

TOWN OF HEBRON
SELECT BOARD MEETING MINUTES
BUDGET PRESENTATIONS FOR FISCAL YEAR 2021/2022
FEBRUARY 10, 2021

PRESENT: Paul Hazelton, Pat Moriarty, Rich James, and Alison York, Administrative Assistant

OTHERS PRESENT: David Brittelli (Historic District Commission), Carol Bears (Tax Collector), Audrey Johnson (Supervisors of the Checklist and Treasurer), Travis Austin (Police Chief), John Fischer (Fire Chief), Bill York and Bill Powers (Library Trustees), Cindy Newton (Beach Committee), Parker Griffin (Trustees of Trust Funds), Ivan Quinchia (Planning Board, Chair)

ABSENT: Karen Sanborn (Town Administrator)

- 1:05 P.M. **HISTORIC DISTRICT COMMISSION:** David Brittelli approached the Board to present the 2021/2022 Historic District Commission Budget. Mr. Brittelli relayed to the Board that there was only one member appointed to the Historic District Commission and that he was not a reappointed member. Mr. Brittelli presented the proposed budget. The total budget proposed was \$1,100. The Board suggested to Mr. Brittelli placing an article in the Hebron town newsletter looking for people to volunteer for the commission. Mr. Brittelli stated that the individuals needed specific qualifications as the Town of Hebron was a Certified Local Government.
- 1:05 P.M. **TAX COLLECTOR:** Carol Bears approached the Board to present the 2021/2022 Tax Collector Budget. Mrs. Bears informed the Board that the only change to the budget from 2020/2021 was the fees charged for the Tax Kiosk of \$250. Mrs. Bears informed the Board that \$80,000 was owed in property taxes from 2020 fall tax bills.
- 1:15 P.M. **SUPERVISOR'S OF THE CHECKLIST:** Audrey Johnson approached the Board to present the 2021/2022 Supervisor's of the Checklist Budget. Ms. Johnson reviewed the proposed budget with the Board and noted that the first column the hourly pay rate for the Supervisor's was \$15.00 per hour and the second column the hourly pay rate was calculated at \$12.00 per hour. Ms. Johnson explained that the budget was based on 4 elections – one extra was budgeted for a special town or school election. A correction was made to the proposed budget increasing the bottom line to \$5,335.
- 1:25 P.M. **TREASURER:** Audrey Johnson approached the Board to present the 2021/2022 Treasurer Budget. Ms. Johnson noted an increase to the Deputy Treasurer account line and the Mileage Reimbursement account line. The total budget was \$7,152. The Board suggested \$1,000 increase for the Treasurer's wage.
- 1:30 P.M. **POLICE DEPARTMENT:** Chief Austin approached the Board to present the 2021/2022 Police Department Budget. Chief Austin noted the increases in the proposed budget was Dispatching Service and the Dues/Associations account lines.
- 1:40 P.M. **FIRE DEPARTMENT:** Chief Fischer approached the Board to present the 2021/2022 Fire Department and Emergency Management Budgets. Chief Fischer reported to the Board that the increases to the budget were under the following accounts: Telephone, General Supplies, Firefighter/EMS Wage, Dispatching, Comstar, Dues/Membership, Equipment Repairs/Maintenance, and Medial Supplies. Chief Fischer noted the largest increases were to the Firefighter/EMS Wage (to ensure coverage during the day) and Equipment Repairs/Maintenance. The Select Board discussed with Chief Fischer emergency calls in Hebron vs. the number of calls to the Town of Groton. Chief Fischer stated the number of calls, at this time, were 50/50, but more hours have been spent in the

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Town of Groton. The Town of Hebron Fire/EMS Department has been on many mutual aid calls (covering for surrounding towns) that the Town of Hebron does not get reimbursed for the pay to the employees on these calls. The Town of Hebron recently signed the Agreement with the Town of Groton for providing Fire/EMS coverage to their town so increasing the contract at this time was not plausible. ~~Chief Fischer reiterated the message to the Board on forming a committee to study the needs of the Fire/EMS Department.~~ The Select Board reviewed with Chief Fischer the increase to the Firefighter/EMS Wage account and agreed on reducing the account line by \$15,000 bringing the total budget to \$162,711.

- 2:05 P.M. **LIBRARY BUDGET:** Bill York and Bill Powers approached the Board to present the 2021/2022 Library Budget. Bill York reviewed with the Board noting increases to the Librarian wages, the Librarian's Assistant wages, and General Supplies for a budget totaling \$24,500. A reduction was made to the Librarian wages by \$1,000 bringing the total to \$23,500.
- 2:15 P.M. **BEACH COMMITTEE BUDGET:** Cindy Newton approached the Board to present the 2021/2022 Beach Budget. Mrs. Newton reviewed the proposed budget with the Board and noted any remaining funds at this time would be used for the clean-up of the beach in the spring. Mrs. Newton stated that this year the leaves piled up on the beach due to the lack of snow and ice in November and December 2020 and January 2021. A dollar was placed in the Solid Waste Removal account line since this was included in the Casella Waste contract for curbside trash collection. The proposed budget is the same total as the 2020/2021 Budget. Mrs. Newton discussed with the Board placing rocks where a jetty used to be to prevent further erosion of the beach. Chair Hazelton would like to ensure this would be suitable under the NH Department of Environmental Service Shoreland Protection Act.
- 2:25 P.M. **ZONING BOARD OF ADJUSTMENT:** Mrs. York informed the Board that Doug McQuilkin requested that the Zoning Board of Adjustment budget remain the same as 2020/2021.
- 2:30 P.M. **TRUSTEES OF TRUST FUNDS:** Parker Griffin approached the Board to present the Trustees of Trust Funds 2021/2022 Budget. Mr. Griffin reviewed with the Board the reasons for increasing the proposed budget to \$5,125 was due to an increase in management of the funds held by the town and training for the Trustees of Trust Funds. Mr. Griffin asked the Board for direction on appointing an alternate Trustee of Trust Funds as one of the Trustees is unavailable at this time.
- 2:45 P.M. **PLANNING BOARD:** Ivan Quinchia approached the Board to present the Planning Board 2021/2022 Budget. Mr. Quinchia reviewed with the Board the proposed budget making changes to the budget submitted to a reduced proposal of \$3,575 from \$6,735. Discussion was held on the proposed zoning ordinance amendment to define the types of solar arrays allowed in the Lake District. The Planning Board plans on including Spectacle Pond as part of the Lake District.
- 3:15 P.M. **ANY OTHER BUSINESS:**
- The Board discussed the **budgets recently presented.**
 - The Board discussed the proposed amendments to the **zoning ordinance.**
 - Chair Hazelton discussed with the Board an **issue recently brought to his attention by a private contractor hired to plow private driveways.** The contractor had concerns that they did not have any say as to plowing the driveways since the Highway Supervisor, Ben Hall, followed the Plowing Guidelines that states driveways will be plowed at 3" of snow or more. The contractor had difficult driveways to plow which sometimes measured very different from the Highway Supervisor amounts. The Board agreed to mention this to Mr. Hall.
 - The Select Board discussed **contacting Municipal Resources, Inc.** about performing a survey of the Fire/EMS Department operations and moving into the future.

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- Vice-Chair Moriarty relayed to the Board his discussion with Nik Coates (Town of Bristol, Town Administrator) regarding the **fiber optics project** happening in the Town of Bristol and the Town of Plymouth. Vice-Chair Moriarty stated that the grant was 80/20 and the more towns involved in the project, the less each town needs to fund.

5:00 P.M. **MEETING ADJOURNED:** Selectman James moved to adjourn the meeting at 5:00 p.m., seconded by Vice-Chair Moriarty. The vote was unanimous.

Respectfully submitted,

Alison York
Secretary Pro-Tem

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