 P.M. **DISCUSSION ITEMS:**

- Mrs. Corliss reported to the Board that William Robertie, Fire Warden was informed of **50/50 grant monies offered by the State of NH through the Division of Forests and Lands** for the following projects: prescribed fire burn plan development, construction of fire breaks, contracting with a burn boss for prescribed fire implantation, or assessment of townlands for the suitability of prescribed fire or fuels reduction. Vice-Chair Dunklee stated that he would like to see fire breaks put in on the Hebron Town Forest land. Chair Moriarty asked Mrs. Corliss to have William Robertie meet with the Conservation Commission to discuss possible use of the grant on the Hebron Town Forest property. John Black asked about harvesting the timber in the Hebron Town Forest to help pay down the loan. Vice-Chair Dunklee informed Mr. Black that the Board was waiting for Jon Martin to get better.
- Mrs. Corliss relayed to the Board the **quote received from R.J. Crowley Moving & Storage** in preparation of moving back into the Academy Building. The quote came in with the range of \$2,440-\$2,745. Mrs. Corliss reported to the Board that CC&C Rigging had been contacted for providing a quote for moving the file cabinets only.
- The Board reviewed the **list of properties up for tax deeding in May as prepared by the Tax Collector, Carol Bears**. Vice-Chair Dunklee moved to approve the list of properties up for tax deeding as there are no undesirable obligations or risks involved, seconded by Selectman Hazelton. The vote was unanimous.
- The Board reviewed the **email from David Lloyd (Trail Master of the Hardy Country Snowmobile Club)** requesting to move the trail to the Hebron Town Forest property. Vice-Chair Dunklee suggested that Mr. Lloyd may need to make the request to the Society for the Protection of NH Forests as their property would need to be utilized for a section of the trail. Vice-Chair Dunklee would like to keep the trail going through Hebron as this gives business to the Hebron Village Store and brings people to town. Vice Chair Dunklee moved to recommend that the Society for the Protection of NH Forests allow the snowmobilers to cross their land, seconded by Selectman Hazelton. The vote was unanimous.
- Mrs. Corliss informed the Board that **Bill Luti dropped off information relevant to the Hebron Country Estates development and the timeframe when the town would take the road over**. Selectman Hazelton inquired if the Hebron Country Estates Condominium Association would have to bring the request for the town to take over Kill Mountain Road and High Cliff Circle. Vice-Chair Dunklee noted that the association does not own the road as the road belongs to the owner of the subdivision. ~~letter of credit was with the Bank of NH for completing the construction on the roads.~~ Chair Moriarty asked Mrs. Corliss to send the information to Attorney Roman (Drummond Woodsum) for review.
- The Board reviewed the **inquiries from Attorney Roman** regarding funding the 18 month budget and addressed the questions.
- Mrs. Corliss informed the Board that she was working with the **Trustees of Trust Funds on submitting the MS-9 and MS-10 forms** as there had been changes to upload the documents through the Attorney General's website vs. uploading the pdf documents through the Department of Revenue Administration's website.

NOTE: Any changes to the minutes will be reflected in the next Select Board Meeting minutes.

- Mrs. Corliss reviewed with the Board the **outstanding invoices from C.P. Williams for the Academy Building project**. Selectman Hazelton suggested meeting with Bryant Lehr (Conneston Construction Inc.) to review the invoices to ensure that the plans were delivered to Mr. Lehr. The Board agreed and asked Mrs. Corliss to schedule the meeting for next Wednesday, April 10 at noon.

7:35 P.M. **ANY OTHER BUSINESS:**

- Mrs. Corliss reviewed with the Board the **email from Bryant Lehr (CCI) about the quote for installing of VCT** in three areas of the Academy Building. The Board was satisfied with the quote and authorized the installation of the flooring.
- Chair Moriarty asked Mrs. Corliss to continue to send an **updated spreadsheet on the costs of the Academy Building project**.
- Vice-Chair Dunklee updated the Board on the **Planning Board Meeting** as updating the Hebron Master Plan was discussed. Vice-Chair Dunklee informed Mrs. Corliss that someone would be contacting her to verify the miles of road in town and the classification of town buildings.
- John Black commented that the **ruts on Town Shed Road should have been taken care of** before the residents had to travel on the road to the Casella Waste truck to dispose of their trash.
- Chair Moriarty expressed concerns to the Board about **department heads being present at public meetings** to address any concerns of the public.
- John Black informed the Board that the employee working for Morrison Construction operating the grader did an excellent job with the gravel roads last year. Vice-Chair Dunklee noted that Ben Hall, Highway Supervisor, would be informed that he is authorized to hire Morrison Construction for grading town roads.

7:53 P.M. **APPROVAL OF THE MINUTES:** The Select Board reviewed the Select Board Meeting minutes of March 20, 2019. Vice-Chair Dunklee moved to accept the Select Board Meeting minutes of March 20, 2019 as written, seconded by Selectman Hazelton. The vote was unanimous.

The Select Board reviewed the Select Board Meeting minutes of March 21, 2019. Vice-Chair Dunklee moved to accept the Select Board Meeting minutes of March 21, 2019 as written, seconded by Selectman Hazelton. The vote was unanimous.

The Select Board reviewed the Public Hearing on the Budget and Warrant Articles minutes of March 26, 2019. Vice-Chair Dunklee moved to accept the Public Hearing on the Budget and Warrant Articles minutes of March 26, 2019 as written, seconded by Chair Moriarty. Chair Moriarty and Vice-Chair Dunklee voted in favor of the motion. Selectman Hazelton abstained as he was not present at the hearing. The vote was approved.

The Select Board reviewed the Select Board Non-Public Session minutes of March 21, 2019. Vice-Chair Dunklee moved to accept the Select Board Non-Public Session minutes of March 21, 2019 as written, seconded by Chair Moriarty. The vote was unanimous.

7:57 P.M. **MEETING ADJOURNED:** Vice-Chair Dunklee moved to adjourn the meeting at 7:57 p.m., seconded by Selectman Hazelton. The vote was unanimous.

Respectfully submitted,

Karen Corliss
Town Administrator

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