

TOWN OF HEBRON  
SELECT BOARD MEETING MINUTES  
MARCH 4, 2021

PRESENT: Paul Hazelton, Patrick Moriarty, Richard James, and Karen Sanborn, Town Administrator

OTHERS PRESENT: Cindy Newton, Alan Baker, and Jim Whiteaker (Beach Committee Members)

7:00 P.M.     **HEBRON MEMORIAL BEACH WINTER ORDINANCE:** Alan Baker, Jim Whiteaker, and Cindy Newton approached the Select Board to discuss concerns regarding enforcing the existing Hebron Memorial Beach Ordinance in place. Mr. Baker would like to see the existing ordinance followed by required use of the parking permit available to Hebron residents and taxpayers for use of the beach. Mr. Baker commented that during the two local fishing derby's there were many out of towners utilizing the parking lot at the Hebron Memorial Beach and parking overnight in the parking lot. The bob houses were removed from the beach by the participants of the derby as asked. Mr. Whiteaker stated that weekend of both derby's the beach parking lot was packed and Hebron residents and taxpayers could not have accessed the parking lot as it was full. Vice-Chair Moriarty questioned about ~~requiring enforcing~~ permits for the rest of the season or enforce next ~~year~~summer. Mr. Baker suggested that next year only Hebron residents and taxpayers can utilize the parking lot by permit only which should be enforced by the Hebron Police Department. Mr. Baker suggested installing a large sign at the entrance to Lakeshore Drive notifying anyone traveling the road that permits are required for parking.

**WATER DEPTH SURVEY AT HEBRON MEMORIAL BEACH:** Mr. Baker handed the Board information gathered on the depth of the water from the mouth of the river to the ~~Hebron Memorial Beach channel marker~~. Mr. Baker noted that the lowering of the lake only allows for more silt to build up along the town beach as there was not enough current generated to ~~put~~push the soil from the mouth of the river out to the lake. Mr. Whiteaker discussed with the Board the unbelievable amount of leaves built up along the shore of the beach. The Beach Committee Members asked the Board about contacting Ben Hall, Highway Supervisor directly to assist with the removal of the leaves as there are funds available in the Beach Budget that could be used for this purpose. Mr. Whiteaker inquired about the likelihood of dredging the riverbed. The Select Board agreed to send a letter to NH Department of Environmental Services about dredging the river.

7:15 P.M.     **ACTION ITEMS:**

- The Select Board signed the **accounting manifest**.
- The Select Board signed the **requests to the Trustees of Trust Funds** for \$25,602 to be withdrawn from the Assessment Services Contract Payment and for \$7,200 to be withdrawn from the Emergency Contingency capital reserve fund as approved at the public hearing held on February 18, 2021.
- The Select Board agreed to **review the Financial Report** for the eighteen-month period ended June 30, 2020 as prepared by Roberts & Greene, PLLC.
- The Board reviewed the request to **appoint Richard Binder as an Alternate Trustee of Trust Funds**. Selectman James moved to appoint Richard Binder as an Alternate Trustee of Trust Funds, seconded by Vice-Chair Moriarty. The vote was unanimous.
- Ms. Sanborn informed the Board that Nick Robbins, Director of Camp Mowglis, requested an **extension on submitting the Report of Cut for timber harvested** off their property. Selectman James moved to approve the extension for Camp Mowglis Report of Cut submittal, seconded by Vice-Chair Moriarty. The vote was unanimous.

7:20 P.M.     **DISCUSSION ITEMS:**

- Ms. Sanborn handed the Board the **draft warrant articles for 2021/2022**. Ms. Sanborn looked for input from the Board on additions or changes to the proposed articles. The Board discussed

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adding an article for updating the Forest Stewardship Plan for the Hebron Town Forest in the amount of \$5,500. Chair Hazelton discussed with the Board hiring a Lakes Region Planning Commission representative to do a survey of the town roads and culverts and whether or not this should be added to the budget or as a warrant article. Vice-Chair Moriarty noted that Ivan Quinchia (Planning Board Chair) discussed requiring individuals that install solar arrays would need to provide the town with funds to properly dispose of the solar panels in the future. Roger Larochelle (Planning Board Member) recommended that the town set up a trust fund for this purpose. Chair Hazelton suggested holding off to see if the Solar Ordinance was approved by the voters before establishing a fund. The Board agreed to hold a workshop meeting on March 9, 2021 at 1:00 p.m. to finalize the budget and warrant articles.

- Chair Hazelton discussed **scheduling and posting an organizational meeting for the Historic District Commission**. Ms. Sanborn noted that the posting of a meeting had to be a certain number of days before the meeting could be held.
- The Board discussed **incorporating the Shoreland Water Quality Protection Act into the Hebron Zoning Ordinance**. The Board agreed to hold off on additional amendments to the Hebron Zoning Ordinance as the Planning Board already has numerous amendments to be voted on at the annual meeting. The Board agreed that NH RSA Section 483-B:8 Municipal Authority enables the Board to issue a cease and desist to the property owner on shoreland violations which also allows the town to seek injunctive relief or civil penalties.
- The Board discussed the recent **correspondence from John Faucher (T.L.C. Tree & Crane Services) regarding the delay in removing the trees marked on George Road** near David Jaques property at 8 George Road. The Board noted that the State of NH Department of Transportation would be posting the roads on Monday, March 8, 2021 which gives Mr. Faucher three days to remove the trees. If the tree were not removed, the Board would contact the other companies that submitted proposals about removing the trees.
- The Board reviewed **the proposal from A&B Lock and Security** to properly run the necessary cabling for phone and internet in the Town Office Building in order to upgrade to a VOIP phone system. Selectman James moved to accept the estimate submitted by A & B Lock and Security, seconded by Vice-Chair Moriarty. The vote was unanimous.

7:54 P.M.

**CORRESPONDENCE:**

- Information passed on from Chief Fisher about **local dialing plans changing to 1+10 digit dialing** due to the FCC adopting an order approving 988 as the 3-digit abbreviated dialing code to reach the National Suicide Prevention Lifeline. This change will impact the fire alarm systems in town buildings and the elevator assistance line.
- **Letter from Natalie Murphy** (Board member of the Grafton Count Senior Citizens Council) outlining the issues faced this past year due to challenges posed as a result of the COVID-19 pandemic thanking for continued support and additional funding if available.
- **Letter from NH Department of Transportation** granting a road ban exemption for Casella Waste to perform curbside trash collection on Monday, March 8, 2021. The weight limit restriction will be placed on West Shore Road and North Shore Road on Monday, March 8, 2021.

8:00 P.M.

**ANY OTHER BUSINESS:**

- Selectman James noted that **Gillian-James Van Schaick expressed interest in volunteering to a ~~town-committee/board/commission~~ Capital Improvements Committee**.
- Selectman James discussed with the Board the recent **concerns brought to their attention regarding an article submitted to be placed in the town newsletter**. The article was submitted by the Hebron representative to the Newfound Area School District School Board and the Hebron representative to the Newfound Area School District Budget Committee. The article stated their recommendations for

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voting on each NASD warrant article. The Board felt that the newsletter was to bring information to the public not the place for an editorial. The Board agreed to send a letter to the authors of the article noting their reasons for not publishing.

- The Select Board discussed an upcoming **celebration event for a Hebron resident** and agreed to prepare a letter from the Board for the event.
- Selectman James updated the Board on the **Coalition Communities 2.0 (organization to review education funding) meetings**. There are currently 28 towns that have joined and many towns were donor towns in the past. Selectman James informed the Board that two House Bills are frozen for one year that would bring back the State Wide Education Property Tax, but SB 158 which addresses a formula for funding an adequate education is still active.
- Chair Hazelton noted that he would move forward with contacting **Lakes Region Planning Commission on performing the road and culvert studies**.
- Ms. Sanborn discussed with the Board the **heat pump system at the Town Office Building**. Ms. Sanborn informed the Board that Total Climate Control came out twice within 4 days to address the inadequate heating of the Town Clerk and Tax Collector offices. Ms. Sanborn stated that refrigerant was added to the system and Total Climate Control would return in the spring to check for leaks. Ms. Sanborn expressed concerns the two visits by Total Climate Control in a short period of time with the same diagnosis. The Board suggested meeting with Ivan Quinchia to review the system.
- Chair Hazelton updated the Board on the recent appointments made to the Historic District Commission and informed the Board of two other people to appoint to the commission. Selectman James moved to appoint **Curtis Mooney and Anne Bryan to the Historic District Commission**, seconded by Vice-Chair Moriarty. The vote was unanimous.
- Vice-Chair Moriarty asked Ms. Sanborn to contact Ivan Quinchia (Planning Board Chair) about **sending the proposed Zoning Ordinance amendments to town counsel for review**.
- Ms. Sanborn reviewed with the Board the **upcoming Zoom event “Broadband for Your Community: Getting Started”** on March 12, 2021 as there was interest expressed in the fiber optics project in the Town of Bristol.

8:25 P.M. **NON-PUBLIC SESSION:** Selectman James moved to enter into non-public session pursuant to RSA 91-A:3, seconded by Vice-Chair Moriarty. Paul Hazelton - yes Pat Moriarty - yes Rich James - yes

8:30 P.M. **OUT OF NON-PUBLIC SESSION:** Selectman James moved to come out of non-public session, seconded by Chair Hazelton. Paul Hazelton - yes Pat Moriarty - yes Rich James - yes Selectman James moved to seal the non-public session minutes for five years, seconded by Vice-Chair Moriarty. Paul Hazelton - yes Pat Moriarty - yes Rich James - yes

8:31 P.M. **APPROVAL OF THE MINUTES:** The Select Board reviewed the Select Board Meeting minutes of February 18, 2021 and made the following corrections: page 1, under *Proposed Solar Ordinance and Proposed Amendments to the Zoning Ordinance*, second sentence – insert “to the Zoning Ordinance” after “reviewed the changes”, page 1, under *Proposed Solar Ordinance and Proposed Amendments to the Zoning Ordinance*, eighth sentence – insert “have the capacity to power additional items” after “the homeowner would not” and remove “be able to expand the existing solar panel system”, page 2, under *Proposed Solar Ordinance and Proposed Amendments to the Zoning Ordinance*, first complete sentence – remove “and removing the roof mounted solar panels from the ordinance.” Selectman James moved to accept the Select Board

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Meeting minutes of February 18, 2021 as amended, seconded by Vice-Chair Moriarty. The vote was unanimous. Chair Hazelton commented that the Planning Board should hold off on the Solar Ordinance for one year to study further before moving forward.

8:40 P.M. **MEETING ADJOURNED:** Selectman James moved to adjourn the meeting at 8:40 P.M., seconded by Vice-Chair Moriarty. The vote was unanimous.

Respectfully submitted,

Karen Sanborn  
Town Administrator