

TOWN OF HEBRON  
SELECT BOARD MEETING MINUTES  
DECEMBER 5, 2019

PRESENT: John Dunklee, Patrick Moriarty, Paul Hazelton, and Karen Sanborn, Town Administrator

OTHERS PRESENT: Travis Austin (Police Chief), Richard James

7:00 P.M. **ACTION ITEMS:**

- The Select Board signed the **accounting manifest**.
- The Board reviewed the **contract between Sanders Searches, LLC and the Town of Hebron** for performing deed research. Selectman Moriarty moved to accept the contract for Sanders Searches, LLC, seconded by Vice-Chair Hazelton. The vote was unanimous. The Board signed the contract.
- The Board signed the **Hiring Procedures** as approved at the November 21, 2019 Select Board Meeting.
- Chair Dunklee updated the Board on the **heating issue in the Town Office Building**.
- Chair Dunklee signed the **client user code/pass code list for the security system** at the Highway Department Garage with Mango Security. Chair Dunklee informed the Board that the fire alarm was not sending the daily test signal to Mango. Richard James informed the Board that he was having the same issue with the Hillside Condominium security/fire alarm system which was also installed by Mango Security Systems, Inc.

7:18 P.M. **DISCUSSION ITEMS:**

- The Board discussed the **proposal from Casella Waste** to place 4 trash collection totes at the Hebron Memorial Beach as opposed to a 2 yard dumpster. This would be included in the contract for curbside trash collection. The Board agreed to try using the trash collection totes this year.

7:19 P.M. **ANY OTHER BUSINESS:**

- Selectman Moriarty reported to the Board on the **Planning Board Meeting**. The following items were reviewed by the Planning Board :
  - Boundary Line Adjustment – Paul Sughrue
  - Hebron Country Estates – Individual interested in purchasing the undeveloped lots
- Selectman Moriarty discussed with the Board the inquiry to town counsel about **posting a bond with New Hampshire Department of Environmental Services** for any future mitigation costs with the ash landfill. Selectman Moriarty clarified that posting the bond would be to separate the Town of Hebron from the Hebron-Bridgewater Refuse Facility. Chair Dunklee stated that once the incinerator note is paid off, Hebron would only be responsible for any failure to the ash pit. Vice-Chair Hazelton questioned if it would be beneficial to put funds away in a capital reserve fund. Chair Dunklee replied that he liked the idea of borrowing funds at the time any issues arise in the future.
- Chair Dunklee reviewed with the Board concerns that he had with the increases to the **county taxes**. Selectman Moriarty asked Ms. Sanborn to invite Marcia Morris (Grafton County Commissioner) to the next Select Board Meeting.

7:35 P.M. **APPROVAL OF THE MINUTES:** The Select Board reviewed the Select Board Meeting minutes of November 21, 2019 and made the following changes: page 1, under *Casella Waste – Contract Renewal*, third sentence – change “to this ” to “over” and change “for” to “paid in”, page 1, under *Casella Waste – Contract Renewal*, eighth sentence – change “are” to “have”, page 1, under *Medicare Audit*, first sentence – add “Ambulance Service” after “Hebron Fire Department”, page 2, third bullet, third sentence – clarify the sentence to read “The Board asked Ms. Sanborn to inform the residents of the decision by the NH DOT that had made the request at an earlier Select Board Meeting for a year round reduced speed limit.”, and page 2, under *Any Other Business*, first bullet, first sentence – replace

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“one of the articles” with “the article on timber cutting”, page 2, under *Any Other Business*, first bullet, second sentence – change “did not state” to “misstated”, and page 3, second bullet, second sentence – insert “about” after “NH Department of Environmental Services”. Chair Dunklee moved to approve the Select Board Meeting minutes of November 21, 2019 as amended, seconded by Vice-Chair Hazelton. The vote was unanimous.

7:49 P.M. **MEETING ADJOURNED:** Selectman Moriarty moved to adjourn the meeting at 7:49 P.M., seconded by Vice-Chair Hazelton. The vote was unanimous.

Respectfully submitted,

Karen Sanborn  
Town Administrator

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