

TOWN OF HEBRON
SELECT BOARD MEETING MINUTES
APRIL 18, 2019

PRESENT: Patrick Moriarty, John Dunklee, Paul Hazelton, and Karen Corliss, Town Administrator

OTHERS PRESENT: Travis Austin (Police Chief), John Black, Bill Robertie (Fire Warden)

7:00 P.M. **FIRE SERVICE EQUIPMENT AVAILABLE:** Bill Robertie approached the Board to discuss a program offered to towns through the Federal Excess Personal Property program to assist with fire control efforts. Mr. Robertie informed the Board that he would like to replace the 1968 Dodge pick-up with a newer truck that would be more reliable. Mr. Robertie relayed to the Board that the only cost to the town in acquiring the vehicle would be the delivery costs to get the vehicle to town. The town would take ownership of the vehicle one year after the vehicle was put into service. Vice-Chair Dunklee gave an example of vehicle transportation costs from Kentucky would be about \$700 and felt the program was worth pursuing. Chair Moriarty did not see a downside and encouraged Mr. Robertie to get more information. Vice-Chair Dunklee moved to authorize Bill Robertie to obtain more specifications of the program and to bring back to the Select Board and understand that the town would cover transportation costs, seconded by Selectman Hazelton. The vote was unanimous.

7:05 P.M. **ACTION ITEMS:**

- The Select Board signed the **accounting manifest**.
- Mrs. Corliss relayed to the Board that Tracey Steenbergen, Town Clerk, was informed that the **NH Department of Motor Vehicles maintenance contract on the Lexmark printers will expire on June 30, 2019**. The town will be responsible for future maintenance to the printers and for the ink. Mrs. Corliss informed the Board that Mrs. Steenbergen obtained a quote from Certified Computer Solutions, LLC for a compatible replacement printer for \$750.00. Mrs. Steenbergen did not feel that it was necessary to replace the printer at this time, but wanted to make the Board aware of the situation. Vice-Chair Dunklee moved to replace the Town Clerk's printer as quoted by CCS, seconded by Selectman Hazelton. The vote was unanimous.

7:10 P.M. **ANY OTHER BUSINESS:**

- Mrs. Corliss informed the Board that Tracey Steenbergen, Town Clerk, noticed a **wet spot on the ceiling tile of the Town Clerk's Office**. Vice-Chair Dunklee asked Mrs. Corliss to contact Jim Waring about reviewing the roof for damage.
- Chair Moriarty discussed with the Board the request by Roger Larochelle (Hebron Academy Building Advisory Committee) to **schedule an open house of the Academy Building before town meeting**. Chair Moriarty saw no harm in doing this, but wanted to make sure that this would be safe for the people walking around. Chair Moriarty asked Mrs. Corliss to have Mr. Larochelle contact Dan Baggaley (Project Supervisor) to discuss if it would be possible to schedule an open house during this part of the construction phase.

7:16 P.M. **APPROVAL OF THE MINUTES:** The Select Board reviewed the Select Board Meeting minutes of April 4, 2019 and made the following changes: page 1, fifth bullet, third sentence – remove “the letter of credit was with the Bank of NH for completing the construction on the roads.” and replace with “the road belongs to the owner of the subdivision.” and page 2, fifth bullet under Any Other Business add a new bullet starting with “John Black”. Vice-Chair

Dunklee moved to accept the Select Board Meeting minutes of April 4, 2019 as amended, seconded by Selectman Hazelton. The vote was unanimous.

The Select Board reviewed the Select Board Meeting minutes of April 10, 2019 and made the following changes: page 1, eighth sentence – remove. Vice-Chair Dunklee moved to accept the Select Board Meeting minutes of April 10, 2019 as amended, seconded by Selectman Hazelton. The vote was unanimous.

7:30 P.M. **NON-PUBLIC SESSION:** Vice-Chair Dunklee moved to go into non-public session pursuant to 91-A:3(l), seconded by Selectman Hazelton. Pat Moriarty - yes John Dunklee -yes Paul Hazelton yes

7:45 P.M. **OUT OF NON-PUBLIC SESSION:** Vice-Chair Dunklee moved to come out of non-public session, seconded by Selectman Hazelton. Pat Moriarty - yes John Dunklee -yes Paul Hazelton yes Vice-Chair Dunklee moved to seal the minutes for five years, seconded by Selectman Hazelton. The vote was unanimous. Pat Moriarty - yes John Dunklee -yes Paul Hazelton yes

7:50 P.M. **MEETING ADJOURNED:** Vice-Chair Dunklee moved to adjourn the meeting at 7:50 p.m., seconded by Selectman Hazelton. The vote was unanimous.

Respectfully submitted,

Karen Corliss
Town Administrator