

TOWN OF HEBRON
SELECT BOARD MEETING MINUTES
FEBRUARY 4, 2021

PRESENT: Paul Hazelton, Patrick Moriarty, Richard James, and Karen Sanborn, Town Administrator

OTHERS PRESENT: Bill York, Arthur Cummings, and David Hardy (Hebron Union Congregational Church Fair Committee members)

7:00 P.M. **OPENED MEETING:** Chair Hazelton opened the meeting at 7:00 p.m.

7:00 P.M. **HEBRON UNION CONGREGATIONAL CHURCH - FAIR:** Bill York and Arthur Cummings approached the Select Board to discuss the proposed plans for the operation of the Hebron Union Congregational Church Fair. Chair Hazelton noted that the town had not adopted any specific regulations other than following the CDC (Centers for Disease Control) Guidelines. Mr. York informed the Board of the proposed operations for the Hebron Fair as to keep people as safely distanced as possible. There will be no Church Booths – white elephants, plants, food concessions, or auction. The vendor booths will have more space between them and the vendors are required to follow CDC Guidelines. David Hardy entered the meeting. Mr. York noted that the Church Members decided to move forward with the fair this year as vendors may lose interest with two year's without a fair. The fair committee agreed to not utilize the summer camp campers to assist with fair set up, hire the Merrill's, or Grafton County residents. Mr. Hardy commented that the fair would not be held if the virus started spreading rapidly in the State again. Mr. Hardy informed the Board that the Hebron Village Store would be informed of the date of the fair so they could prepare for customers. Mr. York informed the Board that they would hold off on submitting the Gathering Permit, but they were looking for the blessing approval of the Board before moving forward. The Board supported the proposal of the fair, but agreed to submitting the permit applications at a later date. The Board thanked the committee members for keeping them informed.

7:20 P.M. **ACTION ITEMS:**

- The Select Board signed the **accounting manifest**.
- The Select Board signed a **Supplemental Yield Tax Warrant** timber harvesting in the April 1, 2020 – March 31, 2021 period. The Select Board signed the **Certification of Yield Taxes** to be submitted to NH Department of Revenue Administration.
- The Select Board reviewed the **Memorandum of Understanding for Professional Services** between the Coalition Communities 2.0 (organization to review education funding and the effects on property taxes) and the Town of Hebron. Selectman James moved to authorize Chair Hazelton to sign the MOU with the Coalition Communities 2.0, seconded by Vice-Chair Moriarty. The vote was unanimous.
- The Select Board signed the **letter to the State of NH Department of Environmental Services** looking for a follow-up status on the wetlands violation and a shoreland violation. Vice-Chair Moriarty discussed enacting a town ordinance in line with the state law in order to enforce violations on a local level. Ms. Sanborn noted that two public hearings would need to be held on the amendment to the Zoning Ordinance. Chair Hazelton inquired about holding the public hearing during a Select Board Meeting. Ms. Sanborn replied yes as long as the notice was posted accordingly.

7:32 P.M. **DISCUSSION ITEMS:**

- Vice-Chair Moriarty relayed to the Board his conversation with Nik Coates (Town of Bristol, Town Administrator) regarding **fiber optics installation from the Town of Bristol to the Town of Plymouth**. Vice-Chair Moriarty informed the Board that the funds for the project come from stimulus monies which involves Plymouth State University bringing technology to

NOTE: Any changes to the minutes will be reflected in the next Select Board Meeting minutes.

central New Hampshire. Chair Hazelton inquired about the Town of Hebron connecting into the fiber optic lines. ~~Vice-Chair Moriarty replied that the project was through NH Electric Co-Op based on their pole location.~~ Ms. Sanborn informed the Board that an email came into the office about NHEC offering broadband service to their customers that already receive electrical services from the company. Vice-Chair Moriarty stated that he would look into this further.

- Ms. Sanborn informed the Board that an email expressing concerns with the Town **enforcing the “Hebron Memorial Winter Beach Ordinance”** as many people utilize the parking lot at the beach to access the lake for fishing that do not live in Hebron. Based on the ordinance a Hebron Beach parking permit was required and if the vehicle did not have a permit to park a \$100.00 fine could be assessed. The Board discussed offering permits to non-residents. Selectman James suggested discussing this with the Beach Committee to get their thoughts.
- Ms. Sanborn relayed to the Board the **options for purchasing the Sharp copier/fax/scanner or to continue leasing the machine.** Selectman James moved to purchase the Sharp copier/fax/scanner as long as the departments that use the machine are satisfied with the performance, seconded by Vice-Chair Moriarty. The vote was unanimous.

7:46 P.M.

ANY OTHER BUSINESS:

- Vice-Chair Moriarty updated the Board on the **Planning Board Meeting.** The Planning Board agreed to add Spectacle Pond to the Lake District in the Hebron Zoning Ordinance.
- Selectman James asked Ms. Sanborn about the **status of the tree removal on George Road.** Ms. Sanborn informed Selectman James that John Faucher (T.L.C. Tree Removal Service) was to remove the trees within a month.
- Chair Hazelton reported to the Board on the **Transportation Advisory Committee Meeting.** Chair Hazelton informed the Board that the TAC has a group of individuals that offer performing assessments of guardrails, culverts, etc... Vice-Chair Moriarty asked about the cost involved. Chair Hazelton stated he would inquire about the cost for such projects. Chair Hazelton suggested looking into inventory the town roads. Selectman James stated he would pass this information onto Ivan Quinchia (Planning Board Chair).
- Selectman James asked for the **status of the Town Office Generator project.** Ms. Sanborn informed the Board that the generator connection would be made on Monday, February 8.
- Vice-Chair Moriarty commented to the Board that an article should be put in the Hebron Newsletter regarding the **new proposal for Education Funding** and the impact to the town. Selectman James offered to prepare the article as he had been attending the meetings with prior Coalition Communities towns.
- Selectman James asked Ms. Sanborn if a **quote was received from A & B Lock and Security for running wires for the new Voip phone system.** Ms. Sanborn replied no.
- Ms. Sanborn updated the Board on **posting signs stating “No Jake Brakes” on Route-3-A and North Shore Road** from the State of NH Department of Transportation. Ms. Sanborn stated that the town must have an ordinance in order for the State of NH to post signage.
- Chair Hazelton reported to the Board on the **Town Space Needs Committee meeting.** A committee member commented at the meeting that Marlborough, NH raised the funds privately for a new Library.
- Ms. Sanborn informed the Board about **material from a driveway located on Panorama Lane that continuously washes into the town ditches and the neighbor’s driveway across the street.** Ms. Sanborn reported to the Board that Tony Albert, Highway Department employee worked with the property owners to

NOTE: Any changes to the minutes will be reflected in the next Select Board Meeting minutes.

address drainage issues with the driveway in 2018. Chair Hazelton relayed to the Board his conversation with Ben Hall, Highway Supervisor, about recent flooding issues as the ditch was backing up due to hay bales put there by a private contractor doing work on a home in the area. Chair Hazelton asked Ms. Sanborn to draft a letter stating that complaints were received by neighbors and the Highway Supervisor and to contact the Highway Supervisor to solve the issue.

- Ms. Sanborn discussed with the Board holding a **Public Hearing before the next Select Board Meeting** to withdraw funds from two capital reserve fund accounts. The Board agreed to hold the public hearing at 6:45 p.m. on Thursday, February 18, 2021.

8:12 P.M. **APPROVAL OF THE MINUTES:** The Select Board reviewed the Select Board Meeting minutes of January 21, 2021 and made the following correction: page 3, second bullet – remove the second sentence. Selectman James moved to accept the Select Board Meeting minutes of January 21, 2021 as amended, seconded by Vice-Chair Moriarty. The vote was unanimous.

8:17 P.M. **MEETING ADJOURNED:** Selectman James moved to adjourn the meeting at 8:17 P.M., seconded by Vice-Chair Moriarty. The vote was unanimous.

Respectfully submitted,

Karen Sanborn
Town Administrator