

TOWN OF HEBRON
SELECT BOARD MEETING MINUTES
JULY 2, 2019

PRESENT: Patrick Moriarty, John Dunklee, Paul Hazelton, and Karen Corliss, Town Administrator

OTHERS PRESENT: John Black, Kelly Lacasse (Health Officer), Des Pomeroy (Engineer, NH Department of Transportation)

7:00 P.M. **POSTED WEIGHT LIMITS ON STATE ROADS – EXEMPTION REQUESTS:** Chair Dunklee informed Des Pomeroy that originally when the Board signed up for curbside trash collection, Bestway performed the service which utilized a smaller truck to collect trash during the restricted weight limit postings, but the current company, Casella Waste, does not. Chair Dunklee informed Mrs. Pomeroy that the Board worked closely with Casella to find a safe solution for residents to dispose of their trash which also would alleviate the need to travel on the weight restricted roads. The empty truck only travels a short distance on North Shore Road to Cooper Road (0.4 mile) at 7:00 a.m. in the morning and leaves full at noon. Mrs. Pomeroy noted that the exemption was not given to the town for three out of the six weeks this past spring. Mrs. Pomeroy informed the Board that the exemption is given based on the temperatures and weather conditions over the weekend, and notification is given to the town at the earliest time possible. Selectman Moriarty commented that there have been late notifications to the town leaving little time to inform the residents so they could make other arrangements. Vice-Chair Hazelton felt that where it was such a short stretch of road it would be taken into consideration for an exemption. Chair Dunklee commented that it was only one truck once a week traveling a short distance on higher ground. Chair Dunklee asked Mrs. Pomeroy for alternatives. Mrs. Pomeroy replied that smaller trucks could be used and referred to NH RSA 236:3A which specifically lists the vehicles excluded from the weight limit posting. Mrs. Corliss inquired about the NH DOT adding trash disposal trucks to the exemption list. Mrs. Pomeroy replied that the towns need to speak to their representatives and contact local legislators about getting the law changed. Mrs. Pomeroy showed the sign that gets posted which clearly outlines how to calculate if the vehicle would be overweight based on the weight distribution over the number of tires on the vehicle. The Board thanked Mrs. Pomeroy for meeting with the Board.

7:18 P.M. **ACTION ITEMS:**

- The Select Board signed the **accounting manifest**.
- The Select Board did not sign the **letter prepared by Ron Collins to send to Cockermouth, England**.
- The Select Board signed the **bi-annual transfer of liability payments** for the employees paid out of the Special Duty Account to reimburse the General Fund.
- The Select Board reviewed the **two proposals for mowing town properties** submitted by Maynard Young and Gordon Matthews/Jeremy Haney. Vice-Chair Hazelton moved to award the mowing of town properties to Maynard Young for 2019, seconded by Selectman Moriarty. The vote was unanimous.
- The Select Board reviewed the **agreements with Mango Security Systems, Inc.** for the Highway Garage and the Town Office Building for the alarm systems and the access control systems. Selectman Moriarty moved to authorize Chair Dunklee to sign the Mango Security Systems, Inc. agreements, seconded by Vice-Chair Hazelton. The vote was unanimous.

7:30 P.M. **OUTDOOR WOOD BOILER CONCERNS:** Kelly Lacasse approached the Select Board to discuss the **outdoor wood boiler concerns** that have arisen once again in town. Mrs. Lacasse informed the Board that she had been contacted on this issue over the past three years and was looking for direction from the Board on how to proceed. Chair Dunklee stated that the Select Board

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had no authority to enforce. Mrs. Lacasse informed the Board that by adopting a nuisance ordinance this would give the Board more enforcement authority. Chair Dunklee asked Mrs. Lacasse to obtain language to draft an ordinance for the Board to review. Selectman Moriarty asked Mrs. Lacasse if the chimney on the outdoor wood boiler needed to be increased in height to put the smoke higher in the air. Mrs. Lacasse replied that the height of the chimney had been increased, but the issue was the houses which the smoke affects are lower and downwind from the outdoor wood boiler. Vice-Chair Hazelton commented that if a nuisance ordinance were put into place the Board would be able to act on any issues going forward. The Board thanked Mrs. Lacasse for the information and bringing the Board up to date on the matter.

7:45 P.M. **ACTION ITEMS (continued):**

- Chair Dunklee completed signing the **Mango Security agreements** for the Town Offices Building and the Highway Garage.
- Mrs. Corliss informed the Board that **Paul Hazelton (Lakes Region Planning Commission Transportation Advisory Committee) and Pat Moriarty (Alternate Lakes Region Planning Commission Transportation Advisory Committee) terms expire** on September 7, 2019. Chair Dunklee moved to reappoint Paul Hazelton and Patrick Moriarty to the respective positions for a two year term, seconded by Vice-Chair Hazelton. The vote was unanimous.
- The Board discussed the **letter from FORECO LLC** regarding interest and outlining the qualifications of the company for updating the Hebron Town Forest Stewardship Plan. FORECO LLC's employee, Jon Martin, prepared the forest stewardship plan in 2010. Mr. Martin has since left the company and started his own business. Vice-Chair Hazelton and Selectman Moriarty stated that they were very happy with the work done by Mr. Martin and the work that he continues to do on his own. Chair Dunklee commented that Bob Berti of FORECO LLC was hired to prepare the original plan and based their costs of the project at that time on future work that would be performed in the Hebron Town Forest. Selectman Moriarty moved to proceed with FORECO LLC to request a quote for updating the Hebron Town Forest Stewardship Plan, seconded by Chair Dunklee. The vote was unanimous.
- Mrs. Corliss informed the Board that Ron Collins (Historic District Commission Chair) had recommended **Mitch Manseau to fill the vacancy on the Hebron Historic District Commission**. Vice-Chair Moriarty moved to appoint Mitch Manseau to fill the vacant position on the Historic District Commission, seconded by Selectman Moriarty. The vote was unanimous.
- Mrs. Corliss informed the Board that **Mike Reiss expressed interest in serving on the Town Space Needs Committee**. Nadine Hession and John Blair had also expressed interest in the committee. Chair Dunklee moved to appoint Mike Reiss, Nadine Hession, and John Blair to the Town Space Needs Committee, seconded by Selectman Moriarty. The vote was unanimous.

8:00 P.M. **DISCUSSION:**

- Mrs. Corliss informed the Board that someone needed to be hired to perform **weekly cleaning of the Town Office Building** as the current custodian would not be able to handle the amount of cleaning to be done. The Board agreed to ask around the area for recommendations on a cleaning person.
- The Board reviewed the **“Goodwill Release” offer from IKO Industries, Inc.** with the offer for the warranty on the shingles of the Public Safety Building located at 37 Groton Road. Chair Dunklee asked Mrs. Corliss to follow-up with Jake Manseau (Black Diamond Builders) regarding the best option for the town.
- The Board reviewed the annual maintenance **proposal from Total Climate Control** to maintain the three outdoor ERV units and condensers for each unit. Chair Moriarty moved to

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accept the proposal for annual maintenance heating/a/c mini-split units for the Town Office Building, seconded by Vice-Chair Hazelton. The vote was unanimous.

8:05 P.M. **CORRESPONDENCE:**

- **Hebron Historic District Commission** – meeting notice
- **Thank You from Hardy Country Snowmobile Club** for continued support of their trail system
- Update from Terry Murphy (Bridgewater-Hebron Village School commissioner) on the **contract with the Newfound Area School District to continue with the lease of the school.**

8:10 P.M. **ANY OTHER BUSINESS:**

- Vice-Chair Hazelton inquired about a follow-up to see if **Mega Print made exterior signs** that would be similar to the quote from Tilton Signworks for the signs in to be placed around Historic District Commission. Selectman Moriarty stated that he would contact Mega Print.

8:11 P.M. **APPROVAL OF THE MINUTES:** The Select Board reviewed the Select Board Meeting minutes of June 20, 2019 and made the following changes: page 1 under *Town Signs*, first sentence – change “as you are entering the Historic District” to read “at the entrance to the Historic District”, page 1 under *Secure Lock Box Town Offices Building*, next to the last sentence – add a comma in “\$30,000”, page 2, third bullet – insert “have” in front of “Alison York”, and page 2, second bullet under *Discussion*, last sentence – remove “far” from before “unsuitable”. Chair Dunklee moved to accept the Select Board Meeting minutes of June 20, 2019 as amended, seconded by Vice-Chair Hazelton. The vote was unanimous.

8:15 P.M. **MEETING ADJOURNED:** Chair Dunklee moved to adjourn the meeting at 8:15 p.m., seconded by Selectman Moriarty. The vote was unanimous.

Respectfully submitted,

Karen Corliss
Town Administrator

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