

TOWN OF HEBRON
SELECT BOARD MEETING MINUTES
MARCH 5, 2020

PRESENT: John Dunklee, Paul Hazelton, Patrick Moriarty, and Karen Sanborn, Town Administrator

OTHERS PRESENT: Richard James

7:00 P.M. **ACTION ITEMS:**

- The Select Board signed the **accounting manifest**.
- The Select Board signed the **Public Gathering Permit** for Camp Pasquaney.
- Selectman Moriarty moved to approve the **Returned Check Policy**, seconded by Chair Dunklee. The vote was unanimous. The Select Board signed the policy.
- Vice-Chair Hazelton moved to approve the **Online Banking Policy** as amended, seconded by Selectman Moriarty. The vote was unanimous. The Board signed the policy.

7:09 P.M. **DISCUSSION ITEMS:**

- The Board agreed to add a warrant article to **establish a Hebron Town Forest maintenance and improvements fund**, to add \$5,000 to the fund, and add the Select Board as agents of the fund. The Board discussed moving forward with the Forest Stewardship Plan after May Town Meeting.
- Ms. Sanborn discussed with the Board **scheduling the furnace replacement at the Highway Garage**. The Board agreed to schedule the replacement before town meeting if funds could be withdrawn from the Government Repair Building Capital Reserve Fund. The Board asked Ms. Sanborn to schedule a public hearing for the March 29, 2020 Select Board Meeting, if necessary. Chair Dunklee asked Ms. Sanborn to contact Maynard Young about reviewing the rest of the heating system as the Public Safety Building due to the issues found in the system in the Fire Chief's office.
- The Board reviewed the **draft warrant articles** prepared for the upcoming May Town Meeting. The Board agreed to meet on March 24, 2020 at 10:00 a.m. to finalize the 2020/2021 Budget. The Board agreed to hold the first public hearing on the 2020/2021 on April 7, 2020 at 7:00 p.m. in the Hebron Community Hall. A tentative date for the May Town Meeting is Thursday, May 14, 2020.

7:33 P.M. **CORRESPONDENCE:**

- **Letter from Camp Pasquaney** regarding the opening and closing dates of camp and the date for the Watersports Weekend.

7:34 P.M. **ANY OTHER BUSINESS:**

- Selectman Moriarty informed the Board that Alan Baker (Hebron Beach Committee) discussed with him **installing a barrier on the Hebron Memorial Beach** to prevent erosion of the beach during the ice melt process. The Board agreed to inform Mr. Baker to do what is necessary to preserve the beach.
- Selectman Moriarty updated the Board on the **Planning Board Meeting** and the proposal submitted by the new owner of several lots in the Hebron Country Estates subdivision. Since the phase III part of the subdivision was classified as a cluster condominium other rules apply to merging lots. The merger was tabled until the Planning Board had more information regarding the by-laws of the condominium association.
- Vice-Chair Hazelton updated the Board on the **Transportation Advisory Committee meeting** and the new 10-year transportation plan.
- Ms. Sanborn updated the Board on the **information provided to the residents regarding trash collection** on Monday, March 9, 2020 as the State of NH Department of Transportation had posted the restricted weight limit on the roads Wednesday, March 4,

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2020. An email went out to the Hebron residents and notices will be posted at the Town Office Building and the Hebron Post Office.

- Vice-Chair Hazelton discussed with the Board the **proposal to remove debris from the Cockermouth River** and the current weather conditions. Ms. Sanborn relayed to the Board the contacts that she made with regards to the property owners in which the town would need to access the debris from their property to remove the debris from the river. Ms. Sanborn stated that it might be best to have another walkthrough along the river to ensure that written permission is received from the correct property owner(s). The plan may be to remove the debris in the summer, if the conditions are right, or prepare for next winter.

8:04 P.M. **APPROVAL OF THE MINUTES:** The Select Board reviewed the Select Board Meeting minutes of February 19, 2020 and made the following change: page 1, *Present*, - remove – “John Dunklee” and add to “ABSENT: John Dunklee”. Selectman Moriarty moved to approve the Select Board Meeting minutes of February 19, 2020 as amended, seconded by Vice-Chair Hazelton. Selectman Moriarty and Vice-Chair Hazelton voted in favor of the motion; Chair Dunklee abstained from the motion. The motion passed.

8:06 P.M. **MEETING ADJOURNED:** Selectman Moriarty moved to adjourn the meeting at 8:06 P.M., seconded by Vice-Chair Hazelton. The vote was unanimous.

Respectfully submitted,

Karen Sanborn
Town Administrator

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