

TOWN OF HEBRON  
SELECT BOARD MEETING MINUTES  
FEBRUARY 6, 2020

PRESENT: John Dunklee, Paul Hazelton, Patrick Moriarty, and Karen Sanborn, Town Administrator

OTHERS PRESENT: Richard James, Mark Braley

7:00 P.M.     **COCKERMOUTH RIVER DEBRIS:** Mark Braley approached the Select Board to discuss the amount of debris piling up in the Cockermouth River and express concerns with the potential of property damage as the piled up debris will act as a dam. Mr. Braley noted that the worst of the piled up debris was on Cheryl Esty's property located on Braley Road and on the Audubon Society of NH's property located on North Shore Road. Mr. Braley informed the Board that more debris is in the water as a result of the flooding in July and the windstorm in October. Chair Dunklee thought that Chief Fischer could contact Paul Hatch (NH Department of Safety, Homeland Security & Emergency Management) to obtain information on the necessary permits required to start the removal of debris from the river and Ms. Sanborn could contact Casey Kuplin (Kuplin Land Services) about removing the debris.

7:14 P.M.     **CONSERVATION COMMISSION 2020/2021 BUDGET:** Martha Twombly approached the Select Board to present the 2020/2021 Conservation Commission Budget. Ms. Twombly reviewed the proposed budget with the Board and reviewed the 2019/2020 Activity and 2020/2021 Work Plan for the Hebron Town Forest. Ms. Twombly informed the Board that the Conservation Commission would like to have a workshop with the Highway Department employees on the proper handling of invasive species to try and reduce spreading. Selectman Moriarty asked Ms. Twombly about the signage on the Charles Bean Sanctuary property to deter people from misusing the property. Ms. Twombly replied that the Conservation Commission is working on the wording for the signs. Chair Dunklee suggested posting the property as a wildlife sanctuary and that all trash is carry in/carry out. Ms. Twombly informed the Board that the Conservation Commission was in favor of removing the snags from the Cockermouth River and inquired if the Board was still planning on removing the debris. Chair Dunklee replied that the Board is still pursuing removing debris from the Cockermouth River.

7:24 P.M.     **ACTION ITEMS:**

- The Select Board signed the **accounting manifest**.
- The Select Board signed **two Veterans' Tax Credit applications** as recommended for approval from a representative from Avitar Associates of New England, Inc.
- Chair Dunklee moved to sign the **letter to Christopher P. Williams Architects, PLLC** and send with the letter the check for final payment, seconded by Selectman Moriarty. The vote was unanimous. The letter was signed.

7:28 P.M.     **DISCUSSION ITEMS:**

- The Select Board reviewed the three **proposals submitted to replace the furnace at the Highway Garage**. The proposals were from Andy & Sons Plumbing & Heating, Pike's HVAC, and Pemi River Fuels. Chair Dunklee reviewed with the Board the meeting with each technician and recommend Pike's HVAC. Selectman Moriarty moved to hire Pike HVAC as recommended by Chair Dunklee, seconded by Vice-Chair Hazelton. The vote was unanimous.
- The Board signed the **Health Officer nomination form for Jim Gickas** to become the Health Officer.
- Ms. Sanborn informed the Board that William Luti (resident on High Cliffs Circle) dropped off at the office a **signed deed from the property owner of the roads in Hebron Country estates known as Kill Mountain Road, High Cliffs Circle, and Skyline Drive to the Town of Hebron**. Ms. Sanborn asked the Board if they would be drafting the

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warrant article or the property owner and submitting it as a petitioned article. Chair Dunklee stated that the road would still have to go through a freeze/thaw cycle before the town would accept the road. Chair Dunklee felt that the largest expense for the first year would be winter plowing which the town could plow as a private road. Ms. Sanborn asked the Board who should prepare the warrant article. Chair Dunklee replied that the Select Board would prepare the warrant article. ~~Selectman Moriarty noted that Peter Seerbo had purchased most of the vacant lots in the Hebron Country Estates development in which the aforementioned roads are located.~~

- The Board discussed the **report submitted by Miles Sinclair for the perambulation of the Town of Hebron/Town of Groton town-line**. Vice-Chair Hazelton noted that the GPS coordinates in the report of each boundary marker will be helpful with future perambulations. Vice-Chair Hazelton moved to approve the Town of Hebron/Town of Groton town line perambulation document, seconded by Selectman Moriarty. The vote was unanimous.
- The Select Board reviewed the **proposal offered by Casella Waste of 6 “bear resistant” carts equaling ½ yard each for the Hebron Memorial Beach** as opposed to a 2 yard dumpster as used in the past. By utilizing the ½ yard carts, the same trash truck which collects curbside trash would also be able to collect the trash from the beach on the same town collection day. The Board discussed solutions for securing the carts at the beach to prevent the carts from disappearing. Selectman Moriarty stated that he was satisfied with the proposal. Chair Dunklee moved to accept the proposal from Casella Waste for six ½ yard carts at the Hebron Memorial Beach as opposed to a 2 yard dumpster, seconded by Selectman Moriarty. The vote was unanimous.

7:46 P.M. **ANY OTHER BUSINESS:**

- Selectman Moriarty updated the Board on the **Planning Board Meeting**. Selectman Moriarty stated that Mitch Manseau had resigned from the Board due to health issues and the Planning Board requested that Larry Goodman be moved from an alternate member to a regular member. Chair Dunklee moved to move Larry Goodman up to a regular member of the Planning Board to complete the term of Mitch Manseau, seconded by Vice-Chair Hazelton. The vote was unanimous. Selectman Moriarty stated that the Planning Board will be working on updating the Master Plan in the upcoming year. Chair Dunklee asked Selectman Moriarty about the forms to guide property owners to the correct department that handles various types of changes to the property. Selectman Moriarty replied that he did not know the status, but would follow-up with the Planning Board.
- The Select Board discussed the **dedication to the 2020/2021 Town Report**. The Select Board respectfully agreed to recognize Ellie Lonske in the dedication of the 2020/2021 Town Report.

8:00 P.M. **APPROVAL OF THE MINUTES:** The Select Board reviewed the Select Board Meeting minutes of January 16, 2020 and made the following changes: page 1, under *Sample Highway Road Maintenance Document*, third sentence, - change “was” to “is”, page 1, under *Comstar 2020 Rate Change*, first bullet second – remove parenthesis around “interested in resubdividing” and add “who is” in front of “interested”, page 2, under *Any Other Business*, first sentence – change “himself” to “he”, page 2, under *Any Other Business*, fourth bullet, third sentence – replace “understood” with “told that”, and page 2, under *Any Other Business*, fourth bullet, last sentence – remove “as Joe Hogan was hired in 2017 as the Clerk of the Works” and replace with “in light of the above facts.”. Chair Dunklee moved to approve the Select Board Meeting minutes of January 16, 2020 as amended, seconded by Selectman Moriarty. The vote was unanimous.

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8:00 P.M. **NON-PUBLIC SESSION:** Selectman Moriarty moved to go into non-public session pursuant to RSA 91-A:3, seconded by Vice-Chair Hazelton. John Dunklee -yes Paul Hazelton -yes Pat Moriarty -yes

8:16 P.M. **OUT OF NON-PUBLIC SESSION:** Chair Dunklee moved to come out of non-public session at 8:16 p.m., seconded by Vice-Chair Hazelton. John Dunklee -yes Paul Hazelton -yes Pat Moriarty -yes

8:20 P.M. **MEETING ADJOURNED:** Chair Dunklee moved to adjourn the meeting at 8:20 P.M., seconded by Vice-Chair Hazelton. The vote was unanimous.

Respectfully submitted,

Karen Sanborn  
Town Administrator

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