

TOWN OF HEBRON  
SELECT BOARD MEETING MINUTES  
MAY 7, 2020

PRESENT: John Dunklee, Paul Hazelton, Patrick Moriarty, and Karen Sanborn, Town Administrator

OTHERS PRESENT: Richard James, Everett Begor, John LaCarte, and Bob Brook (Hebron Gazebo Committee),  
Cindy Newton (Beach Committee member)

7:00 P.M. **GAZEBO PROGRAMS 2020:** Everett Begor, John LaCarte, and Bob Brooks approached the Select Board to report their recommendations to cancel the Gazebo Programs this summer due to the COVID-19 pandemic. Mr. LaCarte stated that many people may have underlying health issues which would significantly reduce attendance. The committee felt that the programs on the Hebron Common would entice people to visit and the 6-foot social distancing would need to be policed. The Board informed the committee that they supported the decision. Mr. Begor requested carrying funds forward to 2022. Chair Dunklee noted that this could be done at the upcoming town meeting. Ms. Sanborn suggested making the warrant article a non-lapsing article. Mr. Brooks inquired about booking a band for 2021 that might require a higher rate than in 2020. Chair Dunklee commented that the change could be addressed at the May 2021 Town Meeting.

Chair Dunklee discussed with the Gazebo Committee the use of the sound system for the June 2020 Town Meeting, if the meeting had to be held outside. Mr. Begor noted that the committee members would not be billing for their services for 2020 as the programs scheduled will not be held this year. The Board felt that the committee should invoice for the time put in already scheduling the groups.

7:16 P.M. **HEBRON MEMORIAL BEACH – CLEAN-UP AND OPENING:** Cindy Newton approached the Select Board to discuss the current condition of the Hebron Memorial Beach and the amount of leaves accumulating at the shore. Mrs. Newton reported that Alan Baker (Beach Committee Member) did do some clean-up, but there are still a lot of leaves about 20' off the shore collecting along a sand bar. Selectman Moriarty reported on his meeting with Mr. Baker and the discussion of bringing a York rake in to remove some of the leaves. Chair Dunklee noted that Mr. Baker was not able to utilize the York rake he spoke of, and suggested to Mrs. Newton contacting Casey Kuplin who had removed the leaves in the past. Mrs. Newton informed the Board that the Committee has canceled the annual spring clean-up at the beach. The Board and Mrs. Newton discussed whether or not to open the beach to the public. The Board agreed to close the Hebron Memorial Beach until the end of June. Mrs. Newton agreed to have some signs made to be posted at the beach. Mr. James suggested following the Governor's guidelines for opening the State Parks. Mrs. Newton informed the Board that the swing set frame has been set up at the beach, but the swings will not be added until the beach is open. The Board thanked Mrs. Newton for the information and meeting with the Board.

7:30 P.M. **ACTION ITEMS:**

- The Select Board signed the **accounting manifest**.
- Selectman Moriarty moved to **accept the CARES Act Assistance funds**, seconded by Vice-Chair Hazelton. The vote was unanimous.
- Selectman Moriarty moved to authorize Chair Dunklee to sign the **Carefree Water Treatment Service Plan** with Culligan Central of NH for the Public Safety Building, seconded by Vice-Chair Hazelton. The vote was unanimous.
- The Select Board agreed **not to join as a member of Northeast Resource Recovery Association** as Casella Waste markets the recycling as part of their service.
- The Select Board signed a **Notice of Intent to Cut Wood form** for William Robie to perform a timber harvesting operation on Tax Map 20 Lot 006.

NOTE: Any changes to the minutes will be reflected in the next Select Board Meeting minutes.

7:09 P.M. **DISCUSSION ITEMS:**

- The Select Board reviewed the **proposal by the Hebron Library to offer books to the public with curbside pickup**. The Library will remain closed to the public. Chair Dunklee moved to allow the Hebron Library to offer a curbside pickup service to the public, seconded by Vice-Chair Hazelton. The vote was unanimous.
- The Select Board discussed the **beaver dam issue that is causing the end of Cooper Road to flood** which is a Class V Road. The trustee of Little Bog Farm (Tax Map 8 Lot 006), Beth Rohifs, sent a letter to the Board stating that beaver deceiver devices had been installed on the property to deter beavers from plugging the culvert and flooding the town road. Chair Dunklee had concerns with the town road flooding and felt the beavers should be trapped and removed from the property. The Board agreed to reply to Ms. Rohifs' letter supporting the beaver deceiver devices, but if the water does not recede from the town road, the Board will have to utilize other options to remove the beavers.
- Ms. Sanborn reported to the Board that a **grant had been made available as a result of the Coronavirus Relief Fund Payments to Local Governments through the Governor's Office for Emergency Relief & Recovery (GOFERR)**. Vice-Chair Hazelton moved to complete the application for the GOFERR grant, seconded by Selectman Moriarty. The vote was unanimous.

7:47 P.M. **CORRESPONDENCE:**

- **Letter from New England Power Company** – informing about conducting routine maintenance and repair activities along the Electric Transmission Line Corridor.
- Letter from State of NH Department of Revenue Administration – **2019 Total Equalized Valuation \$320,159,924**.

7:55 P.M. **ANY OTHER BUSINESS:**

- Vice-Chair Hazelton inquired whether **Tenney Lane was a Class V or Class VI Road**. Chair Dunklee replied that Tenney Lane was a Class VI Road. Vice-Chair Hazelton reported to the Board that Paul Connor (210 Tenney Lane) and he would like to perform maintenance on the road. Chair Dunklee stated that any individual that would like to perform maintenance on a Class VI Road needed to obtain permission from the Select Board.
- Selectman Moriarty updated the Board on the Planning Board Meeting where a representative from **Camp Pasquaney presented a minor site plan** for two new buildings. It was determined that the two buildings needed more than an minor site plan, but it was approved conditionally as long as the as-built plans of the entire camp were given to the Planning Board within one year. The Board discussed other condominium properties in town and felt that the condominiums should provide the town with updated Declaration of Condo documents. Selectman Moriarty informed the Board that Peter Scerbo withdrew the boundary line adjustment for lots in Hebron Country Estates request from the Planning Board.
- Ms. Sanborn reported to the Board that Wayne Anderson (Town of Bristol Select Board Chair) was looking for the **Hebron Select Board's thoughts on the Newfound Area School District holding a Special Meeting** to approve a reduced budget due to closing the school in March as a result of the COVID-19 epidemic. The Select Board had no issues with a special meeting.
- Ms. Sanborn asked the Board about **changes to the operations of the town buildings as a result of the new Stay-at-Home** order issued by Governor Sununu. The Board agreed that daily operations of the office should not change at this time.

8:10 P.M. **APPROVAL OF THE MINUTES:** The Select Board reviewed the Public Hearing minutes of April 7, 2020 and made the following change: page 1, *Warrant Article 3*- add– “was” after “this” in the last sentence. Selectman Moriarty moved to approve the Public Hearing minutes of April 7, 2020 as amended, seconded by Vice-Chair Hazelton. The vote was unanimous.

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The Select Board reviewed the Select Board Meeting minutes of April 16, 2020. Vice-Chair Hazelton moved to approve the Select Board Meeting minutes of April 16, 2020 as written, seconded by Selectman Moriarty. The vote was unanimous.

8:15 P.M. **MEETING ADJOURNED:** Selectman Moriarty moved to adjourn the meeting at 8:15 P.M., seconded by Vice-Chair Hazelton. The vote was unanimous.

Respectfully submitted,

Karen Sanborn  
Town Administrator

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