

1MINUTES – HEBRON LIBRARY TRUSTEES – DECEMBER 9, 2019

Present: Janet Wisniewski, Bill York, Ruth Gaffe, Donna Luti, Bill Powers

Absent: Kathy Abbene.

Called to Order: 3:30PM

Minutes of November Meeting: Powers/York Unanimous

Treasurers Report: As of this date: 99% of revenue – 75% on expenses – 126% over budgeted figures.

Librarians Report: In the absence of a Librarian, there are no stats to present this month. Discussion on format to present future statistics.

Manifest: Voted to pay 7 outstanding invoices not to exceed \$449.27 Luti/Powers Unanimous

Old Business: With the absence of new applications for the P/T Librarian position. It was decided to Re-offer the position to Meredith Byrd Miller, who had expressed interest in the position, but had requested \$20.00 per hour which Trustees did not feel could be sustained. After investigation, Bill Powers discovered that we could, with planning, sustain that amount. A motion was made by B. York that we contact Miller again and offer her the \$20.00 as asked for initially. Powers offered an Amendment to the motion, that we withhold the letter until he has examined the numbers once more. Approved with Amendment. Powers/Luti Unanimous

New Business: Discussion of the procedure for payment of invoices. When an invoice arrives, the original goes to Bill Powers for payment, after which, a copy is returned to the Librarian marked "Paid".

Other Business: \$14.40 in money from copier usage. Ruth Gaffe will purchase a new mouse for one of the library computers. Receipt to treasurer. No other business

Adjournment: 4:37PM Powers/York Unanimous

Respectfully Submitted:

Bill York, Secretary