

TOWN OF HEBRON
SELECT BOARD MEETING MINUTES
JUNE 18, 2020

PRESENT: John Dunklee, Paul Hazelton, Patrick Moriarty, and Karen Sanborn, Town Administrator

OTHERS PRESENT: Richard James, Travis Austin (Police Chief)

7:00 P.M. – **OPENED MEETING:** Chair Dunklee opened the meeting at 7:00 p.m.

7:00 P.M. **PORTABLE RADIO – POLICE DEPARTMENT:** Ms. Sanborn informed the Board that the Police Department was looking to replace the oldest (20 yrs.) portable radio. The radio that Chief Austin is currently using is 12 yrs. Old. Selectman Moriarty asked the cost for the new radio. Chief Austin replied \$3,100 which would be taken from the Police Department Budget. Selectman Moriarty moved to approve the request from Chief Austin to purchase a new portable radio, seconded by Vice-Chair Hazelton. The vote was unanimous.

7:04 P.M. **ACTION ITEMS:**

- The Select Board signed the **accounting manifest**.
- Selectman Moriarty moved to authorize Chair Dunklee to sign the **contracts with Pemi River Fuels fixed pricing contracts for #2 Fuel Heating Oil and propane**, seconded by Vice-Chair Hazelton. The vote was unanimous.
- The Select Board signed the second **Yield Tax Warrant for 2019-2020 tax year**.
- The Select Board signed the **Certification of Yield Taxes Assessed** for the second Yield Tax Warrant.
- The Select Board signed the **Boundary Line Agreement** with Lynne Alexander sole Trustee of the Lee Marshall Alexander and Polly H. Alexander Revocable Living Trust.
- Ms. Sanborn informed the Board that based on a recent case in the NH Supreme court, the policy for charges to make copies for the public the **most that can be charged is 50 cents per page for the first 10 pages and 10 cents per page thereafter**. Chair Dunklee moved to revise the town's copy policy to comply with the recent NH Supreme Court ruling, seconded by Selectman Moriarty. The vote was unanimous.

7:12 P.M. **DISCUSSION ITEMS:**

- Ms. Sanborn relayed to the Board that after **appointing Deborah Goodman to the Beach Committee**, it was noted that the members were given terms. The Board agreed where this was an advisory committee terms were not necessary. Selectman Moriarty noted that it was difficult to encourage people to volunteer and a term limit may discourage someone. The Board agreed not to impose terms on advisory committees.
- Ms. Sanborn informed the Board that Roger Lafontaine (Hebron resident) expressed interest in **installing a bocce ball court** on the Hebron Common in memory of Phillip Twombly. Mr. Twombly had approached the Board with this proposal in November 2019, but unfortunately passed away recently before he could see it come to fruition. The Board supported the proposal by Mr. Lafontaine.
- Ms. Sanborn informed the Board that two of the **summer camps sent requests to postpone the first Payment in Lieu of Taxes payment** or to reduce the amount of the first payment due to the hardship put on the camps that will not be opening this year due to the COVID-19 pandemic. Selectman Moriarty noted that the town may be seeing more requests like this as the year goes on, but the town has no means to compensate for the loss of revenue. Unfortunately, the taxpayers will be left with this burden in the fall. Selectman Moriarty moved to extend the Payment in Lieu of Taxes Payment 90 days with the current interest rate charged to taxpayers, seconded by Vice-Chair Hazelton. The vote was unanimous.

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- Ms. Sanborn informed the Board that a **representative from the U.S. Census Bureau** requested to use a room for training purposes in August. The Select Board had no issues with the upstairs meeting room being used for training.
- Ms. Sanborn informed the Board that Kevin Lemire (Forester with FORECO LLC) sent an email to inform the Board that there will be **maintenance on Tenney Lane** to prepare for the upcoming timber harvesting operation on Green Acre Woodlands, Inc. property at the end of the road. Ms. Sanborn noted that Paul Connor and Paul Hazelton had been informed by Mr. Lemire of the logging activity as they are abutters to Tenney Lane. Ms. Sanborn also noted that the road bond posted had not been returned to FORECO, LLC that was posted last year. Chair Dunklee moved to allow FORECO, LLC to make improvements to Tenney Lane as necessary, seconded by Selectman Moriarty. The vote was unanimous.
- Ms. Sanborn informed the Board that **Hebron residents have graciously offered to donate two rocking chairs** for the front porch of the Town Office Building. The Select Board accepted this donation.

7:30 P.M. **CORRESPONDENCE:**

- **Newfound Lake Region Association, Executive Director, Rebecca Hanson** would meet with the Select Board on July 2, 2020 at 7:00 p.m.
- **HealthTrust – Return of Contribution** – as a result of COVID-19 emergency – would most likely happen in the fall 2020.
- **State of NH Governor Sununu – Emergency Order # 52 terminates Emergency Order#16** (scheduled gatherings of 10 people or more ... is prohibited).
- **Invitation to Newfound Lake Region Association – Annual Leadership Celebration**

7:33 P.M. **ANY OTHER BUSINESS:**

- Selectman Moriarty asked the Board **about no recommendation by the Select Board for the warrant article to take over Kill Mountain Road, Skyline Drive, and High Cliffs Circle**. Ms. Sanborn replied that there was no money raised and appropriated; therefore, it does not have to state “Recommended by the Select Board”.
- Selectman Moriarty informed the Board that he had been in contact with Bryant Lehr (Conneston Construction, Inc.) to discuss **reseeding the front lawn** of the Town Office Building as no grass has grown. Mr. Lehr informed Selectman Moriarty that Morrison Construction had reseeded the lawn three times and stated that the reason the grass does not grow was poor soil. Vice-Chair Hazelton stated that was irrelevant and felt that the town paid for a lawn and should get a lawn. The Board continues to pursue this matter.
- Selectman Moriarty reviewed with the Board notes that he made while perusing the **Grafton County Budget** and concerns with some of the costs. The Board asked Ms. Sanborn to inform Marcia Morris that they would like to have some explanations.

7:41 P.M. **APPROVAL OF THE MINUTES:** The Select Board reviewed the Select Board Meeting minutes of June 4, 2020 and made the following correction: page 1, under *Indian Point Drainage Issues*, next to the last sentence – insert “the situation” after “look at”, page 1, under *Proposed Zoning Ordinance Changes*, first sentence – change “recommends” to “discussed”, and page 1, under *Proposed Zoning Ordinance Changes*, second sentence – change “solar arrays – ground mounted” to “ground mounted solar arrays”, and page 1, under *Proposed Zoning Ordinance Changes* – add after the last sentence “Chair Dunklee informed Mr. Quinchia that changes to the Zoning Ordinance need to be voted on at an Annual Town Meeting.” Chair Dunklee moved to approve the Select Board Meeting minutes of June 4, 2020 as amended, seconded by Vice-Chair Hazelton. The vote was unanimous.

7:50 P.M. **MEETING ADJOURNED:** Selectman Moriarty moved to adjourn the meeting at 7:50 P.M., seconded by Vice-Chair Hazelton. The vote was unanimous.

Respectfully submitted,

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Karen Sanborn
Town Administrator

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