

TOWN OF HEBRON  
SELECT BOARD MEETING MINUTES  
JUNE 20, 2019

PRESENT: Patrick Moriarty, John Dunklee, Paul Hazelton, and Karen Corliss, Town Administrator

OTHERS PRESENT: Travis Austin (Police Chief), John Black, Richard James, Ron Collins, Steve Mango (Mango Security), George Daniels (WaterTech)

7:00 P.M. **INVITATION TO COCKERMOUTH, ENGLAND:** Ron Collins approached the Board to report that the mayor of Cockermonth, England (Hebron's Sister City) had invited Mr. Collins to visit them in September for the Town Celebration. Mr. Collins asked the Board if there was something that the Hebron Select Board would like to be delivered to Cockermonth. Chair Dunklee stated that the Board would prepare a letter to send.

**TOWN SIGNS – HISTORIC DISTRICT AND TOWN OFFICES:** Ron Collins (Historic District Commission Chair) handed the Board sample sign drawings for the Hebron Town Office and signs to be placed around the Hebron Common ~~as you are entering the~~ at the entrance of the Historic District. Mr. Collins noted that the Hebron logo on the signs would be in color. Mr. Collins informed the Board that the quote on signs was prepared by Tilton Signworks. Mr. Collins asked the Board to notify him of any changes to the proposed signs.

7:07 P.M. **HIGHWAY GARAGE SECURITY/ALARM SYSTEM:** Chair Dunklee reviewed with Steve Mango the approval of \$30,000 at May Town Meeting to install a security/alarm system at the Highway Garage. Chair Dunklee informed Mr. Mango that the town could only expend \$30,000 on this project. Mr. Mango reviewed the proposed project with the Board and noted that a phone line and internet would be required to operate the systems. Mrs. Corliss inquired about the type of phone and internet service that would be necessary. Mr. Mango stated that an analog phone would be required and dsl internet was sufficient. Mr. Mango commented that bandwidth would be required for video.

**SECURE LOCK BOX TOWN OFFICES BUILDING:** Mrs. Corliss informed the Board that she had spoken earlier to Mr. Mango about a lock box for the Fire Department to access. Mr. Mango recommended two brands of lock boxes – Knox Box and Supra Company. Mr. Mango suggested contacting a neighboring town that may already have a system in operation and join into their system as it may be more cost effective for the town. Chair Dunklee asked Chief Austin for his thoughts on the system. Chief Austin replied that both the Town of Bristol and the Town of Plymouth have a similar system which is accessible by the Fire Department. Selectman Moriarty inquired about an anticipated start date. Mr. Mango replied that the job would start the end of July or beginning of August. Selectman Moriarty moved to proceed with the installation of a security/alarm system in the Highway Garage with the project not to exceed \$30,000.00; seconded by Vice-Chair Hazelton. The vote was unanimous. Chair Dunklee clarified with Mr. Mango that this also included a temperature alarm. Mr. Mango replied yes.

7:20 P.M. **ACTION ITEMS:**

- The Select Board signed the **accounting manifest**.
- Mrs. Corliss relayed to the Board that the Hebron Union Congregational Church Vendor Chairpersons for the Church Fair had submitted a request to allow **two vendors to leave their trailers parked on the Hebron Common overnight** before the fair, as done in the past. Chair Dunklee moved to allow the trailers to sit on the Hebron Common overnight – one on Church Lane and the other in the Town Offices parking lot, seconded by Vice-Chair Hazelton. The vote was unanimous.

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- Selectman Moriarty **moved to reappoint Maynard Young as the Radio and Generator Coordinator** until May 2022, seconded by Vice-Chair Hazelton. The vote was unanimous.
- Selectman Moriarty moved to **reappoint Chuck Beno and Karl Braconier as regular members of the Planning Board** until May 2022, seconded by Vice-Chair Hazelton. The vote was unanimous.
- The Board reviewed the request to have Alison York, Administrative Assistant to **process the check in the amount of \$5,000** to National Advisors Trust Company to open the reserve fund entitled “Preservation of Records” as approved at May 2019 Town Meeting. Selectman Moriarty moved to authorize Chair Dunklee to sign the request to the Administrative Assistant to process the check to National Advisors Trust Company, seconded by Vice-Chair Hazelton. The vote was unanimous.
- The Board signed the **letter to the Trustees of Trust Funds** to open the reserve fund entitled “Preservation of Records” with \$5,000 to be deposited into the fund.
- The Board signed the **letter to FORECO LLC** regarding updating the Forest Stewardship Plan for the Hebron Town Forest.
- The Board signed the **2019 MS-535 Financial Report of the Budget** for the period ending December 31, 2018.

7:29 P.M. **DISCUSSION:**

- Mrs. Corliss informed the Board that two individuals had expressed interest in **mowing town property** as done in the past by Everett Begor. Selectman Moriarty suggested splitting the mowing jobs and giving some of the mowing to each individual. Chair Dunklee recommended that each individual submit a bid with hourly rates and the locations of mowing.
- Mrs. Corliss informed the Board that a request came into the office for a **crosswalk in the Hebron Village and between the Audubon Society of New Hampshire properties**. Mrs. Corliss informed the Board that she had a lengthy conversation with Michael O'Donnell (NH Department of Transportation Traffic Bureau) regarding guidelines for crosswalks on state roads. The request to the NH DOT Traffic Bureau would include current speed limit where crosswalks were being requested, number of people crossing the road on an average day, crosswalk location must start on grass and end on grass, and street lighting would be required to be installed at each end of the crosswalk (paid for by the town). Chair Dunklee asked Chief Austin for his input on the request. Chief Austin felt that a crosswalk in the Hebron Village would not be expected by vehicles making it more unsafe for pedestrians. Chair Dunklee moved to disregard the request as it was far-unsuitable, seconded by Selectman Moriarty. The vote was unanimous.

7:35 P.M. **HEBRON COMMON “HYDRANT” FOR POTABLE WATER AND IRRIGATION:** George Daniels approached the Select Board to discuss the warrant article approved at the 2018 Town Meeting to add a “hydrant” for potable water and irrigation in place of the raised well tile on the Hebron Common. Chair Dunklee informed Mr. Daniels that the plan was as bid on in May of 2017. Mr. Daniels recommended to the Board that the public should not be drinking the water without it being treated. Mr. Daniels addressed other concerns with installing this type of “hydrant” outside as the maintenance on the “hydrant” would be high due to blowing out and turning of the hydrant in the fall and making repairs in the spring if there were any freeze-ups. This would not be a practical solution to suit the purpose. Mr. Daniels discussed other options with the Board, but noted that where the water was outside there still would be significant maintenance due to the winter and the high iron content in the water. Chair Dunklee noted that two spigots were installed on the side of the Town Offices Building where the public has access to one. Mr. Daniels reviewed with the Board an alternative to removing the well tiles and replacing it with a different well head. Selectman Moriarty suggested that an article be placed in the town newsletter explaining why the Board was not able to complete a project voted on and approved by town voters.

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7:48 P.M. **DISCUSSION (continued):**

- Mrs. Corliss informed the Board that public hearings were held on Wade Road, Berea Road, and Upper Range Road to deem as emergency lanes. The only road deemed as an emergency lane was Upper Range Road. Mrs. Corliss suggested a public hearing to deem Stokes Road as an emergency lane could be held at the second regularly scheduled Select Board Meeting in July. A suggestion was made to add lower Range Road to the public hearing.
- The Select Board reviewed the **proposals submitted to treat the water at the Town Offices Building**. Chair Dunklee reviewed the pros and cons with each system proposed. Selectman Moriarty moved to accept the proposal from WaterTech for the water treatment system at the Town Offices Building, seconded by Vice-Chair Hazelton. The vote was unanimous.
- Mrs. Corliss informed the Board that in **2016 Camp Pasquaney donated \$5,000 to the town to help pay down the Hebron Town Forest loan**. As letter was sent to Camp Pasquaney for the generous gift, but there was not mention of this donation in the 2016 Annual Report. The Board asked Mrs. Corliss to prepare an article for the town newsletter.
- Mrs. Corliss reported to the Board that **new owners of property located on Wade Road were looking to perform maintenance on the road** in order to prepare their lot for a house in the future. Selectman Moriarty noted that Wade Road was a Class VI Road which was not maintained by the town, therefore, a request for permission had to be made to the town. Vice-Chair Hazelton questioned if this would create an obligation on the town's part for future maintenance. Chair Dunklee replied no and that the request would have to be made annually for continued maintenance. Chair Dunklee moved to give permission to upgrade Wade Road for the timber harvesting purposes, work to be performed by Ben Hall at the owner's expense until June 30, 2020, seconded by Vice-Chair Hazelton. The vote was unanimous.

8:02 P.M. **ANY OTHER BUSINESS:**

- Selectman Moriarty noted that he reviewed the **power point presentation prepared by NH Municipal Association on outdoor wood boilers**, but felt the regulations were still unclear. Chair Dunklee clarified that any outdoor wood boiler installed before 2008 was grandfathered and not subject to the new regulations, but if the boilers become a health hazard (grandfathered or not) the Health Officer and NH Department of Environmental Services would work together to address the issues. Chair Dunklee suggested following up with Kelley LaCasse (Health Officer). Selectman Moriarty asked Mrs. Corliss to invite Mrs. LaCasse to the Select Board Meeting on July 2. Chair Dunklee noted that NH DES are the enforcers of the regulations, not the Select Board.
- Selectman Hazelton stated that he would be the **Select Board representative on the Town Space Needs Committee**.
- Chair Dunklee discussed with the Board **installing a handicapped push button access to the front door** of the Town Office Building. Mrs. Corliss reported to the Board that Dan Baggaley, Conneston Construction Inc., obtained a price for the button and installation of \$3,200. A discussion was held regarding whether or not to install a button for each of the entry doors, to install one button and leave the door to the lobby open year round, or to install one button for the outside door and a doorbell where the customer could ring for assistance with the interior door.
- Mrs. Corliss informed the Board that Roy Sabourn (surveyor) was willing to prepare a **proposal to address the boundary line in question behind the Town Clerk/Tax Collector Offices building**.
- Chair Dunklee updated the Board on the **meeting with the Bridgewater-Hebron Village District Commissioners** regarding rumors of a formula that would change the apportionment to the seven towns in the Newfound Area School District. Chair Dunklee noted that the towns,

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Bridgewater and Hebron, could lease the Bridgewater-Hebron Village School to a commercial business if the NASD was not interested in leasing the building further. A discussion at the meeting was the encouragement to communities to open charter schools and the grants that were available to towns willing to do so. Chair Dunklee stated that Mr. Murphy was scheduled to meet with the NASD Superintendent on Tuesday, but he had not heard from Mr. Murphy on the outcome of the meeting. Selectman asked Mrs. Corliss to follow up with Mr. Murphy on this matter.

- Mrs. Corliss asked the Board if they would like to **meet with the engineer at the NH Department of Transportation District 2** to discuss the weight limit restrictions on North Shore Road and the denial of exemptions for Casella Waste to travel to Cooper Road during this time. The Board agreed to ~~inviting~~invite the engineer to a meeting.

8:22 P.M. **APPROVAL OF THE MINUTES:** The Select Board reviewed the Select Board Meeting minutes of June 6, 2019. Chair Dunklee moved to accept the Select Board Meeting minutes of June 6, 2019 as written, seconded by Vice-Chair Hazelton. The vote was unanimous.

The Select Board reviewed the Select Board Non-Public Session minutes of June 18, 2019. Vice-Chair Hazelton moved to accept the Select Board Non-Public Session minutes of June 18, 2019 as amended, seconded by Chair Dunklee. John Dunklee and Paul Hazelton voted in favor of the motion. Pat Moriarty abstained as he was not present. The vote passed.

8:30 P.M. **MEETING ADJOURNED:** Selectman Moriarty moved to adjourn the meeting at 8:30 p.m., seconded by Vice-Chair Hazelton. The vote was unanimous.

Respectfully submitted,

Karen Corliss  
Town Administrator

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