

TOWN OF HEBRON
SELECT BOARD MEETING MINUTES
MAY 21, 2020

PRESENT: John Dunklee, Paul Hazelton, Patrick Moriarty, and Karen Sanborn, Town Administrator

OTHERS PRESENT: Richard James, Paul Connor, Lynne Alexander, Reed Alexander, Stephen Tower, Roy Sabourn, Roger Larochelle (Moderator)

7:00 P.M. – **OPENED MEETING:** Chair Dunklee opened the meeting at 7:00 p.m.

7:00 P.M. **TENNEY LANE – ROAD REPAIRS:** Paul Connor and Paul Hazelton approached the Select Board to discuss performing maintenance on Tenney Lane as it is a Class VI Road. Mr. Connor read to the Board a section of a document that was from the Town of Hebron reverting Tenney Lane to a Class VI Road and authorizing the landowners to be able to maintain the highway at the their expense. The document was dated October 20, 1966. Chair Dunklee stated that Green Acre Woodlands Inc. had always corresponded with the Select Board before performing any maintenance on Tenney Lane. Chair Dunklee moved to allow Paul Connor and Paul Hazelton to repair Tenney Lane with the knowledge that the maintenance can be performed based on the agreement for Tenney Lane, seconded by Selectman Moriarty. The vote was unanimous. Chair Dunklee and Selectman Moriarty voted in favor of the motion; Vice-Chair Hazelton abstained. The motion passed.

7:08 P.M. **PROPERTY BOUNDARY PROPOSED AGREEMENT WITH THE ESTATE OF LEE ALEXANDER:** Lynne Alexander, Reed Alexander, Stephen Tower, and Roy Sabourn approached the Select Board to discuss the proposed property boundary agreement with the Estate of Lee Alexander (Tax Map 17 Lot 030). Ms. Alexander read the email that she had sent to the Select Board regarding the work performed in order to settle this boundary line with the Town of Hebron and the estate. Ms. Alexander informed the Board that she had even approached two residents on the Hebron Historic Commission to see if there were any pictures of the two barns located on this property (noted in a deed) in order to try and resolve the boundary issue. Stephen Tower approached the table to review the map of the proposed boundary to be agreed upon. Mr. Tower informed the Board that many of the deeds utilized for determining the boundary were from the late 1800's with very vague descriptions. Mr. Sabourn pointed out to the Board the location on the map that they feel was the boundary location. Chair Dunklee asked Lynne Alexander if the family was comfortable with the proposed boundary location based on the map presented. Ms. Alexander replied yes as a lot of work had been put into this research. Vice-Chair Hazelton moved to accept the proposed boundary line with the Alexander family, seconded by Selectman Moriarty. The vote was unanimous. The Board agreed to purchase the corner posts and cover the cost of putting them into the ground. The Board thanked Ms. Alexander for the work done to determine the boundary.

7:35 P.M. **ELECTION OF TOWN OFFICIALS AND TOWN MEETING:** Roger Larochelle approached the Select Board to discuss the upcoming town elections and the annual town meeting with changes due to the COVID-19 pandemic situation. Mr. Larochelle reviewed with the Board the process for holding a drive through election and explained each location on the map. Mr. Larochelle is proposing to conduct the election without using the Union Congregational Church basement. Mr. Larochelle suggested to the Board reducing the hours to hold the elections from 2:00 p.m. until 7:00 p.m. in order to reduce the amount of people working during the election. Mr. Larochelle read the email from Bud Fitch with the NH Secretary of State's Office regarding the authority to change election hours. The Select Board has the authority to change the hours, unless the election hours were voted on at town meeting. Mr. Larochelle informed the Board that Mr. Fitch recommended reviewing this with town counsel. Chair Dunklee moved to change the hours of voting from 11:00 a.m. until 7:00 p.m. to 2:00 p.m. until 7:00 p.m. due to the pandemic for this election only, seconded by Selectman Moriarty. The vote was unanimous. Mr. Larochelle recommended to the Board holding town meeting on the Hebron Common as people would be able to properly distance themselves from others. Mr. Larochelle

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reviewed the procedures for the meeting and noted that if weather were an issue the meeting could be postponed. Mr. Larochelle discussed with the Board the best time to start the meeting and determined that 6:30 p.m. would be ideal. Selectman Moriarty questioned the process for a ballot question at town meeting. Mr. Larochelle suggested that it could be done as a secret ballot. The Board thanked Mr. Larochelle for meeting with them.

7:30 P.M. **ACTION ITEMS:**

- The Select Board signed the **accounting manifest**.
- Ms. Sanborn informed the Board that the **Beach Committee was recommending that Deborah Goodman** be appointed as a member of the committee. Selectman Moriarty moved to appoint Deborah Goodman to the Beach Committee, seconded by Vice-Chair Hazelton. The vote was unanimous.
- Ms. Sanborn discussed with the Board a **designated signer for the Governor's Office for Emergency Relief & Recovery Grant** as the Select Board Chair position would be changing soon due to elections. Chair Dunklee moved to make Karen Sanborn, Town Administrator, the designated signer for the grant, seconded by Selectman Moriarty. The vote was unanimous. The Select Board signed the GOFERR Grant.
- The Select Board signed the **Notice of Intent to Cut Wood** **form** for Green Acre Woodlands, Inc. to harvest timber from Tax Map 10 Lot 001 located off Tenney Lane.
- The Select Board signed the **letter to Beth Rohlf**s (Trustee for Little Bog Farm property) regarding the beaver dams on the property that have been flooding the town road.

8:15 P.M. **DISCUSSION ITEMS:**

- The Board reviewed the **letter prepared by Avitar Associates of New England, Inc. to be sent to a utility company having assets in Hebron** requesting more information in order to properly assess their property. The Board agreed to send out the letter to the utility company.
- Ms. Sanborn informed the Board that the Police Department received donations in memory of William McCabe (former Hebron resident) who recently passed away. Chief Austin requested that the **funds be deposited into the Police Special Detail Fund**. Vice-Chair Hazelton moved to authorize the Treasurer, Audrey Johnson, to deposit the funds into the Special Detail Fund, seconded by Selectman Moriarty. The vote was unanimous.
- The Select Board reviewed the **2019 Lien recorded at Grafton County** by the Tax Collector, Carol Bears.
- The Board discussed the **email from Stephen Aprea** (Tax Map 17 Lot 057) regarding trees that have fallen in Tannery Brook from the town's property (Tax Map 17 Lot 056). Mr. Aprea would like to have the trees removed before damage is done to his property. Chair Dunklee asked Ms. Sanborn to discuss this with Ben Hall, Highway Supervisor as the town had removed them in the past.
- Ms. Sanborn informed the Board that there are **three students that live in Hebron graduating from Newfound Memorial High School** this year and inquired about acknowledging their achievements. Selectman Moriarty suggested writing an article for the Hebron newsletter. Vice-Chair Hazelton suggested a letter to each of them from the Select Board.
- Ms. Sanborn informed the Board that **Terry Myshrall (Legal Assistant from Mitchell Municipal Group, P.A.) inquired about closed legal files on the Town of Hebron**. The Board asked Ms. Sanborn to have the files shipped to the Town Office Building for storage.

8:26 P.M. **CORRESPONDENCE:**

- **Letter from State of NH Department of Transportation** addressed to the Town of Bridgewater Select Board about reducing the seasonal speed limit to 40 mph in the Town of Bridgewater to the Town of Hebron town line.

8:27 P.M. **ANY OTHER BUSINESS:**

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- The Board reviewed the **Balance Sheet prepared for the 2019 Town Report.**
- Vice-Chair Hazelton discussed with the Board holding a **Space Needs Committee Meeting utilizing ZOOM** and enabling the public to attend and comment. Chair Dunklee stated that the meeting needs to be open to the public, but the Chair of the Committee can decide whether or not to open the meeting for public comment. Vice-Chair Hazleton discussed with the Board the direction in which the Space Needs Committee should focus their discussion moving forward. Chair Dunklee felt that the direction of the committee could be addressed after Town Meeting.

8:45 P.M. **APPROVAL OF THE MINUTES:** The Select Board reviewed the Select Board Meeting minutes of May 7, 2020. Chair Dunklee moved to approve the Select Board Meeting minutes of May 7, 2020 as written, seconded by Vice-Chair Hazelton. The vote was unanimous.

8:15 P.M. **MEETING ADJOURNED:** Selectman Moriarty moved to adjourn the meeting at 8:45 P.M., seconded by Chair Dunklee. The vote was unanimous.

Respectfully submitted,

Karen Sanborn
Town Administrator

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