

MINUTES – HEBRON LIBRARY TRUSTEES – NOVEMBER 11, 2019

Present: Wiesnewski York, Luti. Absent: Powers, Gaffe, Abbene.

Called to Order: 4:35PM

Motion to appoint Wiesnewski as a voting member in the absence of Powers. York/Luti Unan.

Motion to Enter Executive Session to discuss personnel issue : York. Luti 4:40PM Unanimous

Motion to end Executive Session: 4:49PM York/Luti Unanimous

Treasurer's Report: Numbers remain strong with Income at 99% Of budget and Expenses at 71% of budget. Bank accounts total: \$16,983.21

Motion to approve as presented: York/Luti Unanimous

Librarians Report: 124 Patrons in October which is very strong. 84 Overdrive checkouts, \$1.00 in copies made and \$5.99 in petty cash for postage. Reviewed copy of new brochure. Check to make sure hours are approved before printing. Also let Ruth Gaffe review to make sure Groton information is included and correct.

Manifest: \$50.00 reimbursement to Luti for flowers for Paula

\$20.00 reimbursement to Luti for newspaper ad.

\$81.03 to DEMCO

\$254.99 to Baker & Taylor

\$480.00 to Overdrive

\$886.02

Motion to approve payment of manifest: York/Luti Unanimous

Old Business: None

New Business: Title for Robbie Flynn will be Assistant Librarian. Job Description will be to "Fill in the absence of the Librarian, with no responsibility for production of reports to Trustees.

Tracey Steenbergen visited to discuss changes to the Library web site to make it more user friendly.

Adjournment: 5PM. York/Luti Unanimous.